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Software Version: 2018 R1

Last updated: March 6, 2018

Introduction

This document provides important information about fixes, enhancements, and key features that are available in Acumatica ERP 2018 R1. The document is designed particularly for those who install Acumatica ERP or develop applications for it. All users can benefit from reviewing this content to determine how they may benefit from the changes in this release.

To try new features and improvements, you can use the demo company, which you can easily deploy by selecting the *SalesDemo* item in the Acumatica ERP Configuration Wizard. For detailed information on deploying the demo company and working with the demo data, see [Demo Materials](#) on the Acumatica partner portal.

Installation and Upgrade Notes

For a detailed description of the general procedure of updating Acumatica ERP, see [Updating Acumatica ERP](#) in the Installation Guide.

We strongly recommend that before you update Acumatica ERP to a newer product version, you back up all configuration files and databases used by the application instances. An upgrade to Acumatica ERP 2018 R1 from previous major versions (such as Version 2017 R2) may cause issues with customizations and dashboards.

Multiple changes have been made in Acumatica ERP 2018 R1 in comparison to Version 2017 R2 that may affect customizations and integrations. For details, see [Upgrade Procedure: Customizations](#).

If your Acumatica ERP instance was integrated with software provided by an independent software vendor (ISV) partner, we recommend that you consult with your partner about the compatibility of their products with Acumatica ERP 2018 R1.

Upgrade Policy

On the *Apply Updates (SM203510)* form, only minor updates for your current version of Acumatica ERP are available. You should upgrade your Acumatica ERP instance from previous major versions of the system to Version 2018 R1 manually on the server. (An upgrade through the web interface is not supported because the customization of your Acumatica ERP instance may be incompatible with Version 2018 R1 due to changes in Version 2018 R1.)

Prerequisite Steps

Before users install or upgrade Acumatica ERP 2018 R1 locally, they need to do the following:

1. Switch the Internet Information Services application pool where your Acumatica ERP 2018 R1 instance will be installed to Integrated mode. (Classic mode is not supported.)
2. Install Microsoft .NET Frameworks 4.7.1 on the server where your Acumatica ERP 2018 R1 instance will be installed.
3. If the Service Management module was deployed in Version 6.1 and users need to use this module in Version 2018 R1, a system administrator have to prepare the system before upgrading it, as described in [Service: Integration](#).

Upgrade Notes

Upgrade to Acumatica ERP 2018 R1 must be performed as described in the following table. The upgrade process depends on the version from which you are upgrading.

From Version	Upgrade Path
2017 R2	A direct upgrade to Acumatica ERP 2018 R1 is supported.
6.2	A direct upgrade to Acumatica ERP 2018 R1 is supported.
6.1	A direct upgrade to Acumatica ERP 2018 R1 is supported.
6	Incremental upgrade is required. The following steps must be performed in the listed order: <ol style="list-style-type: none"> 1. Upgrade to the latest 2017 R2 X build available. 2. Upgrade to Version 2018 R1.

From Version	Upgrade Path
5.3	Incremental upgrade is required. The following steps must be performed in the listed order: <ol style="list-style-type: none"> <li data-bbox="509 289 1133 317">1. Upgrade to the latest 2017 R2 X build available. <li data-bbox="509 338 906 365">2. Upgrade to Version 2018 R1.



: You cannot upgrade from Acumatica ERP 6.1X and 2017 R2 X to Acumatica ERP 2018 R1 if your build of Acumatica ERP 6.1X or 2017 R2 X was released later than the build of Acumatica ERP 2018 R1 that you are going to upgrade, because some Acumatica ERP 6.1X and 2017 R2 X fixes might not be included in Version 2018 R1.

If you are upgrading from Version 6.1 and earlier and use the Projects module and related project functionality in the system, for upgrade notes, see [Projects: Upgrade Notes](#).

Upgrade Procedure: Customizations

Multiple changes have been made since Acumatica ERP 2017R2 Update 6 (17.206.0030), which may affect reports, customizations, and integrations that were implemented by the developers for the prior versions.

To prevent breaking changes in the customizations, the developer should do the following:

1. Analyze the customization projects.
2. Carefully read the list of breaking changes in the [Upgrade Procedure: Breaking Changes](#) section.
3. Replace the changed objects with their alternatives. See additional recommendations in the sections below.
4. If the objects used in the customization projects were removed and no alternatives were provided, consider creating new customization projects.

After an upgrade to Acumatica ERP 2018 R1, to detect the changes that break existing customization projects, the developer can check the compatibility of the code included in all published customization projects with the original code. For details, see [To Validate the Compatibility of the Published Customization with a New Version Before an Upgrade](#) in the Customization Guide.



: The validation that detects breaking changes is turned on by default in Acumatica ERP 2018 R1. If any errors occur during the validation, see [To Resolve an Issue Discovered During the Validation](#) topic in the Customization Guide.

For the complete list of the changes with the suggested alternatives, see the Acumatica ERP 2018 R1 *Technical Release Notes* document on the Acumatica partner portal.

Upgrade Procedure: Breaking Changes

Multiple changes have been made since Version 2017 R1 Update 6 (17.206.0030) that may affect reports, customizations, and integrations that were implemented by the developers for the prior versions. The basic changes are listed in this topic. The complete list of the changes with the possible alternatives is provided in the Acumatica ERP 2018 R1 *Technical Release Notes* document.

Removed Screens

No screens that were present in prior versions have been removed.

Removed Tables

The following tables that were present in prior versions have been removed from the database.

Table Name
CABankStatement
CABankStatementAdjustment
CABankStatementDetail
FSAppointmentInventoryItem
PaymentType
PaymentTypeDetail
PaymentTypeInstance
PaymentTypeInstanceDetail
PREmployeeJob
PRJobCode
PRSetup
PRShiftCode
PTInstRecon
PTInstStatement
PTInstStmtDetail
PTInstTran

Removed Fields

The following fields that were present in prior versions have been removed.

Table Name	Field Name
APPayment	PTInstanceID
ARInvoice	CuryRUTROTTotalAmt
ARInvoice	RUTROTOtherCost
ARInvoice	RUTROTMaterialCost

Table Name	Field Name
ARInvoice	RUTROTWorkPrice
ARInvoice	RUTROTTotalAmt
ARInvoice	RUTROTDeductionPct
ARInvoice	RUTDeductionPct
ARInvoice	ROTDeductionPct
ARInvoice	RUTROTAutoDistribution
ARInvoice	IsRUTROTClaimed
ARInvoice	RUTROTType
ARInvoice	CuryRUTROTPersonalAllowance
ARInvoice	RUTROTPersonalAllowance
ARInvoice	CuryROTPersonalAllowance
ARInvoice	ROTPersonalAllowance
ARInvoice	CuryROTEExtraAllowance
ARInvoice	ROTEExtraAllowance
ARInvoice	CuryRUTPersonalAllowance
ARInvoice	RUTPersonalAllowance
ARInvoice	CuryRUTExtraAllowance
ARInvoice	RUTExtraAllowance
ARInvoice	CuryRUTROTDistributedAmt
ARInvoice	RUTROTDistributedAmt
ARInvoice	ROTEstateAppartment
ARInvoice	ROTEAppartment
ARInvoice	ROTEstate
ARInvoice	ROTEOrganizationNbr
ARInvoice	RUTROTClaimDate
ARInvoice	RUTROTClaimFileName
ARInvoice	RUTROTDistributionLineCntr
ARInvoice	RUTROTEExportRefNbr
CABankTran	CuryOrigAmt
CABankTran	PayeeMatched
CABatch	OwnerID
CADeposit	EntryTypeID
CASetup	CuryRateTypeID
CASetup	PTInstStmntNumbering

Table Name	Field Name
CASetup	MatchInSelection
CATransfer	LineCntr
Contract	CampaignID
CROppportunity	BranchID
CROppportunity	BAccountID
CROppportunity	ProjectID
CROppportunity	OpportunityName
CROppportunity	Description
CROppportunity	Amount
CROppportunity	CuryAmount
CROppportunity	ProductsAmount
CROppportunity	CuryProductsAmount
CROppportunity	CampaignSourceID
CROppportunity	IsTaxValid
CROppportunity	CuryID
CROppportunity	CuryInfoID
CROppportunity	WorkgroupID
CROppportunity	OwnerID
CROppportunity	TaxZoneID
CROppportunity	ARRefNbr
CROppportunity	CuryTaxTotal
CROppportunity	TaxTotal
CROppportunity	CuryLineTotal
CROppportunity	LineTotal
CROppportunity	ManualTotalEntry
CROppportunity	ContactID
CROppportunity	LocationID
CROppportunity	CROppportunityClassID
CROppportunity	OpportunityNumber
CROppportunity	OrderType
CROppportunity	OrderNbr
CROppportunity	DiscTot
CROppportunity	CuryDiscTot
CROppportunity	CuryOrigDiscAmt

Table Name	Field Name
CROpportunity	OrigDiscAmt
CROpportunity	CuryDiscTaken
CROpportunity	DiscTaken
CROpportunity	CuryDiscBal
CROpportunity	DiscBal
CROpportunity	VatTaxableTotal
CROpportunity	CuryVatTaxableTotal
CROpportunity	VatExemptTotal
CROpportunity	CuryVatExemptTotal
CROpportunity	AllowOverrideContactAddress
CROpportunity	OpportunityAddressID
CROpportunity	OpportunityContactID
CROpportunity	ProductCntr
CROpportunityProducts	CROpportunityProductID
CROpportunityProducts	CROpportunityID
CROpportunityProducts	TransactionDescription
CROpportunityTax	OpportunityProductID
CSCalendar	SunUnpaidTime
CSCalendar	MonUnpaidTime
CSCalendar	TueUnpaidTime
CSCalendar	WedUnpaidTime
CSCalendar	ThuUnpaidTime
CSCalendar	FriUnpaidTime
CSCalendar	SatUnpaidTime
EPExpenseClaimDetails	Submitted
FeaturesSet	Payroll
FeaturesSet	MultipleWorkShifts
FinPeriod	PRClosed
FSAppointmentDet	BillableTime
FSAppointmentDet	ServiceID
FSSchedule	CustomStartDate
FSSchedule	EnableCustomStartDate
FSServiceContract	EnableExpirationDate
FSSODet	BillableTime

Table Name	Field Name
FSSODet	ServiceID
GIDesign	PagerStyle
PMProforma	DetailTotal
PMProforma	CuryDetailTotal
PMSetup	CommitmentTracking
PMTask	RetainagePct
PMTax	CuryOrigTaxableAmt
PMTax	OrigTaxableAmt

Modified Field Types

The following table lists the fields whose types have been modified.

Table Name	Field Name	Old Scale	New Scale	Old Max. Length	New Max. Length
FSAppointment	EstimatedLineTotal	6	4	0	0
FSAppointmentDet	EstimatedTranAmt	6	4	0	0
FSAppointmentDet	TranAmt	6	4	0	0
FSSODet	ApptTranAmt	6	4	0	0
FSSODet	EstimatedTranAmt	6	4	0	0
PMBillingRecord	BillingTag			20	30
SFSyncRecord	LocalID			30	36

Removed Data Access Classes

The following data access classes that were present in prior versions have been removed.

Namespace	Class Name
PX.Objects.CR	CampaignDocuments+SOOrderAlias
PX.Objects.CR	CampaignDocuments+ARInvoiceAlias
PX.Objects.CR	CampaignDocuments+Filter
PX.Objects.CR	OpportunityMaint+ConvertedFilter
PX.Objects.PR	PREmployeeJob
PX.Objects.PR	PRShiftCode
PX.Objects.PR	PRJobCode
PX.Objects.PR	PRSetup

Removed Graphs

No graphs that were present in prior versions have been removed.

Removed Constants

The following table lists the constants that have been removed from the database.

Namespace	Name
PX.Objects.CR	OpportunityStatusAttribute+New
PX.Objects.CR	OpportunityStatusAttribute+Open
PX.Objects.CR	OpportunityStatusAttribute+Won
PX.Objects.CR	OpportunityStatusAttribute+Lost
PX.Objects.GL	BatchModule+modulePR
PX.Objects.EP	PXDBTimeSpan2Attribute+zero
PX.Objects.CA	CABankStatementStatus+hold
PX.Objects.CA	CABankStatementStatus+balanced
PX.Objects.CA	CABankStatementStatus+released
PX.Objects.AP	MISC1099EFileFilter+include+allMarkedBranches

Distribution: Advanced Processing of Sales Orders Invoices

In Acumatica ERP 2018 R1, a new *Advanced SO Invoices* feature has been added to the *Enable/Disable Features (CS100000)* form (listed in the **Advanced Distribution** group). With this feature enabled, a user can add stock items directly to a Sales Orders invoice without creating and processing an associated sales order and shipment.

To an advanced SO invoice, a user can add both sale and return lines. To reflect inventory movements, a user can link a sale line to an opened line of the sales order, and link a return line to the original sales invoice. The system updates inventory when a user releases such an advanced Sales Orders invoice (which can be created without processing a shipment). The *Advanced SO Invoices* feature is to be used with external POS (point of sale) system integration to simplify the processing of direct sales. For more information, see [Point-of-Sale Integration](#).

Stock Items in Sales Orders Invoices

If the *Advanced SO Invoices* feature is enabled, when a user enters a document of any type on the *Invoices (SO303000)* form, the user can now add lines with stock items on the **Document Details** tab. A sale line can be linked to a sales order or not linked to any sales order. A return line can be linked to the original sales invoice. In documents of the *Invoice* and *Credit Memo* type created on this form, a user can enter positive and negative quantities (see the screenshot below). Thus, the user can process the sale and return of stock items in one invoice. When the system creates a batch of General Ledger transactions for the invoice, lines with negative quantities are processed as lines of the reversing documents.

Revision Two HQ ▾ Invoices NOTES ACT

← SAVE & CLOSE + - ↶ ↷ ACTIONS ▾ REPORTS ▾

Type: Invoice	* Customer: ABARTENDE - USA Bartending School	VAT Exempt T...: 0.00
Reference Nbr.: AR005520	* Location: MAIN - Primary Location	VAT Taxable T...: 0.00
Status: Balanced	Currency: USD 1.00	Balance: 3,130.00
<input type="checkbox"/> Hold	* Terms: 30D - 30 Days	Cash Discount: 0.00
<input type="checkbox"/> Credit Hold	* Due Date: 2/11/2018	
* Date: 1/12/2018	* Cash Discoun...: 2/11/2018	
* Post Period: 01-2018	* Project: X - Non-Project Code.	
Customer Order:	Description:	

DOCUMENT DETAILS TAX DETAILS COMMISSIONS FREIGHT DETAILS FINANCIAL DETAILS PAYMENT INFORMATION BILLING ADDRESS DISCOU

ADD ORDER VIEW SCHEDULE RESET ORDER

Branch	Shipment Nbr.	Order Type	Order Nbr.	Inventory ID	Warehouse	Location	Quantity	UOM	Unit Price	Transaction Descr.
HQ	001609	SO	SO004119	AACOMPUT01	RETAIL	STORAGE	1.00	EA	500.00	Acer Laptop Computer
HQ	001609	SO	SO004119	AALEGO500	RETAIL	STORAGE	3.00	EA	110.00	Lego 500 piece set
HQ	001609	SO	SO004119	EQUIP	WHOLE...	<SPLIT>	1.00	EA	0.00	FA Machinery and Equip...
HQ	001609	SO	SO004119	ADMCHARGE		<SPLIT>	2.00	UNIT	0.00	Administrative Charges
HQ				AACOMPUT01	RETAIL	STORAGE	-1.00	EA	500.00	Acer Laptop Computer
HQ				CASELABOR	WHOLE...	<SPLIT>	2.00	HO...	50.00	Case Labor

Figure: Adding stock items to a Sales Orders invoice

Inventory Update from a Sales Orders Invoice

When a Sales Orders invoice is released, the system now generates an IN issue document and updates the inventory. If a stock item line in the Sales Orders invoice is linked to a sales order, the system also creates an automatically generated shipment line, which can be reviewed on the **Shipments** tab of the *Sales Orders (SO301000)* form.

Changes to the User Interface

The following changes has been introduced to the *Invoices (SO303000)* form:

1. New columns have been added to the **Document Details** tab:
 - **Warehouse** and **Location**: If the *Multiple Warehouses* or *Multiple Locations* feature is enabled on the *Enable/Disable Features (CS100000)* form, these columns are required for Sales Orders invoice lines with stock items. If the user enters a Sales Orders invoice directly on the *Invoices (SO303000)* form, this column is available for use. For Sales Orders invoices prepared from shipments and sales orders, the system fills in this column automatically.
 - **Lot/Serial Nbr.** and **Expiration Date**: If the *Lot and Serial Tracking* feature is enabled on the *Enable/Disable Features* form, these columns are required for Sales Orders invoice lines with lot- or serial-tracked stock items.
 - **Inventory Ref. Nbr.:** This column shows a link to the corresponding IN issue that updated the inventory.
 - **Orig. Inv. Nbr.** and **Orig. Inv. Line Nbr**: For the return lines, in this column, the system fills in a link to the original invoice and the line number.
2. For the documents of the *Credit Memo* type, the **Applications** tab has been added.

Distribution: Quick Order Processing

With Acumatica ERP 2018 R1 users can process an order in one click: the sequence of standard order processing actions is managed and launched from a single dialog box. The system performs selected steps and keeps the user informed on each step completion and outcome.

Users can enable quick processing and configure the list of actions selected by default for all order types, except for order types that are based on the *quote* and *RMA order* automation behaviors.

Quick Processing Setup

Users enable the quick processing for an order type by selecting the **Allow Quick Process** check box on the **Template Settings** tab on the *Order Types (SO201000)* form. The **Quick Process Settings** tab becomes visible on the form.

The screenshot shows the Acumatica ERP interface for the 'Order Types' form. The left sidebar contains navigation options like Favorites, Time and Expenses, Finance, Banking, Projects, Payables, Receivables, Sales Orders, Purchases, Inventory, and Dashboards. The main area displays the 'Revision Two HQ - Order Types' form. The 'QUICK PROCESS SETTINGS' tab is active and highlighted with an orange box. The form shows the following settings:

- * Order Type: SO (Active)
- Description: Sales Order
- Order Template: SO - Sales Order
- Automation Behavior: Sales Order
- Default Operation: Issue
- AR Document Type: Invoice
- Process Shipments:
- Require Lot/Serial Entry:
- Require Stock Allocation:
- Allow Quick Process: (highlighted with an orange box)

Below the settings is an 'Operations' section with a table:

Operation	Inventory Transaction Type	Order Plan Type	Shipment Plan Type	Require Reason Code
> Issue	Invoice	Sales Order	SO Allocated	<input type="checkbox"/>

Figure: Enabling quick process for SO order type

On the **Quick Process Settings** tab processing actions eligible for this type are listed. Users specify actions they want to be performed by default by selecting corresponding check boxes. The list of selected actions can be adjusted for each order processed.

The screenshot displays the Acumatica user interface. On the left is a sidebar with navigation icons and labels: Favorites, Time and Expenses, Finance, Banking, Projects, Payables, Receivables, Sales Orders (highlighted), Purchases, Inventory, and Dashboards. The top header contains the Acumatica logo and a search bar. The main content area is titled 'Revision Two HQ ▾ Order Types ★' and includes a toolbar with 'SAVE & CLOSE' and various navigation icons. Below the toolbar, the 'Order Type' is set to 'SO' with an 'Active' checkbox. The 'Description' is 'Sales Order' and the 'Order Template' is 'SO - Sales Order'. Three tabs are visible: 'GENERAL SETTINGS', 'TEMPLATE SETTINGS', and 'QUICK PROCESS SETTINGS' (which is active). Under 'QUICK PROCESS SETTINGS', there are three sections: 'SHIPPING' with checkboxes for 'Create Shipment', 'Print Pick List', 'Confirm Shipment', 'Print Labels', 'Print Shipment Confirmation', and 'Update IN'; 'INVOICING' with checkboxes for 'Prepare Invoice', 'Print Invoice', 'Email Invoice', and 'Release Invoice'; and 'PRINTING SETTINGS' with checkboxes for 'Print with DeviceHub' and 'Define Printers Manually', plus a 'Printer:' field.

Figure: Setting up default actions for sales order processing

Quickly Processing an Order

After users have completed the setup, the system will display the **Quick Process** button on the *Sales Orders (SO301000)* form. Users click the button for order with the *Open* status, and the **Process Order** dialog box is displayed.

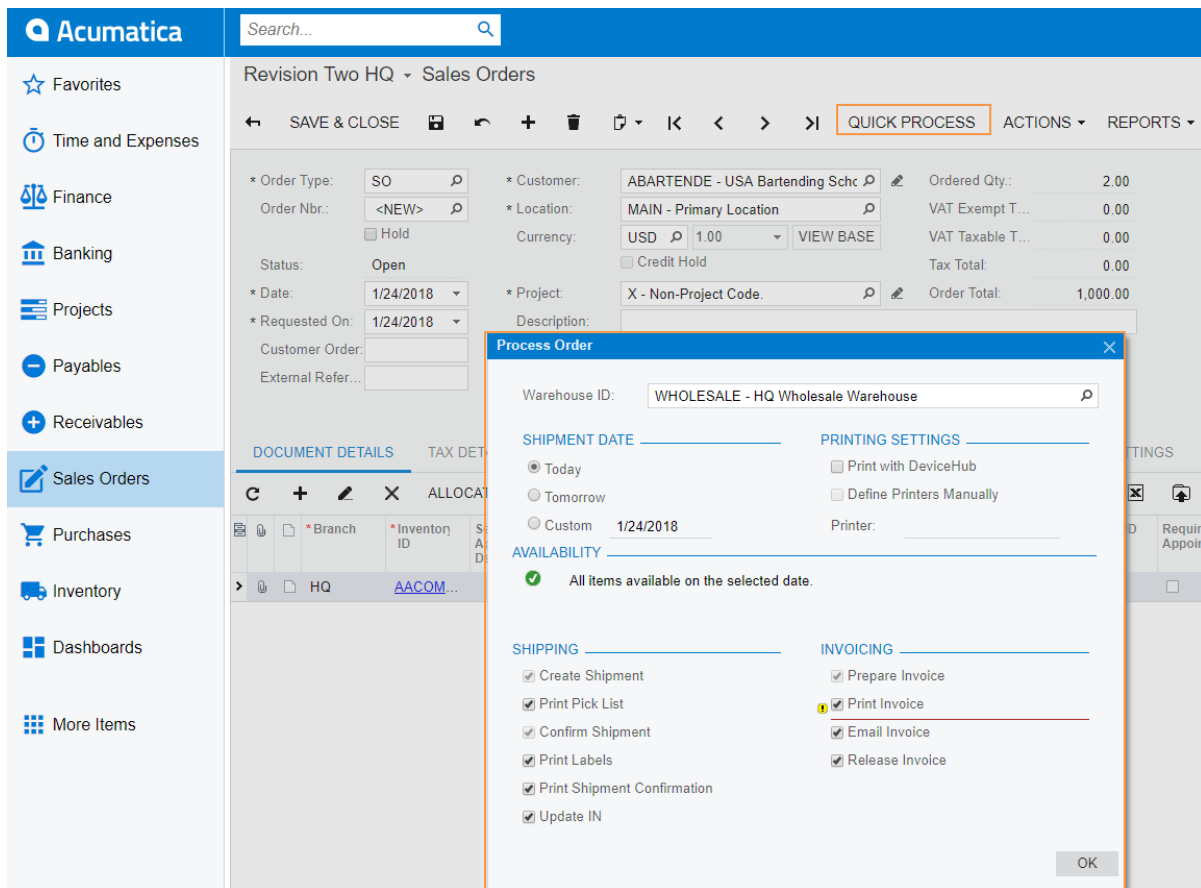


Figure: Adjusting processing actions for a sales order

In the dialog box, users can change the shipment date if needed. The system will validate items availability for the specified date and display the result in the **Availability** section of the dialog box. In the following sections, users can adjust the list of processing steps to be performed by selecting or clearing corresponding check boxes.



: The system will warn users if printing and emailing preferences of the selected customer differ from the configured processing flow.

After reviewing the processing details, users click **OK** and the system launches processing of the order. During the processing the system notifies a user about each step completion and outcome.

The screenshot shows the Acumatica interface for processing a sales order. The main window displays the 'Revision Two HQ - Sales Orders' screen with the following details:

- Order Type: SO
- Order Nbr.: SO004126
- Status: Shipping
- Date: 1/24/2018
- Requested On: 1/24/2018
- Customer: ABARTENDE - USA Bartending School
- Location: MAIN - Primary Location
- Currency: USD 1.00
- Project: X - Non-Project Code.
- Ordered Qty.: 2.00
- VAT Exempt T...: 0.00
- VAT Taxable T...: 0.00
- Tax Total: 0.00
- Order Total: 1,000.00

A 'Processing Results' dialog box is open, showing the following status:

- Processing the document...
- ✓ Shipment [001617](#) is created
- ✓ [Pick List](#) is prepared
- ✓ [Shipment Confirmation](#) is prepared
- ✓ Inventory Document [001916](#) is created

Figure: Processing of the sales order

After processing is complete users can view created documents by clicking document identifiers and send for printing prepared forms by clicking a corresponding form name. The system will open each link in a new tab, so users can easily return to the processing results.

The screenshot shows the Acumatica interface for reviewing the processing results of a sales order. The main window displays the 'Revision Two HQ - Sales Orders' screen with the following details:

- Order Type: SO
- Order Nbr.: SO004126
- Status: Completed
- Date: 1/24/2018
- Requested On: 1/24/2018
- Customer: ABARTENDE - USA Bartending School
- Location: MAIN - Primary Location
- Currency: USD 1.00
- Project: X - Non-Project Code.
- Ordered Qty.: 2.00
- VAT Exempt T...: 0.00
- VAT Taxable T...: 0.00
- Tax Total: 0.00
- Order Total: 1,000.00

A 'Processing Results' dialog box is open, showing the following status:

- ✓ The document is successfully processed
- ✓ Shipment [001617](#) is created
- ✓ [Pick List](#) is prepared
- ✓ [Shipment Confirmation](#) is prepared
- ✓ Inventory Document [001916](#) is created
- ✓ Invoice [AR005533](#) is created
- ✓ [Invoice form](#) is prepared

Figure: Reviewing processing results of the sales order

The quick order processing is mostly intended for use by points of sales with a single warehouse. Therefore, if a sales order contains items located in the different warehouses, users will need to run the quick processing for each warehouse. The next run of the quick processing for such a sales order is available after the shipment from the previous processing is completed.

Also, the sales order lines that are marked for PO will not be processed, as creation of a purchase order is not included.

For more information, see [Quick Order Processing](#).

Distribution: Retainage in Purchase Orders

A new *Retainage Support* feature has been added to the *Enable/Disable Features (CS100000)* form (listed in the **Advanced Financials** group of features). When this feature is enabled, the user can specify the retainage amount in a purchase order; when the Accounts Payable bill is created based on this order, the system will specify the retainage settings in the bill based on the purchase order settings. For the complete description of processing retains in Accounts Payable bills, see [Finance: Retainage in Accounts Payable Bills and Accounts Receivable Invoices](#).

Defining the Retainage Amount in a Purchase Order

When entering a purchase order on the *Purchase Orders (PO301000)* form, a user can select the **Apply Retainage** check box on the **Other Information** tab to indicate that the purchase order is subject to retainage. The document-level retainage percent, which is used by default in purchase order lines, is specified in the **Retainage Percent** box. (See the following screenshot.)

Revision Two HQ ▾ Purchase Orders NOTES ACTIVI

← SAVE & CLOSE + - ↶ ↷ ↸ ↹ ACTIONS ▾ INQUIRIES ▾ REPORTS ▾

Type: <input type="text" value="Normal"/>	* Vendor: AAVENDOR - Goto Vendor Inc	Line Total: 377.66
Order Nbr.: <NEW>	* Location: MAIN - Primary Location	Discount Total: 0.00
<input checked="" type="checkbox"/> Hold	* Owner: EP00000002 - Baker Maxwell, Mr.	VAT Exempt T...: 0.00
Status: On Hold	Currency: USD 1.00	VAT Taxable T...: 0.00
<input type="checkbox"/> Approved	Vendor Ref.: <input type="text"/>	Tax Total: 0.00
* Date: 1/12/2018		Retainage Total: 69.41
Promised On: 1/12/2018		Order Total: 447.07
Description: <input type="text"/>		

DOCUMENT DETAILS TAX DETAILS SHIPPING INSTRUCTIONS VENDOR INFO APPROVAL DETAILS DISCOUNT DETAILS RECEIPTS **OTHER INFORMATION**

* Branch: HQ - Revision Two HQ	Open Quantity: 2.00
Sales Order Type: <input type="text"/>	Open Amount: 447.07
Sales Order Nbr.: <input type="text"/>	
Requisition Ref. Nbr.: <input type="text"/>	
Prepayment Ref. Nbr.: <input type="text"/>	
Workgroup ID: <input type="text"/>	
<input checked="" type="checkbox"/> Don't Print <input type="checkbox"/> Printed	
<input checked="" type="checkbox"/> Don't Email <input type="checkbox"/> Emailed	
<input checked="" type="checkbox"/> Apply Retainage	
Retainage Percent: 20.000000	

Figure: Purchase order subject to retainage

If needed, the user can override the **Retainage Percent** or **Retainage Amount** value of the purchase order in particular lines of the purchase order, as shown in the following screenshot.

Revision Two HQ - Purchase Orders

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOM

SAVE & CLOSE ACTIONS INQUIRIES REPORTS

Type: Normal	* Vendor: AAVENDOR - Goto Vendor Inc	Line Total: 377.66
Order Nbr.: <NEW>	* Location: MAIN - Primary Location	Discount Total: 0.00
<input checked="" type="checkbox"/> Hold	* Owner: EP00000002 - Baker Maxwell, Mr.	VAT Exempt T...: 0.00
Status: On Hold	Currency: USD 1.00	VAT Taxable T...: 0.00
<input type="checkbox"/> Approved	Vendor Ref.:	Tax Total: 0.00
* Date: 1/12/2018		Retainage Total: 69.41
Promised On: 1/12/2018		Order Total: 447.07
Description:		

DOCUMENT DETAILS TAX DETAILS SHIPPING INSTRUCTIONS VENDOR INFO APPROVAL DETAILS DISCOUNT DETAILS RECEIPTS OTHER INFORMATION

Branch	Inventory ID	Line Type	Wareh...	Line Description	UOM	Order Qty.	Qty. On Receipts	Unit Cost	Ext. Cost	Discoun Percent	Discoun Amount	Manual Discoun	Discount Code	Retainage Percent	Retainage Amount	Amount
HQ	AACOM...	Goods...	RETAIL	Acer Laptop Computer	EA	1.00	0.00	247.07	247.07	0.000000	0.00	<input checked="" type="checkbox"/>		20.000000	49.41	197.66
HQ	BACKUP	Non-S...	SMW...	Data Backup	HO...	1.00	0.00	200.00	200.00	0.000000	0.00	<input checked="" type="checkbox"/>		10.000000	20.00	180.00

Figure: Retainage amount in purchase order lines

When an Accounts Payable bill is prepared on the *Bills and Adjustments (AP301000)* form for the purchase order, the retainage settings are copied from the purchase order to the bill as follows:

- The document-level retainage percent is copied from the purchase order summary to bill summary.
- The line-level retainage percents are copied from the purchase order lines to the bill lines.
- The line-level retained amounts are copied from the purchase order lines that have been billed in full. For the purchase order lines that have been billed partially, the retained amounts in the bill are recalculated proportionally.
- The line amounts are recalculated on bill creation and are not copied from the purchase order.

User Interface Changes in the Purchase Orders Module

For the purchase orders of the *Normal*, *Blanket*, and *Standard* types, the **Apply Retainage** check box has been added to the **Other Information** tab of the *Purchase Orders (PO301000)* form. If this check box is selected, the purchase order is subject to retainage and the following UI elements appear on the form:

- The **Retainage Percent** box on the **Other Information** tab: The retainage percent specified in this box is applied to all newly added purchase order lines.
- The **Retainage Percent** and **Retainage Amount** columns on the **Document Details** tab: In these columns, users specify the retainage settings for purchase order lines.
- The **Retainage Total** box in the Summary area of the form: This is the total retainage amount for the purchase order. This box is shown for only purchase orders that are subject to retainage.
- The **Retained Taxable** and **Retained Tax** columns on the **Tax Details** tab: In these columns, users specify the taxes calculated on retainage amount.
- The **Retained Discount** column on the **Discount Details** tab: This column shows the part of the discount that is deducted from the retained amount.

If the *Purchase Order (PO641000)* report is prepared for a purchase order that is subject to retainage, the report now displays a line with the total retainage amount.

For the list of other user interface changes in the Accounts Payable and Accounts Receivable modules that are related to the *Retainage Support* feature, see [Finance: Retainage in Accounts Payable Bills and Accounts Receivable Invoices](#).

Finance: Formulas for Descriptions in Contract Invoices

In previous versions of Acumatica ERP, invoice descriptions and line descriptions in contract invoices were predefined in the code; therefore, these descriptions could not be modified according to user requirements. In Version 2018 R1, users can customize the descriptions by using formulas and translate formula elements into the required languages.

The new **Invoice Description** and **Line Description** boxes have been added to the **Summary** tab of the *Contract Templates (CT202000)* and *Customer Contracts (CT301000)* forms (see the following screenshots). In these boxes, users can specify the formulas for invoice and line descriptions by using the standard formula editor.

The screenshot displays the 'Contract Templates' form in the 'Summary' tab. The form is titled 'Revision Two HQ - Contract Templates' and includes navigation options like 'NOTES', 'ACTIVITIES', 'FILES', 'CUSTOMIZATION', and 'TOOLS'. The main content area is divided into several sections:

- Contract Information:**
 - * Contract Template: SOFTSAAS - Software contract, SaaS (Active)
 - * Description: Software contract, SaaS
- CONTRACT SETTINGS:**
 - Contract Type: Renewable
 - Duration: 1 Year
 - Refundable
 - Refund Period: 30 Days
 - Mass Renewal
 - Renewal Point: 30 Days Before Expiration
 - Grace Period: 30 Days
 - * Currency: USD
 - Enable Template Item Override
 - Automatically Release AR Documents
 - Effective From: 1/1/2012
 - Discontinue After: (empty)
- BILLING SETTINGS:**
 - * Billing Period: Year
 - Bill To: Customer Account
 - Billing Schedule Starts...: Setup Date
 - Billing Format: Detail
 - * Invoice Description: =@ActionInvoice+' '+[Contract.ContractCD]+: (highlighted with an orange box)
 - * Line Description: =If(@Prefix=NULL, ", @Prefix+":)+ If(@Actio (highlighted with an orange box)
 - Enable Overriding Formulas in Contracts
- CASE BILLING SETTINGS:**
 - Case Count Item: (empty)

Figure: The new boxes on the Contract Templates form

Figure: The new boxes on the Customer Contracts form



: On the *Customer Contracts* form, the new boxes are available for editing only when the **Enable Overriding Formulas in Contracts** check box is selected on the *Contract Templates* form.

In a formula for an invoice description, the entities listed in the following table can be used.

Entity	Values	Description
Parameters	ActionInvoice	This parameter returns a contract action which caused the invoice generation. Possible values are the following: <ul style="list-style-type: none"> • <i>Contract Activation</i> • <i>Contract Setup</i> • <i>Contract Upgrade</i> • <i>Contract Billing</i> • <i>Contract Renewal</i> • <i>Contract Termination</i> • <i>Activate/Renew</i> • <i>Setup</i> • <i>Setup Upgrade</i> • <i>Upgrade Activation</i>
Operations	All standard operations	

Entity	Values	Description
Functions	All standard functions	
Objects	<ul style="list-style-type: none"> • Contract • ContractTemplate • Customer • Location • ContractBillingSchedule • AccessInfo 	

In a formula for a line description, the entities listed in the following table can be used.

Entity	Values	Description
Parameters	Prefix	<p>One of the following prefixes will be returned:</p> <ul style="list-style-type: none"> • <i>Prepaid</i> • <i>Included</i> • <i>Overused</i> • <i>Included Usage</i> • <i>Prepaid Usage</i>
	ActionItem	<p>This parameter returns a contract action which caused the invoice generation. Possible values are the following:</p> <ul style="list-style-type: none"> • <i>Contract Activation</i> • <i>Contract Setup</i> • <i>Contract Upgrade</i> • <i>Contract Billing</i> • <i>Contract Renewal</i> • <i>Contract Termination</i> • <i>Activate/Renew</i> • <i>Setup</i> • <i>Setup Upgrade</i> • <i>Upgrade Activation</i>
Operations	All standard operations	
Functions	All standard functions	
Objects	<ul style="list-style-type: none"> • Contract • Customer • ContractItem 	<p>The Usage (PMTran) object can be used only for contracts with the <i>Detailed</i> billing format. If this object is used in a contract with the</p>

Entity	Values	Description
	<ul style="list-style-type: none"><li data-bbox="570 205 797 233">• InventoryItem<li data-bbox="570 254 695 281">• PMTran<li data-bbox="570 302 808 329">• ContractDetail<li data-bbox="570 350 938 378">• ContractBillingSchedule<li data-bbox="570 399 737 426">• UsageData<li data-bbox="570 447 753 474">• AccessInfo	<i>Summary</i> billing format, the formula will be ignored by the system.

Finance: Rounding Settings for Currencies

In Acumatica ERP 2018 R1, the Invoice Rounding feature has been enhanced and now a capability to round amounts in Accounts Payable and Accounts Receivable documents by using the settings specified for the document currency has been added. Thus, invoices issued in different currencies can be rounded by different rules.

A user should do the following to configure currency-specific rounding settings:

1. On the *Enable/Disable Features (CS100000)* form, make sure that the *Invoice Rounding* feature is enabled.
2. Make sure that the required currencies are defined in the system.
3. On the *Currencies (CM202000)* form, select the currency for which you need to specify rounding settings.
4. On the new **Rounding Settings** tab (see the following screenshot), specify the necessary rounding settings.



:

- The **Rounding Settings** tab appears on the *Currencies* form only when the *Invoice Rounding* feature on the *Enable/Disable Features* form is enabled.
- For a base currency, the system uses the rounding rules specified on the *Accounts Payable Preferences (AP101000)* form for Accounts Payable documents and the *Accounts Receivable Preferences (AR101000)* form for Accounts Receivable documents. Users cannot override these rules.

Revision Two HQ - Currencies CUSTOMIZATION TOOLS ▾

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GENERAL SETTINGS

* Currency ID: Active

Currency Symbol:

Decimal Precision:

Description:

Use for Accounting

GL ACCOUNTS ROUNDING SETTINGS

ACCOUNTS RECEIVABLE

Use AR Preferences Settings

Rounding Rule for Invoices:

Rounding Precision:

ACCOUNTS PAYABLE

Use AP Preferences Settings

Rounding Rule for Bills:

Rounding Precision:

Figure: The Rounding Settings tab on the Currencies form

Finance: Retainage in Accounts Payable Bills and Accounts Receivable Invoices

In Acumatica ERP 2018 R1, the new *Retainage Support* feature has been implemented. On the *Enable/Disable Features (CS100000)* form, this feature is listed under **Advanced Financials** (see the screenshot below). With this feature enabled, it is possible to retain part of the amount of Accounts Payable bills and Accounts Receivable invoices.

Revision Two HQ ▾ Enable/Disable Features ★

⏪ MODIFY ENABLE

The screenshot shows a list of features with checkboxes. The 'Retainage Support' checkbox is highlighted with an orange border. The list includes:

- Invoice Rounding
- Advanced Financials
 - Subaccounts
 - General Ledger Allocation Templates
 - Inter-Branch Transactions
 - General Ledger Consolidation
 - Translation of Financial Statements
 - Customer & Vendor Discounts
 - Commissions
 - Overdue Charges
 - Dunning Letter Management
 - Deferred Revenue Management
 - Parent-Child Customer Relationship
 - Retainage Support
- Contract Management

Figure: The Retainage Support feature

Retainage in Accounts Payable Bills

To assure that a vendor will satisfy its obligations and complete a project, your company can retain a part of a bill amount until the necessary work is complete and pay the retained amount when all the terms of the agreement are met. When entering the bill on the *Bills and Adjustments (AP301000)* form, a user can select the **Apply Retainage** check box in the Summary area to indicate that a part of the bill amount is retained on the Retainage Payable account until the user releases the retainage for payment. The user specifies the document-level retainage percent, which is used by default for all lines of the bill, in the **Default Retainage Percent** box on the **Retainage** tab. (See the following screenshot.)

Revision Two HQ ▾ Bills and Adjustments ★

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION HELP ▾

PRE-RELEASE RELEASE ACTIONS ▾ INQUIRIES ▾ REPORTS ▾

Type: Bill Vendor: AAVENDOR - Goto Vendor Inc Detail Total: 1,700.00
 Reference Nbr: 001263 Location: MAIN - Primary Location Discount Total: 0.00
 Status: Balanced Currency: USD 1.00 VIEW BASE VAT Taxable Total: 0.00
 Hold Terms: 30D - 30 Days VAT Exempt Total: 0.00
 Date: 1/13/2018 Due Date: 2/12/2018 Apply Retainage Tax Total: 0.00
 Post Period: 01-2018 Cash Discount: 2/12/2018 With. Tax: 0.00
 Vendor Ref.: 001111 Balance: 1,700.00
 Description: Rounding Diff.: 0.00
 Cash Discount: 0.00

DOCUMENT DETAILS FINANCIAL DETAILS TAX DETAILS APPROVAL DETAILS DISCOUNT DETAILS **RETAINAGE** APPLICATIONS

Default Retainage Percent: 30.000000 Unreleased Retainage: 1,300.00 Tax on Retainage: 0.00
 Total Amount: 3,000.00 Unpaid Retainage: 1,300.00 Discount on Retainage: 0.00
 Original Retainage: 1,300.00 Paid Retainage: 0.00

Type	Reference Nbr.	Date	Post Period	Status	Curr	Amount	Balance	Payment Method	Vendor Ref.	Description
------	----------------	------	-------------	--------	------	--------	---------	----------------	-------------	-------------

Figure: New elements on the Bills and Adjustments form

The user can specify the value manually in the **Default Retainage Percent** box; the box is filled in by default if a value has been specified for the selected vendor in the **Retainage Percent** box on the *Vendors (AP303000)* form. (The default vendor value can be overridden.) Also, if needed, the user can override the **Retainage Percent** value in particular lines of the bill, as shown in the following screenshot.

Revision Two HQ ▾ Bills and Adjustments ★

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION HELP ▾

PRE-RELEASE RELEASE ACTIONS ▾ INQUIRIES ▾ REPORTS ▾

Type: Bill Vendor: AAVENDOR - Goto Vendor Inc Detail Total: 1,700.00
 Reference Nbr: 001263 Location: MAIN - Primary Location Discount Total: 0.00
 Status: Balanced Currency: USD 1.00 VIEW BASE VAT Taxable Total: 0.00
 Hold Terms: 30D - 30 Days VAT Exempt Total: 0.00
 Date: 1/13/2018 Due Date: 2/12/2018 Apply Retainage Tax Total: 0.00
 Post Period: 01-2018 Cash Discount: 2/12/2018 With. Tax: 0.00
 Vendor Ref.: 001111 Balance: 1,700.00
 Description: Rounding Diff.: 0.00
 Cash Discount: 0.00

DOCUMENT DETAILS FINANCIAL DETAILS TAX DETAILS APPROVAL DETAILS DISCOUNT DETAILS **RETAINAGE** APPLICATIONS

VIEW SCHEDULE ADD PO RECEIPT ADD PO RECEIPT LINE ADD PO LINK LINE

Branch	Inventory ID	Transaction Descr.	Quantity	UOM	Unit Cost	Ext. Cost	Discount Percent	Discount Amount	Manual Discoun	Discount Code	Retainage Percent	Retainage Amount	Amount	* Account
HQ			0.00		0.00	1,000.00	0.000000	0.00	<input type="checkbox"/>		30.000000	300.00	700.00	50000
HQ	SOFTSAAS1	Software SaaS, base product	0.00	YE...	0.00	2,000.00	0.000000	0.00	<input type="checkbox"/>		50.000000	1,000.00	1,000.00	51000

Figure: The retainage bill

The total amount of the bill is calculated as the sum of the amounts of each line; the amount of each line is calculated as **Ext. Cost – Discount Amount – Retainage Amount**. When a user releases a bill with a retained amount, the total amount of the bill credits the Accounts Payable account and the retainage amount (that is displayed in the **Original Retainage** box on the **Retainage** tab) credits the Retainage Payable account specified in the bill (defaulted for the vendor), as the following screenshot shows.

Revision Two HQ Journal Transactions

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION HELP

SAVE & CLOSE [Icons] RELEASE ACTIONS REPORTS

Module: AP Branch: HQ - Revision Two HQ Type: Normal
 Batch Number: AP001964 Ledger: ACTUAL - Actual Ledger Orig. Batch Number:
 Status: Posted Currency: USD 1.00 VIEW BASE Debit Total: 3,000.00
 Hold Auto Reversing Reversing Entry Credit Total: 3,000.00
 * Transaction D... 1/13/2018
 * Post Period: 01-2018
 Description:

Branch	Account	Description	Subaccount	Project	Project Task	Ref. Number	Trans Date	Quantity	UOM	Debit Amount	Credit Amount	Transaction Description	Non Billable	Reclass. Batch Number
HQ	20000	Accounts Paya...	000-000	X		001263	1/13/201	0.00		0.00	1,700.00		<input checked="" type="checkbox"/>	
HQ	32000	Retained Earni...	000-000	X		001263	1/13/201	0.00		0.00	1,300.00		<input checked="" type="checkbox"/>	
HQ	50000	COGS - Invent...	000-000	X		001263	1/13/201	0.00		1,000.00	0.00		<input type="checkbox"/>	
HQ	51000	COGS - Direct ...	000-000	X		001263	1/13/201	0.00	YEAR	2,000.00	0.00	Software SaaS, base pro...	<input type="checkbox"/>	

Figure: The GL batch of the original bill

To create a bill for a retained amount on the *Bills and Adjustments* form, the user invokes the **Release Retainage** command on the **Actions** menu. In the **Release Retainage** dialog box, which opens, the user specifies the percent of the retained amount or the amount to be released (see the screenshot below) and the reference number of the related vendor document (if necessary), and clicks **Release**.

Release Retainage [X]

Percent to Release:

Retainage to Release:

Unreleased Retainag...:

Retainage Vendor Ref.:

Figure: The Release Retainage dialog box

On the *Bills and Adjustments* form, the created retainage bill opens (with the **Retainage Bill** check box selected), as the following screenshot shows.

Revision Two HQ Bills and Adjustments

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION HELP

SAVE & CLOSE [Icons] PRE-RELEASE RELEASE ACTIONS INQUIRIES REPORTS

Type: Bill Vendor: AAVENDOR - Goto Vendor Inc Detail Total: 1,300.00
 Reference Nbr: 001264 Location: MAIN - Primary Location Discount Total: 0.00
 Status: Open Currency: USD 1.00 VIEW BASE VAT Taxable Total: 0.00
 Hold Terms: 30D - 30 Days VAT Exempt Total: 0.00
 Date: 1/13/2018 * Due Date: 2/12/2018 Retainage Bill Tax Total: 0.00
 Post Period: 01-2018 * Cash Discoun... 2/12/2018 With Tax: 0.00
 Vendor Ref.: Balance: 1,300.00
 Description: Rounding Diff.: 0.00
 Amount: 1,300.00
 Cash Discount: 0.00

DOCUMENT DETAILS FINANCIAL DETAILS TAX DETAILS APPROVAL DETAILS DISCOUNT DETAILS APPLICATIONS

VIEW SCHEDULE ADD PO RECEIPT ADD PO RECEIPT LINE ADD PO LINK LINE [Icons]

Branch	Inventory ID	Transaction Descr.	Quantity	UOM	Unit Cost	Ext. Cost	Discoun Percent	Discoun Amount	Manual Discoun	Discoun Code	Amount	*Account	Description	*Subaccount	*Project	Project Task
HQ		Bill 001263	0.00		0.00	300.00	0.000000	0.00	<input checked="" type="checkbox"/>		300.00	32000	Retained E...	000-000	X	
HQ		Bill 001263	0.00		0.00	1,000.00	0.000000	0.00	<input checked="" type="checkbox"/>		1,000.00	32000	Retained E...	000-000	X	

Figure: The retainage bill

When the retainage bill is released, the Retainage Payable account is debited and the Accounts Payable account is credited with the amount of the released retainage bill.

For mass creation of retainage bills, the new *Release AP Retainage (AP510000)* form has been created (see the screenshot below). On this form, the user can prepare retainage bills based on original bills that have a nonzero unreleased retainage.

Revision Two HQ - Release AP Retainage CUSTOMIZATION TOOLS

PROCESS PROCESS ALL

Date: 1/12/2018 Vendor:

Post Period: 01-2018 Show Bills with Open Balance

Branch: HQ - Revision Two HQ

Branch	Type	Reference Nbr.	Vendor	Percent to Release	Retainage to Release	Unreleased Retainage	Retainage Vendor Ref.	Date	Total Amount	Currency	Description	Post Period
HQ	Bill	001261	AAVENDOR	100.000000	40.00	0.00		1/12/2018	1,000.00	USD		01-2018

Figure: The Release AP Retainage form

The user can configure the system to automatically release retainage bills generated on this form by selecting the **Automatically Release Retainage Bills** check box on the *Accounts Payable Preferences (AP101000)* form.

For purchase orders with retained amounts, related Accounts Payable bills can be created. For details on retainage in purchase orders, see [Distribution: Retainage in Purchase Orders](#).

Changes on Forms in the Accounts Payable Module

To give users the ability to specify retainage in Accounts Payable bills, the following changes have been made in the product:

- On the *Accounts Payable Preferences (AP101000)* form, the **Retainage Settings** section has been added on the **General Settings** tab, as shown in the screenshot below. In this section, the following check boxes have been added:
 - The **Retain Taxes** check box, which the user can select to configure the system to retain taxes calculated on the retained amount.
 - The **Automatically Release Retainage Bills** check box, which the user can select to configure the system to automatically release retainage bills.
 - The **Require Single Project per Document** check box, which the user can select to link all lines of Accounts Payable documents with the same project specified by the user in the Summary area on the *Bills and Adjustments (AP301000)* form. This check box is available if the *Project Accounting* feature is enabled on the *Enable/Disable Features (CS100000)* form.

Revision Two HQ ▾ Accounts Payable Preferences ★

The screenshot shows the 'Accounts Payable Preferences' form with several tabs: GENERAL SETTINGS, PRICE/DISCOUNT SETTINGS, APPROVAL, 1099 SETTINGS, and REPORTING SETTINGS. The 'GENERAL SETTINGS' tab is active. It is divided into several sections: NUMBERING SETTINGS, POSTING SETTINGS, AGING SETTINGS, DATA ENTRY SETTINGS, and RETAINAGE SETTINGS. The RETAINAGE SETTINGS section is highlighted with an orange box and contains the following options:

- Retain Taxes
- Automatically Release Retainage Bills
- Require Single Project per Document

Figure: The Retainage Settings section on the Accounts Payable Preferences form

- On the **GL Accounts** tab of the *Vendor Classes (AP201000)* form, the **Retainage Payable Account** and **Retainage Payable Sub.** boxes have been added, as shown in the screenshot below. In these boxes, the account and subaccount for retained amounts can be specified for the class, to provide the default settings for vendors of the class.

Revision Two HQ ▾ Vendor Classes

The screenshot shows the 'Vendor Classes' form with the 'GL ACCOUNTS' tab selected. The 'Class ID' is 'GNA' and the 'Description' is 'General & Administrative'. The 'GL ACCOUNTS' section contains the following fields:

- AP Account: 20000 - Accounts Payable
- AP Subaccount: 000-000 - Default
- Expense Account: 81000 - Other Expense
- Retainage Payable Account: 32000 - Retained Earnings
- Retainage Payable Sub.: 000-000

The 'Retainage Payable Account' and 'Retainage Payable Sub.' fields are highlighted with an orange box.

Figure: The GL Accounts tab of the Vendor Classes form

- On the **General Info** tab of the *Vendors (AP303000)* form, the **Retainage Settings** section has been added. In this section, the user can select the **Apply Retainage** check box so that the system applies the same setting for bills of the vendor; in the **Retainage Percent** box, the user can also specify the default percent to be retained in bills for the particular vendor.

On the **GL Accounts** tab of the *Vendors* form, the account and subaccount for the selected vendor can be specified or changed in the **Retainage Payable Account** and **Retainage Payable Sub.** boxes.

- On the *Vendor Locations (AP303010)* form, the **Retainage Payable Account** and **Retainage Payable Sub.** boxes have also been added.
- On the *Bills and Adjustments* form, the **Apply Retainage** check box has been added to the Summary area, as mentioned. If this check box is selected, the following new elements are displayed on the form:

- On the **Document Details** tab, the **Retainage Percent** and **Retainage Amount** columns
- On the **Financial Details** tab, the **Retained Payable Account** and **Retained Payable Sub.** columns
- On the **Tax Details** tab, the **Retained Taxable** and **Retained Tax** columns (only if the **Retain Taxes** check box is selected on the *Accounts Payable Preferences* form)
- The **Retainage** tab (which shows the details of retainage, including related retainage bills)
- On the **GL Accounts** tab of the *Taxes (TX205000)* form, the **Retainage Tax Claimable Account** and **Retainage Tax Claimable Subaccount** boxes have been added. They are available only if the **Retain Taxes** check box is selected on the *Accounts Payable Preferences* form.
- The new *Release AP Retainage (AP510000)* form has been created.
- On the *Prepare Payments (AP503000)* form, the **Retainage Bill** and **Original Document** columns have been added.
- New elements related to the *Retainage Support* feature have been added to various Accounts Payable reports and inquiries.

Retainage in Accounts Receivable Invoices

To assure that a work is done in time and according to the agreement, a customer can retain a part of an invoice amount until the necessary work is complete and pay the retained amount when all the terms of the agreement are met. When entering the invoice on the *Invoices and Memos (AR301000)* form, a user can select the **Apply Retainage** check box in the Summary area to indicate that the selected customer retains a part of the invoice amount. The document-level retainage percent, which is used by default in invoice lines, is specified in the **Default Retainage Percent** box on the **Retainage** tab. (See the following screenshot.)

Revision Two HQ ▾ Invoices and Memos NOTES ACTIVITIES FILES

← SAVE & CLOSE 📄 ↶ + 🗑️ ↷ ⏪ ⏩ RELEASE ACTIONS ▾ INQUIRIES ▾ REPORTS ▾

Type: Invoice ▾	* Customer: ABARTENDE - USA Bartending Schc 📄	Detail Total: 0.00
Reference Nbr.: <NEW> 📄	* Location: MAIN - Primary Location 📄	Discount Total: 0.00
Status: Balanced	Currency: USD 📄 1.00 ▾ VIEW BASE	VAT Taxable T...: 0.00
<input type="checkbox"/> Hold	* Terms: 30D - 30 Days 📄	VAT Exempt T...: 0.00
* Date: 1/13/2018 ▾	* Due Date: 2/12/2018 ▾ <input checked="" type="checkbox"/> Apply Retainage	Tax Total: 0.00
* Post Period: 01-2018 📄	* Cash Discoun...: 2/12/2018 ▾	Balance: 0.00
Customer Order: 📄	* Project: X - Non-Project Code. 📄	Rounding Diff.: 0.00
Description: 📄		Cash Discount: 0.00

DOCUMENT DETAILS	FINANCIAL DETAILS	BILLING ADDRESS	TAX DETAILS	SALESPERSON COMMISSION	DISCOUNT DETAILS	RETAINAGE	APPLICATIONS
Default Retainage Per...: 10.000000	Unreleased Retainage: 0.00	Tax on Retainage: 0.00			Discount on Retainage: 0.00		
Total Amount: 0.00	Unpaid Retainage: 0.00						
Original Retainage: 0.00	Paid Retainage: 0.00						

Type	Reference Nbr.	Date	Post Period	Status	Curr.	Amount	Balance	Customer Order	Description
------	----------------	------	-------------	--------	-------	--------	---------	----------------	-------------

Figure: New elements on the Invoices and Memos form

The user can specify the value manually in the **Default Retainage Percent** box; the box is filled in by default if a value has been specified for the selected customer on the *Customers (AR303000)* form. (The default customer value can be overridden.) Also, if needed, the user can override the **Retainage Percent** value of the invoice in particular lines of the invoice, as shown in the following screenshot.

Revision Two HQ - Invoices and Memos

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION TOOLS

SAVE & CLOSE RELEASE ACTIONS INQUIRIES REPORTS

Type: Invoice	Customer: ABARTENDE - USA Bartending School	Detail Total: 790.00
Reference Nbr.: <NEW>	Location: MAIN - Primary Location	Discount Total: 0.00
Status: Balanced	Currency: USD 1.00	VAT Taxable T...: 0.00
Hold	Terms: 30D - 30 Days	VAT Exempt T...: 0.00
Date: 1/13/2018	Due Date: 2/12/2018	Tax Total: 0.00
Post Period: 01-2018	Cash Discount: 2/12/2018	Balance: 790.00
Customer Order:	Project: X - Non-Project Code	Rounding Diff.: 0.00
Description:		Cash Discount: 0.00

DOCUMENT DETAILS FINANCIAL DETAILS BILLING ADDRESS TAX DETAILS SALESPERSON COMMISSION DISCOUNT DETAILS RETAINAGE APPLICATIONS

Branch	Inventory ID	Transaction Descr.	Quantity	UOM	Unit Price	Ext. Price	Discoun Percent	Discoun Amount	Manual Discoun	Discoun Code	Retainage Percent	Retainage Amount	Amount	Account	Description
HQ	DC CUSTRN	Data Center Customer Traini...	1.00	EA	100.00	100.00	0.000000	0.00			10.000000	10.00	90.00	40000	Sales Revenue
HQ	INST AC	Air Conditioner Installation S...	1.00	EA	1,000.00	1,000.00	0.000000	0.00			30.000000	300.00	700.00	40000	Sales Revenue

Figure: Retainage amount in invoice lines

The total amount of the invoice is calculated as the sum of the amounts of each line; the amount of each line is calculated as **Ext. Price – Discount Amount – Retainage Amount**. When a user releases an invoice with a retained amount, the total amount of the invoice debits the Accounts Receivable account and the retainage amount (that is displayed in the **Original Retainage** box on the **Retainage** tab) debits the Retainage Receivable account specified in the invoice (defaulted for the customer), as the following screenshot shows.

Revision Two HQ Journal Transactions

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION TOOLS

SAVE & CLOSE RELEASE ACTIONS REPORTS

Module: AR	Branch: HQ - Revision Two HQ	Type: Normal
Batch Number: AR003896	Ledger: ACTUAL - Actual Ledger	Orig. Batch Number:
Status: Posted	Currency: USD 1.00	Debit Total: 1,100.00
Hold	Auto Reversing	Reversing Entry
Transaction D...: 1/13/2018		Credit Total: 1,100.00
Post Period: 01-2018		
Description:		

VIEW SOURCE DOCUMENT RECLASSIFICATION HISTORY

Branch	Account	Description	Subaccount	Project	Project Task	Ref. Number	Trans Date	Quantity	UOM	Debit Amount	Credit Amount	Transaction Description	Non Billable	Reclass. Batch Number
HQ	11000	Accounts Rece...	000-000	X		AR005519	1/13/201	0.00		790.00	0.00			
HQ	32000	Retainage Rec...	000-000	X		AR005519	1/13/201	0.00		310.00	0.00			
HQ	40000	Sales Revenue	000-000	X		AR005519	1/13/201	1.00	EA	0.00	100.00	Data Center Customer Tr...		
HQ	40000	Sales Revenue	000-000	X		AR005519	1/13/201	1.00	EA	0.00	1,000.00	Air Conditioner Installatio...		

Figure: The GL batch of the original invoice

To create an invoice for the retained amount, the user invokes the **Release Retainage** command on the **Actions** menu. In the **Release Retainage** dialog box, which opens, the user specifies the percent of the retained amount or the amount to be released, and clicks **Release**. On the **Invoices and Memos** form, the created retainage invoice (with the **Retainage Invoice** check box selected) opens, as the following screenshot shows.

Revision Two HQ ▾ Invoices and Memos NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION

← SAVE & CLOSE + K < > X RELEASE ACTIONS ▾ INQUIRIES ▾ REPORTS ▾

Type: Invoice ▾	Customer: ABARTENDE - USA Bartending School	Detail Total: 168.00
Reference Nbr.: <NEW> ▾	* Location: MAIN - Primary Location ▾	Discount Total: 0.00
Status: Balanced	Currency: USD ▾ 1.00 ▾ VIEW BASE	VAT Taxable T...: 0.00
<input type="checkbox"/> Hold	* Terms: 30D - 30 Days ▾	VAT Exempt T...: 0.00
* Date: 1/13/2018 ▾	* Due Date: 2/12/2018 ▾ <input checked="" type="checkbox"/> Retainage Invoice	Tax Total: 0.00
* Post Period: 01-2018 ▾	* Cash Discount: 2/12/2018 ▾	Balance: 168.00
Customer Order: <input type="text"/>	Project: X - Non-Project Code	Rounding Diff.: 0.00
Description: <input type="text"/>		Cash Discount: 0.00

DOCUMENT DETAILS FINANCIAL DETAILS BILLING ADDRESS TAX DETAILS SALESPERSON COMMISSION DISCOUNT DETAILS APPLICATIONS

VIEW SCHEDULE | X +

Branch	Inventory ID	Transaction Descr.	Quantity	UOM	Unit Price	Ext. Price	Discoun Percent	Discoun Amount	Manual Discoun	Discount Code	Amount	*Account	Description	*Subaccount
HQ		Invoice AR005520	0.00		0.00	168.00	0.000000	0.00	<input checked="" type="checkbox"/>		168.00	18000	Retainage Rec...	000-000

Figure: The retainage invoice

When the retainage invoice is released, the Retainage Receivable account is credited and the Accounts Receivable account is debited with the amount of the retainage invoice.

For mass creation of retainage invoices, the new *Release AR Retainage (AR510000)* form has been created. On this form, the user can prepare retainage invoices based on original invoices that have a nonzero unreleased retainage. The user can configure the system to automatically release retainage invoices generated on this form by selecting the **Automatically Release Retainage Invoices** check box on the *Accounts Receivable Preferences (AR101000)* form.

Changes on Forms in the Accounts Receivable Module

To give users the ability to specify retainage in Accounts Receivable invoices, the following changes have been made to the product:

- On the *Accounts Receivable Preferences (AR101000)* form, the **Retainage Settings** section has been added on the **General Settings** tab. In this section, a user can configure the system to retain taxes calculated on the retained amount (by selecting the **Retain Taxes** check box) and to automatically release retainage invoices (by selecting the **Automatically Release Retainage Invoices** check box).
- On the **GL Accounts** tab of the *Customer Classes (AR201000)* form, the **Retainage Receivable Account** and **Retainage Receivable Sub.** boxes have been added. In these boxes, the account and subaccount for retained amounts can be specified for the class, to provide the default settings for customers of the class.
- On the **General Info** tab of the *Customers (AR303000)* form, the **Retainage Settings** section has been added. In this section, the user can select or clear the **Apply Retainage** check box and specify default percent to be retained on the *Invoices and Memos (AR301000)* form for the particular customer.
 On the **GL Accounts** tab of the *Customers* form, the account and subaccount for the particular customer can be specified or changed in the **Retainage Receivable Account** and **Retainage Receivable Sub.** boxes.
- On the *Customer Locations (AR303010)* form, the **Retainage Receivable Account** and **Retainage Receivable Sub.** boxes have also been added.
- On the *Invoices and Memos (AR301000)* form, the **Apply Retainage** check box has been added to the Summary area. If this check box is selected, the following new elements are displayed on the form:
 - On the **Document Details** tab, the **Retainage Percent** and **Retainage Amount** columns

- On the **Financial Details** tab, the **Retained Receivable Account** and **Retained Receivable Sub.** columns
- On the **Tax Details** tab, the **Retained Taxable** and **Retained Tax** columns (only if the **Retain Taxes** check box is selected on the *Accounts Receivable Preferences* form)
- The **Retainage** tab (which shows the details of retainage, including related retainage invoices)
- The new *Release AR Retainage (AR510000)* form has been created.
- On the **GL Accounts** tab of the *Taxes (TX205000)* form, the **Retainage Tax Payable Account** and **Retainage Tax Payable Subaccount** boxes have been added. They are available only if the **Retain Taxes** check box is selected on the *Accounts Receivable Preferences* form.
- New elements related to the *Retainage Support* feature have been added to various Accounts Receivable reports and inquiries.

Finance: Split Transactions

In Acumatica ERP, it is now possible to split a transaction amount during reclassification. Before this implementation, it was possible only to reclassify the whole amount of the journal entry to another account, subaccount, or branch. Now it is possible to transfer a part of the amount to another account, subaccount, or branch.



To implement this functionality, changes have been made in the product, as defined in the remaining sections of this topic.

Split Process

On the *Reclassify Transactions (GL506000)* form, to split the journal entry, a user clicks the line to be split and clicks the new **Split** button (shown in the screenshot below). The system adds a new entry under the original one. The original entry and each new entry are highlighted in bold during the split. In the new entry, the branch, account, and subaccount are derived from the original entry and can be changed.

For each new entry, in the **New Amount** column (also shown in the screenshot below), the user specifies the amount to be transferred from the original entry to a new one. For the original entry, in this column, the system calculates the remaining amount based on the new amounts of new entries. The total amount of new entries cannot be more than the amount of the original entry.

Negative values can be specified in the **New Amount** column; these amounts will be highlighted in red and will increase the amount of the original entry (see the screenshot below).

Additionally, the Icon column has been added, which displays icons so that the user can identify the split entry and the entries added during the split. The original entry has the following icon: . Each new line added during the split process has the  icon.

Revision Two HQ - Reclassify Transactions CUSTOMIZATION TOOLS

LOAD REPLACE **SPLIT** PROCESS

Icon	To Branch	To Account	Description	To Subaccount	New Tran. Date	New Transaction Description	New Amount	Debit Amount	Credit Amount	Currenc	Branch	Account	Description	Subaccount
	HQ	11000	Accounts Rece...	000-000	1/12/2018			600.00	0.00	USD	HQ	11000	Accounts Rece...	000-000
	HQ	40000	Sales Revenue	000-000	1/12/2018		450.00	0.00	600.00	USD	HQ	40000	Sales Revenue	000-000
	VA	40000	Sales Revenue	000-000	1/12/2018		200.00	0.00	0.00	USD	HQ	40000	Sales Revenue	000-000
	HQ	40010	Sales - Freight	000-000	1/12/2018		-50.00	0.00	0.00	USD	HQ	40000	Sales Revenue	000-000

Figure: New elements on the Reclassify Transactions form

Other Changes

On the *Journal Transactions (GL301000)* form, the **Remaining Reclass. Amount** column has been added, as shown in the screenshot below. This column displays the amount that is left for a journal entry if a split process has been performed.

Revision Two HQ - Journal Transactions

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION TOOLS

SAVE & CLOSE RELEASE ACTIONS REPORTS

Module: GL Branch: HQ - Revision Two HQ Type: Normal
 Batch Number: GL000911 Ledger: ACTUAL - Actual Ledger Orig. Batch Number:
 Status: Posted Currency: USD 1.00 VIEW BASE Debit Total: 600.00
 Hold Auto Reversing Reversing Entry Credit Total: 600.00
 * Transaction Date: 1/12/2018
 * Post Period: 01-2018
 Description:

VIEW SOURCE DOCUMENT RECLASSIFICATION HISTORY

Branch	Account	Description	Subaccount	Project	Project Task	Ref. Number	Quantity	UOM	Debit Amount	Credit Amount	Transaction Description	Non Billable	Remaining Reclass. Amount	Reclass. Batch Number
HQ	11000	Accounts Rece...	000-000	X			0.00		600.00	0.00		<input type="checkbox"/>		
HQ	40000	Sales Revenue	000-000	X			0.00		0.00	600.00		<input type="checkbox"/>	150.00	GL000912

Figure: The Remaining Reclass. Amount column

On the *Reclassification History (GL405000)* form, the following columns have been added: Selected, **Orig. Batch. Nbr.**, **Action**, **Remaining Reclass. Amount**, and Icon (see the screenshot below). In the unlabeled Selected column, a user selects the check box for each line to be reclassified. The **Orig. Batch. Nbr.** column displays the number of the batch for which the reclassification transaction has been generated. The **Action** column displays the action that has been performed for the line: *Split* or *Reclassification*. The Icon column is hidden by default on this form.

Additionally, the **Reclassification History** button has been added to the form toolbar. When a user clicks this button, a history is displayed for the selected line in the table.

Revision Two HQ - Reclassification History

CUSTOMIZATION TOOLS

RECLASSIFY RECLASSIFY ALL RECLASSIFICATION HISTORY

Selected	Icon	Orig. Batch Nbr.	Action	Batch Number	Branch	Account	Description	Subaccount	Debit Amount	Credit Amount	Remaining Reclass. Amount	Transaction Description	Transaction Date	Post Period
<input type="checkbox"/>				GL000911	HQ	40000	Sales Revenue	000-000	0.00	600.00	150.00		1/12/2018	01-2018
<input checked="" type="checkbox"/>		GL000911	Split	GL000912	HQ	40000	Sales Revenue	000-000	200.00	0.00			1/12/2018	01-2018
<input type="checkbox"/>		GL000911	Split	GL000912	VA	40000	Sales Revenue	000-000	0.00	200.00			1/12/2018	01-2018
<input type="checkbox"/>		GL000911	Split	GL000912	HQ	40000	Sales Revenue	000-000	-50.00	0.00			1/12/2018	01-2018
<input type="checkbox"/>		GL000911	Split	GL000912	HQ	40010	Sales - Freight	000-000	0.00	-50.00			1/12/2018	01-2018
<input type="checkbox"/>		GL000911	Split	GL000912	HQ	40000	Sales Revenue	000-000	300.00	0.00			1/12/2018	01-2018
<input type="checkbox"/>		GL000911	Split	GL000912	HQ	40000	Sales Revenue	CON-000	0.00	300.00			1/12/2018	01-2018
<input type="checkbox"/>		GL000911	Split	GL000912	HQ	19000	Due from relat...	000-000	0.00	200.00		Balancing entry for: HQ	1/12/2018	01-2018
<input type="checkbox"/>		GL000911	Split	GL000912	VA	26000	Due to related ...	000-000	200.00	0.00		Balancing entry for: VA	1/12/2018	01-2018

Figure: New columns on the Reclassification History form

Finance: Ability to Void Vendor and Customer Refunds

In Acumatica ERP, it is now possible to void customer or vendor refunds.

To void an existing customer refund, a user opens the refund on the *Payments and Applications (AR302000)* form and clicks the new **Void** button on the form toolbar (see the following screenshot).

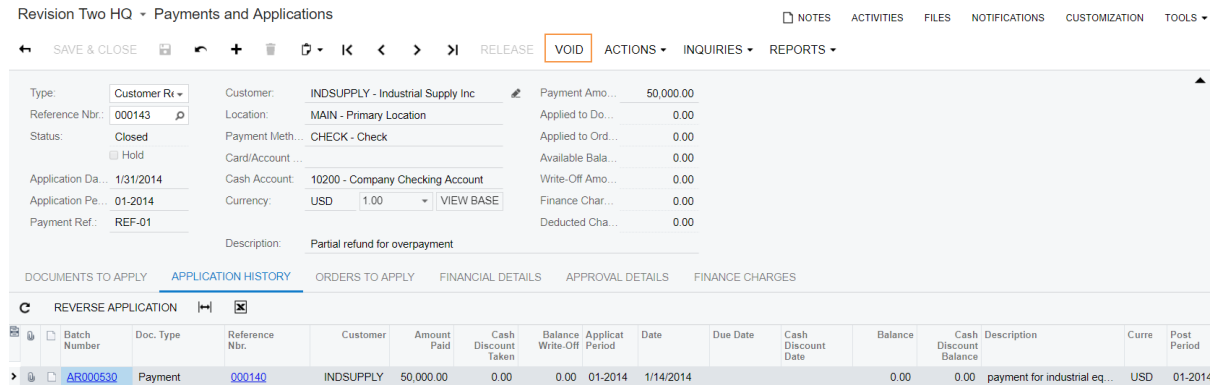


Figure: The Void button

The system creates the document of the *Voided Refund* type with a negative amount. For the voided refund, the user can specify the application date, period, and description, and then release the voided refund.

The **Void** button has also been added to the *Checks and Payments (AP302000)* form to make it possible to void a vendor refund.

Organization: Campaign Expense Accounting

If the *Project Accounting* feature is enabled on the *Enable/Disable Features (CS100000)* form, the project accounting functionality can now be used to track expenses and revenue related to a marketing campaign. The system now can regard a marketing campaign as a project and use the project budget tracking mechanism for tracking the campaign budget. For more information about project budgets, see [Project Budgets](#).

Tracking of Expenses

For campaign expense tracking, a specific project dedicated to campaign expense accounting needs to be created and associated with a campaign, with proper billing and allocation rules configured. If needed, multiple campaigns may be associated with a single project.

A project can be associated with a marketing campaign through the new **Project Accounting Integration** section on the **Campaign Details** tab of the *Marketing Campaigns (CR202000)* form (as shown in the following screenshot).

Revision Two HQ ▾ Marketing Campaigns

← SAVE & CLOSE 📄 ↶ + 🗑️ 📄 ▾ ⌂ < > >|

Campaign ID:	UPGRADE - Upgrad 📄	* Stage:	Planning ▾
* Campaign Class:	SALES - Sales camj 📄	Owner:	Lai Peter, Mr. 📄
* Campaign Name:	Upgrade Campaign		

CAMPAIGN DETAILS ACTIVITIES MEMBERS GENERATED LEADS OPPORTUNITIES ATTRIBUTES

PLANNING	CAMPAIGN STATISTICS
* Start Date:	Total Members:
9/1/2017 ▾	0
End Date:	Members Contacted:
12/31/2018 ▾	0
Workgroup:	Members Responded:
Marketing Online 📄	0
Expected Response:	Leads Generated:
200	0
Planned Budget:	Leads Converted:
20,000.00	0
Expected Return:	Opportunities:
50,000.00	1
Promo Code:	Won Opportunities:
UP20178	1
PROJECT ACCOUNTING INTEGRATION	Opportunities Value:
Project ID:	10,489.53
TMR02 - T&M projec 📄	Won Opportunities Val...
Project Task ID:	10,489.53
201 SRCONS - Instz 📄	

VISUAL ▾ ↶ ↷ Paragraph ▾ B I U ▾ A ▾ 📄 ▾ 📄 ▾ 📄 ▾ 📄 ▾ 📄 ▾ 📄 ▾ 📄 ▾ INSERT

Figure: Project Accounting Integration section

All the campaign-related activities, the opportunities that resulted from this campaign, and the resulting sales orders and invoices also can be associated with the previously defined project. These associations allow for accurate calculation of all expenses and revenue generated by the campaign.

Relations

In Acumatica ERP2018 R1, the *Campaign Documents (CR203000)* form has been deleted. The lists of campaign-related sales orders and invoices can be reviewed on the new *Campaign Sales Orders (CR203010)* and *Campaign Invoices (CR203000)* inquiry forms; custom inquiry forms or pivot tables can be created based on these forms.

Organization: Case Management Feature Switch

A new feature switch, **Case Management**, has been added on the *Enable/Disable Features (CS100000)* form (see the following screenshot).

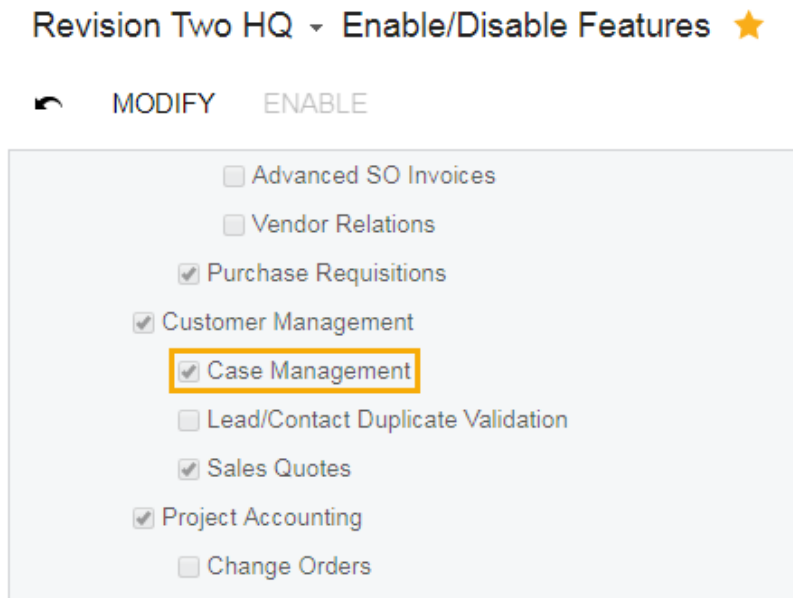


Figure: Case Management feature switch

If the *Case Management* feature is enabled, the following forms are available:

- *Cases (CR306000)*
- *Cases (CR3060PL)*
- *Case Classes (CR206000)*
- *Release Cases (CR507000)*
- *Assign Cases (CR503210)*
- *Update Cases (CR503220)*

Also, the following UI elements are available if the *Case Management* feature is enabled:

- The **Cases** tab on the *Business Accounts (CR303000)* form
- The **Case** menu command on the **Create** menu on the form toolbar of the *Incoming (CO409000)* and *Email Activity (CR306015)* forms
- The **Case Numbering Sequence**, **Default Case Class**, and **Case Assignment Map** boxes on the *Customer Management Preferences (CR101000)* form
- The **Case ID** box on the *Employee Time Activities (EP307000)*, *Employee Time Cards (EP305000)*, and *Contract Usage (CT303000)* forms
- The **Case Count Item** box on the *Contract Templates (CT202000)* and *Customer Contracts (CT301000)* forms
- The **Create New Case** check box and the **New Case Class** box on the **Incoming Mail Processing** tab of the *System Email Accounts (SM204002)* form
- All case-related reports in the Customer Management module

Organization: Enhanced Integration Between Acumatica ERP and Salesforce

The integration of Acumatica ERP with Salesforce has been enhanced as follows:

- Full data resync is now supported in both directions.
- Real-time synchronization of sales prices between Acumatica ERP and Salesforce is now supported, so that organizations can successfully synchronize opportunity data between the systems.
- A set of predefined export scenarios with the *Salesforce* data provider have been added to Acumatica ERP. These scenarios are available on the *Export by Scenario (SM207036)* form (see the screenshot below) and can be used to export the following entities to Salesforce: leads, contacts, business accounts, opportunities, stock and non-stock items, and sales prices.
- The *Default Prices for Export to Salesforce (SF000001)* and *Base Sales Prices for Export to Salesforce (SF000002)* generic inquiry forms have been added to the system to support the export of sales prices, which users can accomplish by using the *Export Default Prices to Salesforce* and *Export Base Sales Prices to Salesforce* export scenarios.

Revision Two HQ ▾ Export by Scenario ☆

PREPARE & EXPORT PREPARE EXPORT UPLOAD

* Name: Status: Processed

Select - Name ✕

SELECT ↺ ↻

Name	Screen Name	Screen Name
Export AP Payment to ACH	AP.30.50.00	Batch Payments
Export AP Payment to ACH Balanced	AP.30.50.00	Batch Payments
Export AP Vendors	AP.30.30.00	Vendors
Export AR Customers	AR.30.30.00	Customers
Export ARM Column Set	CS.20.60.20	Column Sets
Export ARM Row Set	CS.20.60.10	Row Sets
Export Base Sales Prices to Salesforce	SF.00.00.02	Base Sales Prices for Export to Salesf...
Export Business Account to Salesforce	CR.30.30.00	Business Accounts
Export Contact to Salesforce	CR.30.20.00	Contacts
Export Default Prices to Salesforce	SF.00.00.01	Default Prices for Export to Salesforce
Export Generic Inquiry	SM.20.80.00	Generic Inquiry
Export Lead to Salesforce	CR.30.10.00	Leads
Export Leads To Hubspot	CR.30.10.00	Leads
Export Non-Stock Item to Salesforce	IN.20.20.00	Non-Stock Items
Export Opportunity to Salesforce	CR.30.40.00	Opportunities
Export Stock Item to Salesforce	IN.20.25.00	Stock Items

⏪ ⏩

Figure: Predefined export scenarios for exporting data to Salesforce

Organization: Quotes in Opportunities

A new type of document, *quote*, has been introduced in the Customer Management module of Acumatica ERP2018 R1. A quote represents a formal offer made to a particular customer based on an opportunity; the quote includes a list of products offered at specific prices. For one opportunity, users can create any number of quotes, each of which can be printed or emailed to the specified customer for review. When the customer accepts the offer, the user can create a sales order and then an invoice based on the quote.

Configuration of Quote Functionality

A new feature, *Sales Quotes*, has been added, with the corresponding check box on the *Enable/Disable Features (CS100000)* form (see the following screenshot).

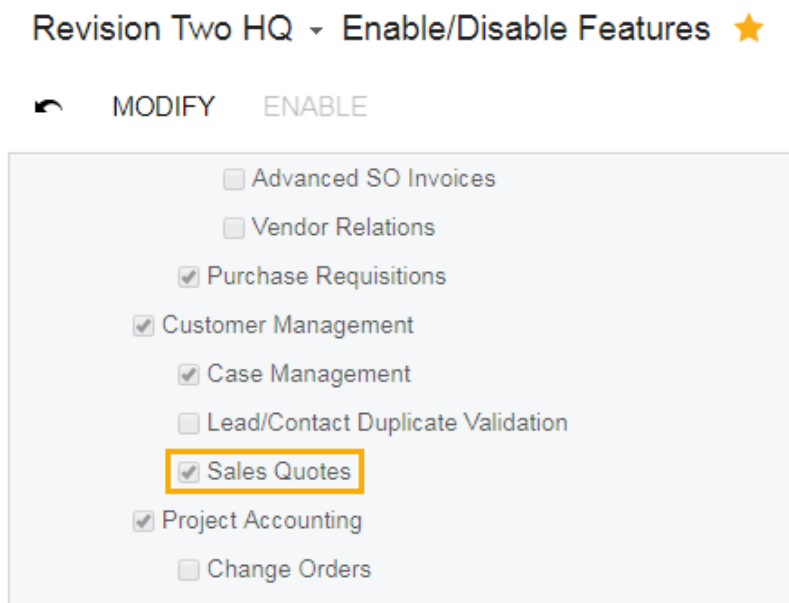


Figure: Sales Quotes check box

If the *Sales Quotes* feature is enabled, the following forms are available:

- *Quotes (CR3045PL)* form (shown in the following screenshot): This new inquiry form displays filter tabs with lists of quotes. The following predefined filter tabs are available on this form: **All Records**, **My Quotes**, and **My Quotes Expiring in a Week**.

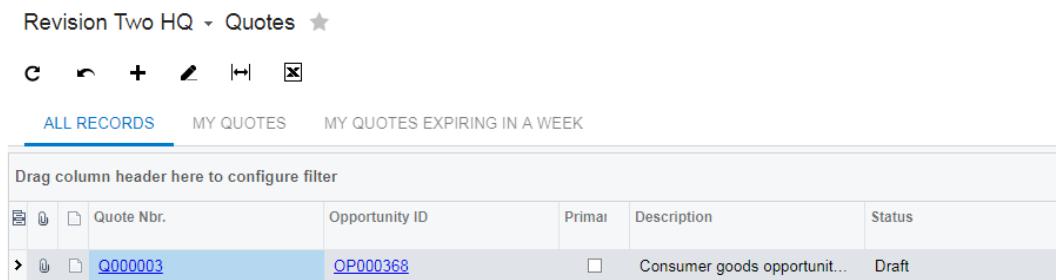


Figure: Quotes inquiry form

- *Quotes (CR304500)* form (shown in the following screenshot): By using this new data entry form, a user can create new quotes and modify or view the details of existing quotes.

Revision Two HQ - Quotes ★

← SAVE & CLOSE [Icons] ACTIONS ▾ SUBMIT QUOTE MARK AS PRIMARY

* Opportunity ID:	OP000368	<input type="checkbox"/> Primary	Amount:	80,626.50	
Quote Nbr.:	Q000003	Business Account:	FDIWEST - Southwest Food Distribution	Discount:	0.00
Status:	Draft	* Location:	MAIN - Primary Location	Tax Total:	0.00
* Date:	1/14/2018	Contact:		Total:	80,626.50
Expiration Date:		Currency:	USD 1.00		
* Description:	Consumer goods opportunity - copy				

PRODUCTS DETAILS ACTIVITIES TAX DETAILS DISCOUNT DETAILS APPROVAL DETAILS

Inventory ID	Description	Free Item	Warehous	Quantity	UOM	Unit Price	Ext. Price	Discount, %
CONBALBALL	Gaiam Body Balanc...	<input type="checkbox"/>	WHO...	100.00	EA	24.18	2,418.00	0.000000
CONCRIB01	Davinci Jayden Con...	<input type="checkbox"/>	WHO...	50.00	EA	279.36	13,968.00	0.000000
CONFLAGPL	Alum Telescoping Fl...	<input type="checkbox"/>	WHO...	50.00	EA	62.57	3,128.50	0.000000

Figure: Quotes data entry form

- *Quote (CR604500)* form: By using this new report form, a user can generate a report with summary information on a particular quote.

Also, if the *Sales Quotes* feature is enabled, the following UI elements are available:

- *Customer Management Preferences (CR101000)* form, **General Settings** tab : The **Quote Numbering Sequence** box and, if the *Approval Workflow* feature is also enabled, the **Quote Approval Settings** section
- *Opportunities (CR304000)* form: On the form toolbar, the **Submit Quote** and **Edit Quote** commands on the **Actions** menu and the **Create Quote** button (shown in the screenshot below); the **Quotes** tab (also shown in the screenshot)
- *Activity (CR306010)* form: The *Quote* option in the **Type** box in the **Select Entity** dialog box, which opens if a user clicks the **Related Entity** selection box

Revision Two HQ - Opportunities NOTES

← SAVE & CLOSE [Icons] ACTIONS ▾ **CREATE QUOTE** INQUIRIES ▾

Opportunity ID:	OP000368	Business Account:	FDIWES	Amount:	80,626.50
Status:	Open	Contact:		Discount:	0.00
Stage:	Prospect	Currency:	USD	Tax Total:	0.00
* Class ID:	PRODUCT - Product Sales C	Owner:		Total:	80,626.50
* Subject:	Consumer goods opportunity				

ACTIVITIES PRODUCTS DETAILS **QUOTES** CONTACT INFO ATTRIB

COPY QUOTE PRINT QUOTE SEND QUOTE MARK AS PRIMARY

Primary	Quote Nbr.	Description	Status	Date	Expiration Date	Curre	Amount	Discount	Tax Total	Total
<input checked="" type="checkbox"/>	Q000002	Consumer goods op...	Draft	1/14/2018		USD	80,626.50	0.00	0.00	80,626.50
<input type="checkbox"/>	Q000003	Consumer goods op...	Draft	1/14/2018		USD	80,626.50	0.00	0.00	80,626.50

Figure: The Quotes tab on the Opportunities (CR304000) form

Creation of Quotes

A user can start creating a quote in any of the following ways:

- By clicking **Create Quote** on the form toolbar of the *Opportunities (CR304000)* form
- By clicking **Create Quote** on the table toolbar of the **Quotes** tab on the *Opportunities (CR304000)* form
- By clicking **Add New Record** on the form toolbar of the *Quotes (CR3045PL)* form

- By selecting an existing quote and then invoking the **Copy Quote** action, which is available on the **Quotes** tab on the *Opportunities (CR304000)* form and on the **Actions** menu on the form toolbar of the *Quotes (CR304500)* form; in this case, a copy of the selected quote is created

If one quote or multiple quotes are created for an opportunity, one of the quotes must be marked as the primary quote, which a user can do either during the creation of a quote or by applying the **Mark as Primary** action to a selected quote.

An opportunity uses the primary quote as the source of the following settings: the list of products, the currency and the currency rate, the location, the contact information, and the tax and discount details. If a user marks a different quote as the primary quote for the opportunity, these settings are changed in the opportunity to those of the new primary quote.

A quote can have one of the following statuses:

- *Draft*: The quote is being prepared and its details can be edited.
- *Prepared*: The quote is ready to be sent to the customer. The quote gets this status after it has been submitted or, if approval is required for quotes, after it has been approved.
- *Sent*: The quote has been emailed to the customer.
- *Pending Approval*: The quote is pending approval within the company.
- *Rejected*: The quote has been rejected by an approver within the company.

Approval of Quotes

Approval of quotes can be set up in the system if the *Approval Workflow* feature is enabled on the *Enable/Disable Features (CS100000)* form.

Quotes require approval if an approval map for quotes has been specified in the **Approval Map** box in the **Quote Approval Settings** section on the **General Settings** tab of the *Customer Management Preferences (CR101000)* form (as shown in the following screenshot).

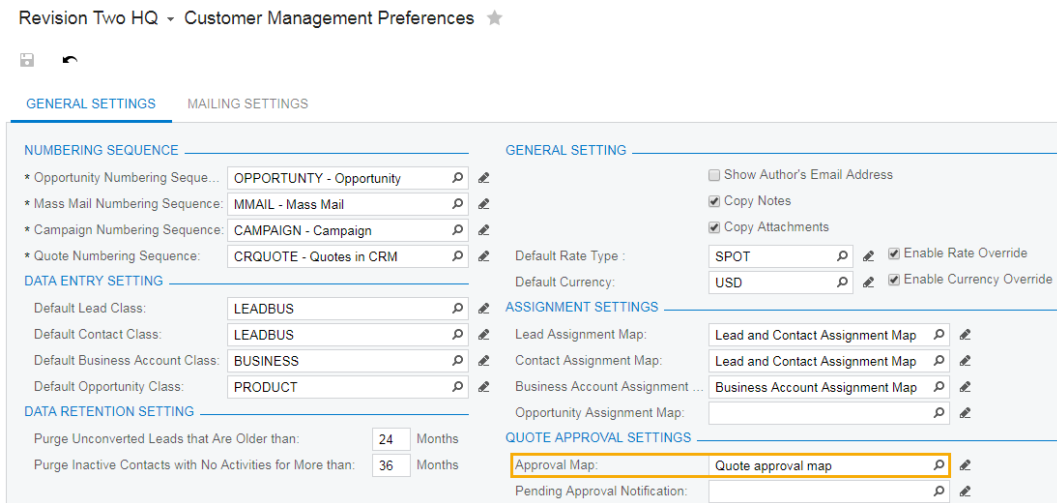


Figure: The Approval Map setting

A quote that is pending approval cannot be modified. An assigned approver can approve or reject the quote by using the standard **Approve** and **Reject** actions available on the form toolbar of the *Quotes (CR304500)* form and on the table toolbar of the **Quotes** tab on the *Opportunities (CR304000)* form. After a quote has been approved, it can be sent to the customer.

Quote Activities

On the **Activities** tab of the *Quotes (CR304500)* form, a user can create activities associated with the selected quote. On the **Activities** tab of the *Opportunities (CR304000)* form, activities related to the selected opportunity are listed along with activities related to all quotes associated with the opportunity.

Other Enhancements

Now any number of invoices and sales orders can be created for a single opportunity. By using the new **Orders** or **Invoices** tab on the *Opportunities (CR304000)* form (shown in the screenshot below), a user can review a list of all sales orders or invoices associated with the selected opportunity.

Revision Two HQ - Opportunities NOTES

← SAVE & CLOSE + - ↶ ↷ ACTIONS ▾ CREATE QUOTE

Opportunity ID: OP000368	Business Account: FDIWEST - Southwest Food Distribution	Amount: 80,626.50	
Status: Open	Contact:	Discount: 0.00	
Stage: Prospect	Currency: USD 1.00	Tax Total: 0.00	
* Class ID: PRODUCT - Product Sales C	Owner:	Total: 80,626.50	
* Subject: Consumer goods opportunity			

ACTIVITIES PRODUCTS DETAILS QUOTES CONTACT INFO ATTRIBUTES RELATIONS TAX DETAILS DISCOUNT DETAILS **ORDERS** INVOICES SYNC STATUS

Order Type	Order Nbr.	Description	Status	* Order Date	* Requested On	Currency	OrderTotal
SO	SO004123	Consumer goods opportunity	Open	1/14/2018	1/14/2018	USD	79,626.50
SO	SO004124	Consumer goods opportunity	Back Order	1/14/2018	1/14/2018	USD	79,626.50

Figure: The location of the Orders and Invoices tabs

The **Mailing Settings** tab (shown in the screenshot below), which is similar to the tab with the same name on the *Customer Classes (AR201000)* and *Vendor Classes (AP201000)* forms, has been added to the *Customer Management Preferences (CR101000)*, *Business Account Classes (CR208000)*, and *Business Accounts (CR303000)* forms. This tab includes a predefined mailing and a predefined notification template to be used for sending quotes to sales contacts.

Revision Two HQ ▾ Customer Management Preferences ★



GENERAL SETTINGS MAILING SETTINGS

Default Sources

* Mailing ID	Default Email Account	Report	Notification Template	Format	Active
> CRQUOTE		CR.60.45.00	CRQuoteNotification	PDF	<input checked="" type="checkbox"/>

Default Recipients

Contact Type	Contact ID	Forma	Active	Bcc
--------------	------------	-------	--------	-----

Figure: The Mailing Settings tab

Each company has one of the following types, which is specified in the **Company Type** box on the *Companies* form:

- *Without Branches* : A company with this type cannot have any branches. If the *Multi-Branch Support* feature is not enabled on the *Enable/Disable Features (CS100000)* form, this option is selected by default and cannot be changed.
- *With Branches Not Requiring Balancing*: A company with this type must have at least one branch. If multiple branches of the company are involved in a transaction, balancing entries are not required. This option is available if the *Multi-Branch Support* feature is enabled on the *Enable/Disable Features* form.
- *With Branches Requiring Balancing*: A company with this type must have at least one branch. If multiple branches of the company are involved in a transaction, balancing entries are required. This option is available if the *Multi-Branch Support* and *Inter-Branch Transactions* features are enabled on the *Enable/Disable Features* form.

On the **Ledgers** tab of the *Companies* form, a user can review and edit the list of the ledgers associated with the company.

On the **Logo** tab of the form (shown in the following screenshot), a user now can specify separate images for the logo displayed in the top left corner of Acumatica ERP and for the logo displayed on reports for the selected company.

The *Ledgers* form has been modified as follows:

- The **Consol. Branch** box and the **Branch Accounting** check box have been removed.
- On the **Companies** tab, a user can view the list of the companies associated with the ledger, link a company to the selected ledger (a company can have only one actual ledger), and delete a company from the list. An actual ledger can be detached from a listed company if the ledger contains no transactions associated with the company branches. Ledgers of other types can be linked to a company at any time, or this link can be removed.
- On the **Branches** tab, the branches of the companies associated with the ledgers are listed; only those branches are allowed to post to the ledger.

Upgrade Notes

During an upgrade to Acumatica ERP2018 R1, a branch will be converted into a company if the **Consol. Branch** box on the *Ledgers (GL201500)* form is empty for its actual ledger or if the branch itself is specified in the **Consol. Branch** box. Otherwise, this branch will be converted to a branch with the **Consol. Branch** value specified as the parent company.

If a branch is specified in the **Consol. Branch** box and the **Branch Accounting** check box is selected for its ledger, then the branch will be converted to a company with the *With Branches Requiring Balancing* type. If a branch is used as **Consol. Branch** and the **Branch Accounting** check box is cleared for its ledger, then it will be converted to a company with the *With Branches Not Requiring Balancing* type selected on the *Companies (CS101500)* form. If a branch is assigned to an actual ledger with the **Consol. Branch** box empty, then it will be converted to a company with the *Without Branches* type selected on the *Companies* form.

To avoid a branch that is not a legal entity being converted to a company, before the upgrade, a system administrator needs to create a separate branch for the parent company and select this new branch in the **Consol. Branch** box on the *Ledgers* form for the actual ledger.

Platform: Business Process Monitoring

In Acumatica ERP, various business processes are executed, which may require users to monitor different activities and events in the system. In Acumatica ERP 2018 R1, to eliminate the need for users to monitor the business processes, users can configure the system to monitor the company data and to perform an action or multiple actions in the system (such as sending an email notification or performing the instructions defined by an import scenario) based on either of the following occurrences:

- Particular data being changed in the system.

For example, the system can send an email notification to the customer when the customer's contract is activated.

- The meeting of particular conditions, which the system checks for at the schedule you specify.

For example, the system can send an email to the owner of an opportunity when it is one month from its estimated close date and the opportunity hasn't been updated for more than seven days.

To configure the system to monitor a business process, on the *Business Events (SM302050)* form, a user defines a *business event* that relates to this business process; when the business event occurs, the system should perform an action or multiple actions. The business event is either a data change or a set of conditions checked for on a schedule. For details on the business events, see [Business Events Related to Data Changes](#) and [Business Events by Schedule](#).

To define the actions that the system should perform in the system when the business event has occurred, a user specifies the *subscribers* of this business event. A subscriber of a business event is an entity in the system (an email notification or a script based on an import scenario) that the system processes when the business event occurs. If the subscriber is an email notification, the system sends an email or multiple emails based on the settings of the notification template that a user has specified for the business event. If the subscriber is an import scenario script, the system executes the sequence of instructions defined by the import scenario that a user has specified for the business event. For details about subscriber types, see [Subscribers of Business Events](#).

Configuration of Business Process Monitoring

To configure the system to monitor for a particular business event and to perform an action or multiple actions when the event occurs, a user defines the following:

- The data for monitoring.

In the Summary area of the *Business Events (SM302050)* form, which is shown in the screenshot below, a user selects an existing generic inquiry form (or a generic inquiry form that you have created on the *Generic Inquiry (SM208000)* form) that defines the data for the system to monitor.

Revision Two HQ ▾ Business Events CUSTOMIZATION TOOLS ▾

← SAVE & CLOSE 📄 ↶ + 🗑️ ↷ ⏪ < > ⏩ VIEW SCREEN

* Event ID: * Screen Name:

* Type: Screen ID:

Active Shared Filter to Apply: INQUIRY PARAMETERS

Description:

TRIGGER CONDITIONS SUBSCRIBERS

🔄 + ✕ ⏪ ⏩

Active	Bracket	Operation	Table Name	Field Name	Condition	Value 1	Value 2	Bracket	Operz
> <input checked="" type="checkbox"/>	-	Record Inserted						-	Or

⏪ < > ⏩

Figure: The Business Events (SM302050) form

- The conditions that must be met for the system to perform actions.

On the **Trigger Conditions** tab of the *Business Events (SM302050)* form, the user configures the conditions for which the system should perform actions related to the business process. If the actions are performed based on changes, the user selects the type of changes for which the system should perform actions, such as when a record is added, removed, or updated, or when a field value is changed. If the actions are performed based on a schedule, the user specifies the conditions on the fields of the records of the generic inquiry. The actions are performed if the generic inquiry contains records that satisfy the specified conditions.

- The action or actions that the system should perform if the specified conditions have been met.

On the **Subscribers** tab of the *Business Events (SM302050)* form, the user selects a subscriber that has been configured; if needed, the user can select multiple subscribers (one in each row of the table). To create a new subscriber, a user clicks **Create Subscriber** and select the type of the subscriber, which causes the system to open the Acumatica ERP form that corresponds to the subscriber type.

- The schedule or schedules that dictate when the system should check for the conditions on the data.

If the system should check conditions on the data based on a schedule, on the **Schedules** tab of the *Business Events (SM302050)* form, the user selects a configured schedule or clicks **Create Schedule**, which opens the *Automation Schedules (SM205020)* form, where the user can create and save the schedule. In the **Screen ID** box for the schedule, the generic inquiry that defines the data for monitoring must be specified.

A user can see the history of all processed business events on the *Business Events History (SM502030)* form, which displays information about whether all subscribers of the business event have been processed successfully.

For more information about configuration of business processes, see [To Monitor Changes of the Business Process Data](#) and [To Monitor the Business Process Data by a Schedule](#).

Platform: Changes in the Installation Wizard

The installation packages for Acumatica ERP and Acumatica Framework have been redesigned. The packages are now based on the WiX Tools so that the system can support Microsoft Visual Studio 2017.

The separate installation package for Acumatica Report Designer has been removed. Users can install Acumatica Report Designer along with Acumatica ERP (see the following screenshot) or Acumatica Framework.

The installation package of the DeviceHub application has been added to the Acumatica ERP installation package (as shown in the following screenshot) so that users can install this application along with Acumatica ERP Tools.

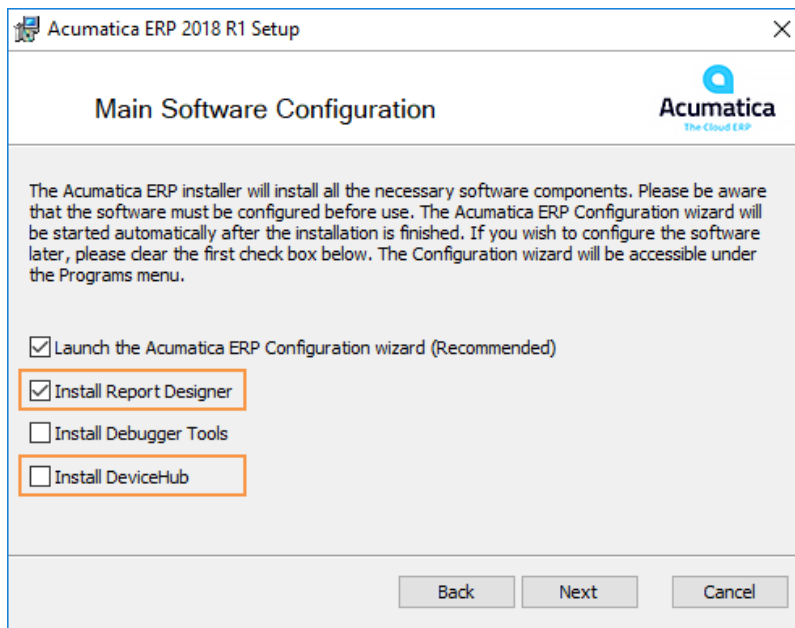


Figure: The new installation wizard

Platform: Dashboard Enhancements

In Acumatica ERP 2018 R1, changes related to dashboards have been introduced that improve filtering data on widgets and enhance look of KPI widgets.

Filtering Conditions in Widget Properties

Users who design dashboards can specify filtering conditions (as they can for reusable filters) for widgets that use inquiry forms as their data source (such as charts and scorecard KPI widgets) in the **Filter Settings** dialog box to limit the data shown to be the most relevant. A dashboard designer can open this dialog box by clicking the new **Filter Settings** button in the **Widget Properties** dialog box (see the following screenshot), which the designer opens for the widget by clicking Edit on the widget toolbar.

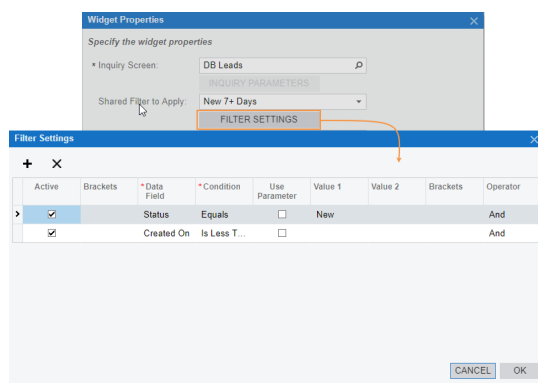


Figure: The Filter Settings dialog box for a widget

Dashboard Parameters

Users who create and design dashboards now can add parameters to a dashboard. For example, suppose that most of the widgets of the dashboard display information about all leads of a particular company, but users may want to see information about leads of the particular company for a particular owner. In this case, the dashboard parameter will be the lead owner.

To add filtering parameters to a dashboard, the dashboard owner should perform the following steps:

1. On the new **Parameters** tab of the *Dashboards (SM208600)* form, the dashboard owner adds one parameter or multiple parameters (see the following screenshot), which will be displayed in the Selection area of the selected dashboard.

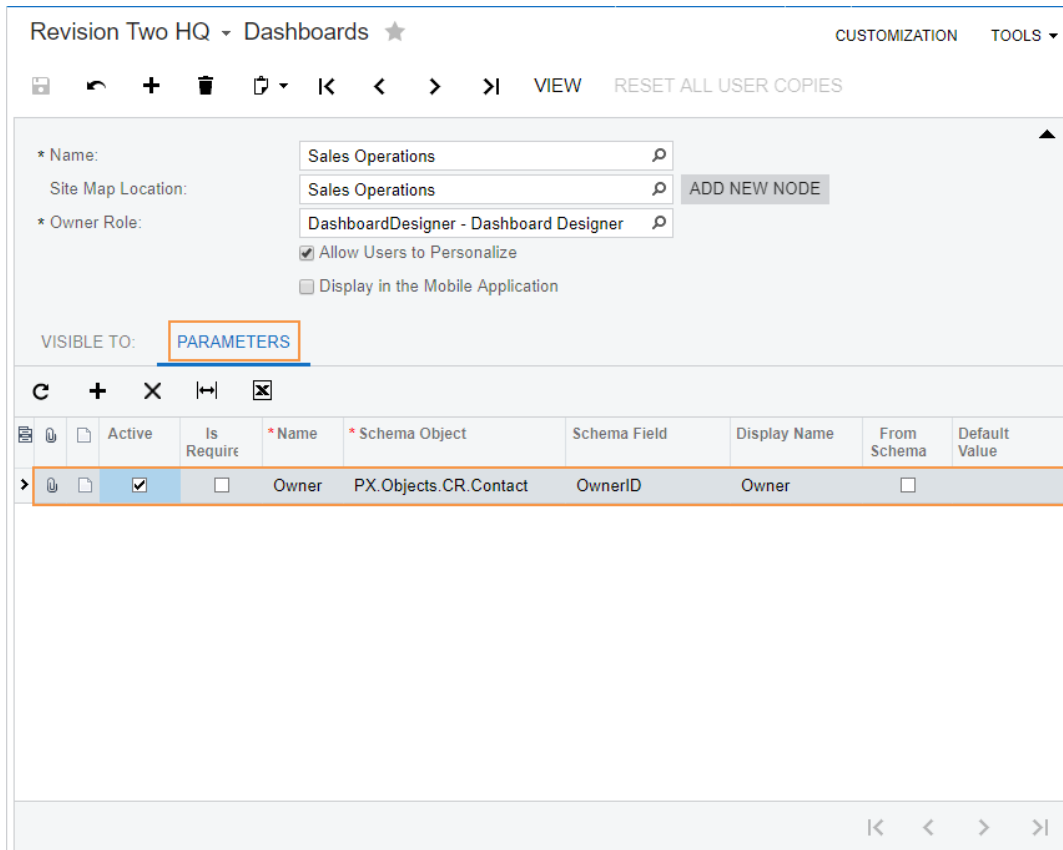


Figure: The Parameters tab on the Dashboards form

- For each widget whose data should be filtered by the values of the parameters, the dashboard designer opens the **Widget Properties** dialog box by clicking Edit on the widget toolbar, and then opens the **Filter Settings** dialog box by clicking **Filter Settings**. In this dialog box, the dashboard designer selects the data field whose values should be filtered and selects the parameter that have been added to the **Parameters** tab of the *Dashboards* form (see the following screenshot).

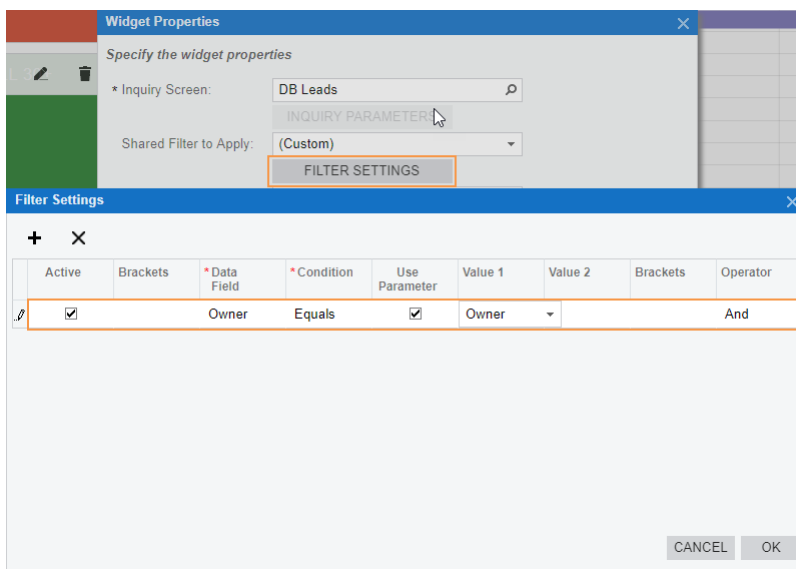


Figure: Filter settings in widget properties

After the steps described above have been performed and the dashboard designer has saved his or her changes, users can select values of the parameters that were added to the dashboard in the selection area of the dashboard and view the filtered data in those widgets that contain these parameters selected in the filtering settings (see the following screenshot). To clear the filter by the parameter value, a user can clear the value in the parameter box.

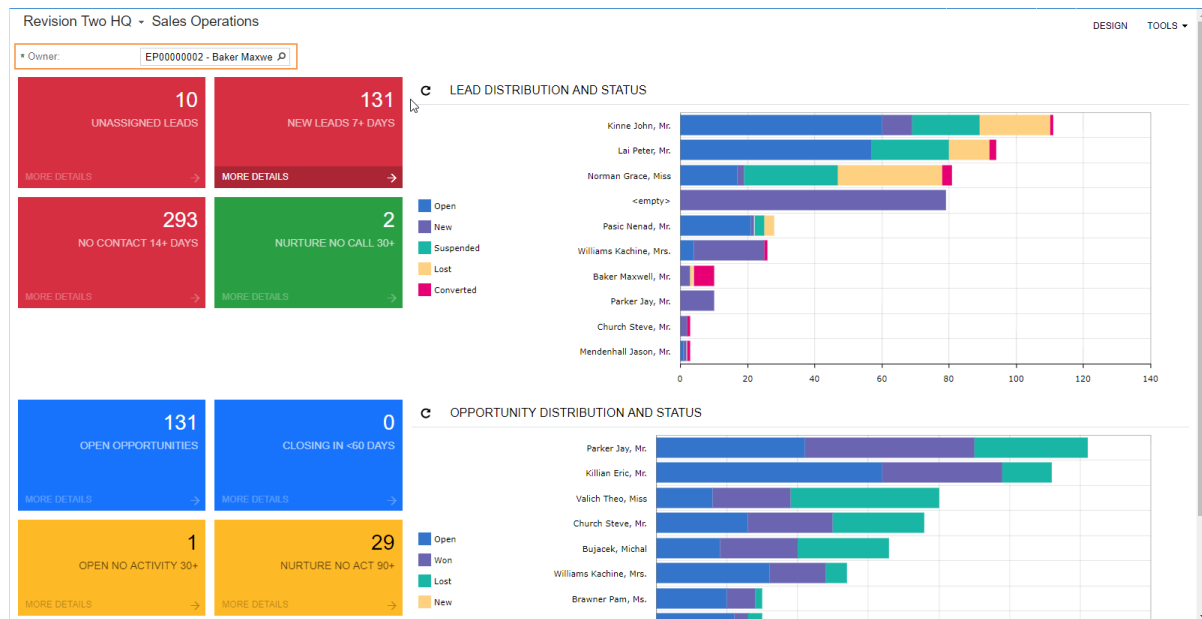


Figure: A dashboard with the Owner parameter

For more information, see [Dashboard Configuration](#) in the Acumatica ERP User Guide.

Scorecard KPI and Trend Card KPI Widget Enhancements

In the **Widget Properties** dialog box for the scorecard KPI and trend card KPI widgets, the following changes have been made:

- The **Scorecard Title**, **Automatically Adjust Font Size**, and **Font Size** boxes have been removed for scorecard KPI widgets. A font size for a widget of this type now is always adjusted automatically according to the widget size.
- The **Icon** box has been added for scorecard KPI widgets. In this box, users can select an icon that will be displayed in the top left corner of a widget. An icon illustrates a category of the widget parameter.
- The **Trend Card Title**, **Automatically Adjust Font Size**, and **Font Size** boxes have been removed for trend card KPI widgets. A font size for a widget of this type now is always adjusted automatically according to the widget size.

Platform: Enhanced Acumatica DeviceHub

In Acumatica ERP 2018 R1, a new *DeviceHub* feature has been implemented. On the *Enable/Disable Features (CS100000)* form, this feature is listed under **Monitoring & Automation**. With this feature enabled, a system administrator can configure a set of default printers and streamline the printing of documents for users, regardless of the physical location of the users and printers. Default settings for all printers that have been added can be configured at the user, document, and branch level to make printer selection more flexible and less error prone.

The list of documents sent for printing can be managed directly from Acumatica ERP, which provides users with the ability to preview, reprint, and cancel the printing of a document from the list. Multiple mass-processing forms have been extended with settings that make it possible for a user to select a printer manually or rely on the selection made by the system based on the default settings.

Also, a system administrator can configure restriction groups to control user access to a particular printer.

DeviceHub Deployment and Enablement

In 2018 R1 Acumatica, DeviceHub is a tool application and can be run on a workstation or a server independently from a user session. Acumatica ERP sends push notifications to DeviceHub when a printing job is requested.

The system administrator selects the **Install DeviceHub** check box in the list of Acumatica ERP tools while installing the instance (see the following screenshot).

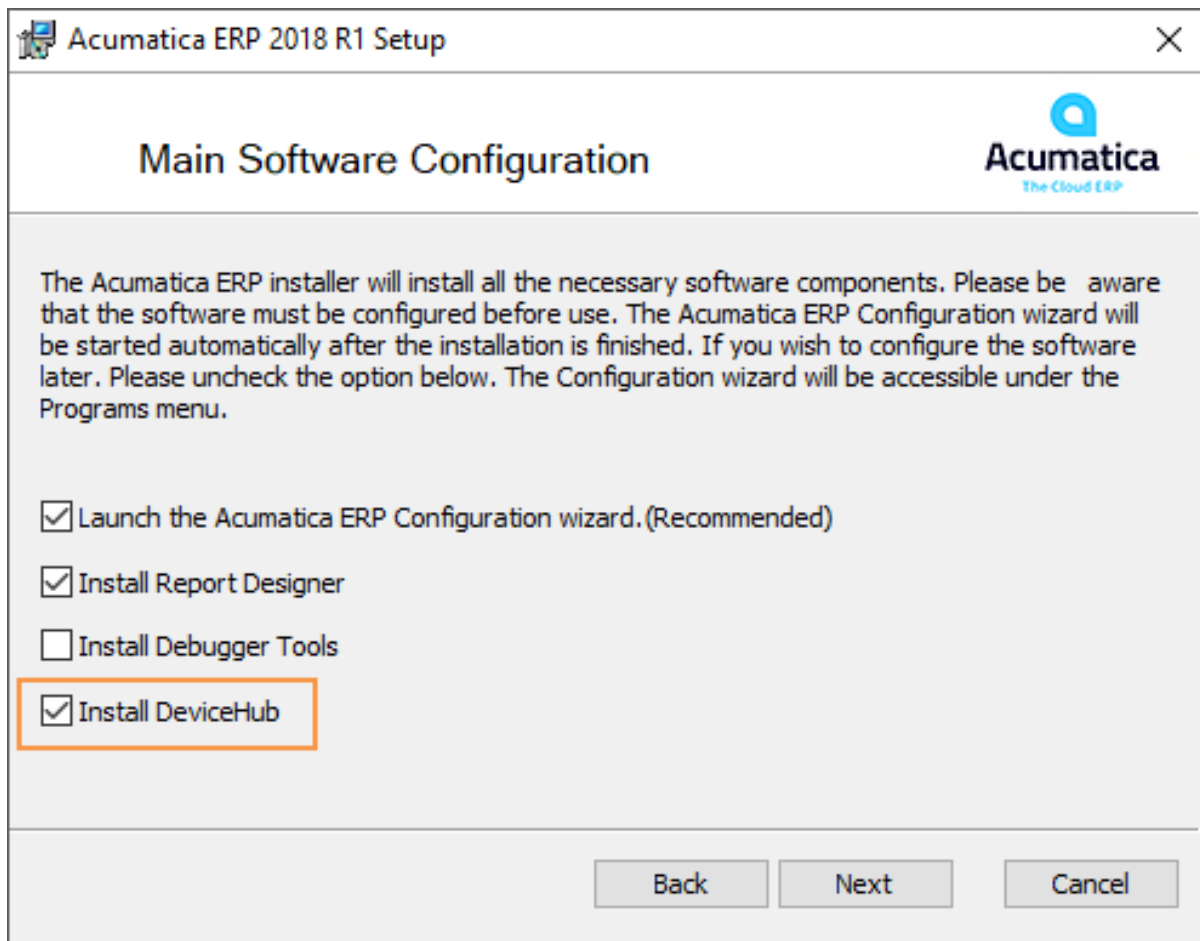
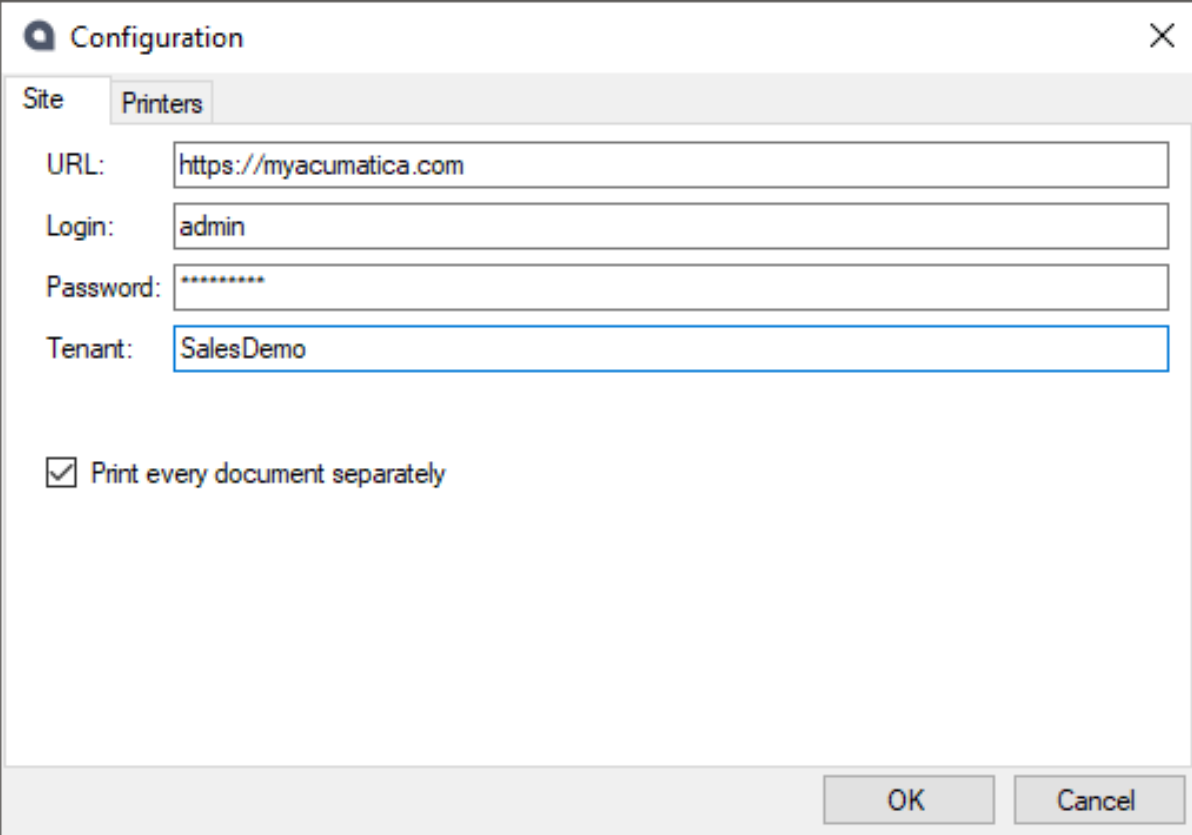


Figure: Installing DeviceHub

The Acumatica installation wizard then installs DeviceHub along with the other selected tools. A system administrator launches the application and configures the application settings and default printer settings. (See the screenshots below.) DeviceHub is associated with a particular tenant in Acumatica ERP. For multiple companies, the administrator needs to install and configure a separate DeviceHub for each tenant.



The image shows a 'Configuration' dialog box with a close button (X) in the top right corner. It has two tabs: 'Site' and 'Printers'. The 'Printers' tab is active. The dialog contains four text input fields: 'URL' with the value 'https://myacumatica.com', 'Login' with 'admin', 'Password' with a masked password '*****', and 'Tenant' with 'SalesDemo'. Below these fields is a checked checkbox labeled 'Print every document separately'. At the bottom right, there are 'OK' and 'Cancel' buttons.

Field	Value
URL:	https://myacumatica.com
Login:	admin
Password:	*****
Tenant:	SalesDemo

Print every document separately

OK Cancel

Figure: Configuring DeviceHub settings

The screenshot shows a 'Configuration' dialog box with two tabs: 'Site' and 'Printers'. The 'Printers' tab is active, displaying a list of printers on the left with 'Default' selected. Below the list are 'Add' and 'Remove' buttons. To the right of the list, the configuration for the selected printer is shown:

- Name:** Default
- Printer:** (dropdown menu)
- Raw Mode (for use with compatible label printers)
- Paper Size:** <Printer Default> (dropdown menu)
- Paper Bin:** <Printer Default> (dropdown menu)
- Orientation:**
 - Automatic
 - Portrait
 - Landscape

At the bottom right of the dialog are 'OK' and 'Cancel' buttons.

Figure: Configuring printer settings

After DeviceHub has been installed and configured and default printer settings have been set up, the system administrator enables the *DeviceHub* feature on the *Enable/Disable Features (CS100000)* form. Then in Acumatica ERP, the administrator can do the following:

- On the *Printers (SM206510)* form, review the list of printers configured in DeviceHub and send this list to Acumatica ERP through the API
- Configure user access to printers by using the *Printer Access (SM106000)* form
- Specify the default printer for branches, users, and documents

Automatic Printer Selection

If a user decides to rely on the system for printer selection by selecting the **Print with DeviceHub** check box on a mass-processing form, the system prioritizes the printers for selection as follows:

1. The default printer specified for the currently signed-in user on the *User Profile (SM203010)* form
2. The default printer specified for the document to be printed on the **Reporting Settings** tab of the preferences form of the module of the mass-processing form—for example, *Accounts Receivable Preferences (AP101000)* for a form in the Accounts Receivable module
3. The default printer specified for the branch on the *Branches (CS102000)* form

The user can instead select a printer manually from the list of the available printers by selecting the **Define Printer Manually** check box and specifying the printer in the **Printer** box, as shown in the following screenshot.

The screenshot shows the Acumatica ERP interface for printing statements. The top navigation bar includes the Acumatica logo, a search bar, the date and time (1/13/2018 3:25 AM), and the user name (admin, admin). The main header displays 'Revision Two HQ - Print Statements' with a star icon and 'CUSTOMIZATION TOOLS' options. Below the header, there are navigation buttons and a 'PROCESS' button. The form contains several input fields: 'Print Statement' (dropdown), 'Branch' (HQ - Revision Two HQ), 'Statement Cycle' (EOM - End of Month), 'Statement Date' (12/31/2013), and 'Message'. A red box highlights the 'Print with DeviceHub' and 'Define Printer Manually' checkboxes, along with a 'Printer' dropdown. Below the form is a table with columns: Customer, Customer Name, Statement Balance, Overdue Balance, Currency, FC Statement Balance, FC Overdue Balance, FC Statemen, Don't Print, Printed, Don't Email, and Emailer. The table lists various customers and their statement balances and overdue amounts.

Customer	Customer Name	Statement Balance	Overdue Balance	Currency	FC Statement Balance	FC Overdue Balance	FC Statemen	Don't Print	Printed	Don't Email	Emailer
<input type="checkbox"/>	ABARTENDE USA Bartending School	13,504.80	500.00	USD	13,504.80	500.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ABCSTUDI... ABC Studios Inc	500.00	0.00	USD	500.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	AMROBANK AMRO Bank N.V.	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	APOSTEL... Church of The Apostles	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ARTCAGES Artcages	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ASBLBAR Nautilus Bar SABL	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	BIBIMBAB Bibimbab Korean Restaurant	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	BRASSKEY Brass Key Bar	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	CHOCOLATE Chocolate By Design	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	CRABTREE Crabtree Kittle House Inn	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ELEIMPORT Electonic Importers	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ELEVATION Elevation Computers	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ELITEANSW Elite Answering	7,597.80	0.00	USD	7,597.80	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	FDIAGRI Agrilink Food	36,102.75	0.00	USD	36,102.75	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	FDI/OCCIA Cociatari Pizza	25,220.86	0.00	USD	25,220.86	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	FDIQVIK Qvik Process GmbH	55,798.78	946.34	USD	55,798.78	946.34	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	INDSACRA... Sacramento Industrial Supply	106,723.97	0.00	USD	106,723.97	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	INDSUPPLY Industrial Supply Inc	25,408.98	0.00	USD	25,408.98	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	SNOSHORT Shortstop Sports	4,957.80	2,290.00	USD	4,957.80	2,290.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	TOYONEILL O'Neill's Trading	0.00	0.00	USD	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	TOYSTAR Star America Toys	1,438.92	0.00	USD	1,438.92	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	WATERPR... CHENGDU RONGYI WATER PROC...	4,800.00	4,800.00	USD	4,800.00	4,800.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Figure: Printing statements

Changes to the User Interface

In Acumatica ERP 2018 R1, the following new forms have been introduced:

1. *Printers (SM206510)*: This form lists the printers that have been configured in DeviceHub and sent to Acumatica ERP through the API.
2. *Print Jobs (SM206500)*: This form lists the documents sent for printing and gives the user the ability to preview, reprint, and cancel printing of a document from the list.
3. *Printer Access (SM106000)*: By using this form, the administrator can configure access to the printers.
4. *Restriction Groups by Printer (SM106001)*: This form lists the available restriction groups and their access to the selected printer.

On the following forms, the **Mailings Settings** tab has been renamed to **Reporting Settings**:

- *Sales Orders Preferences (SO101000)*
- *Purchase Orders Preferences (PO101000)*
- *Purchase Requisitions Preferences (RQ101000)*
- *Accounts Payable Preferences (AP101000)*
- *Accounts Receivable Preferences (AR101000)*

Also, on the **Reporting Settings** tab of these forms, the **Default Sources** table now includes the **Branch** and **Default Printer** columns, so that the default printers can be specified for particular documents and branches.

The **Default Printer** box has been added to the following forms so that a default printer can be configured for particular users, branches, or companies:

- *User Profile (SM203010)*
- *Branches (CS102000)*
- *Companies (CS101500)*

Finally, the following mass-processing forms and dialog boxes have been extended with the printer selection settings:

- The *Process Shipments (SO503000)* form if one of the following actions is selected:
 - *Print Labels*
 - *Print Pick List*
 - *Print Shipment Confirmation*
- The *Process Invoices and Memos (SO505000)* form if the *Print Invoice* action is selected.
- The *Print/Email Orders (SO502000)* form if the *Print Sales Order/Quote* action is selected.
- The *Print/Email Purchase Orders (PO503000)* form if the *Print Purchase Order* action is selected.
- The *Print Invoices and Memos (AR508000)* form if the *Print Invoice/Memo* action is selected.
- The *Print Statements (AR503500)* form if the *Print Statement* action is selected.
- The *Print/Release Dunning Letters (AR522000)* form if the *Print Dunning Letter* action is selected.
- The **Process Order** dialog box, which appears when a user clicks **Quick Process** on the *Sales Orders (SO301000)* form. For more information on the quick processing of sales orders, see [Distribution: Quick Order Processing](#).

Platform: Enhanced Addition of Dashboards and Generic Inquiries to the Mobile Application

In previous versions of Acumatica ERP, it took a lot of effort to add dashboards and generic inquiries to the site map of the mobile application. In Version 2018 R1, users who are designing a dashboard or generic inquiry in Acumatica ERP can also make the system expose this dashboard or generic inquiry in the mobile application.

To support this functionality, the **Expose to Mobile** check box has been added to the *Dashboards (SM208600)* and *Generic Inquiry (SM208000)* forms, as shown in the following screenshots.

The screenshot shows the 'Generic Inquiry' configuration form. The 'Expose to Mobile' checkbox is checked and highlighted with an orange box. The form includes the following fields and options:

- * Inquiry Title:** AP-Bills and Adjustments
- Site Map Title:** Bills and Adjustments
- Site Map Location:** Primary Lists
- Screen ID:** AP3010PL
- Expose via OData
- Expose to Mobile
- Arrange Parameters in:** 3 columns
- Select top:** 0 records
- Records per Page:** 0
- Export Top:** 0 records

Below the configuration fields, there is a table with the following data:

* Table Name	* Alias
PX.Objects.AP.APInvoice	APInvoice
PX.Objects.AP.APRegister	APRegister
PX.Objects.AP.Vendor	Vendor
PX.Objects.CR.BAccount	BAccount

Figure: The new check box on the Generic Inquiry form

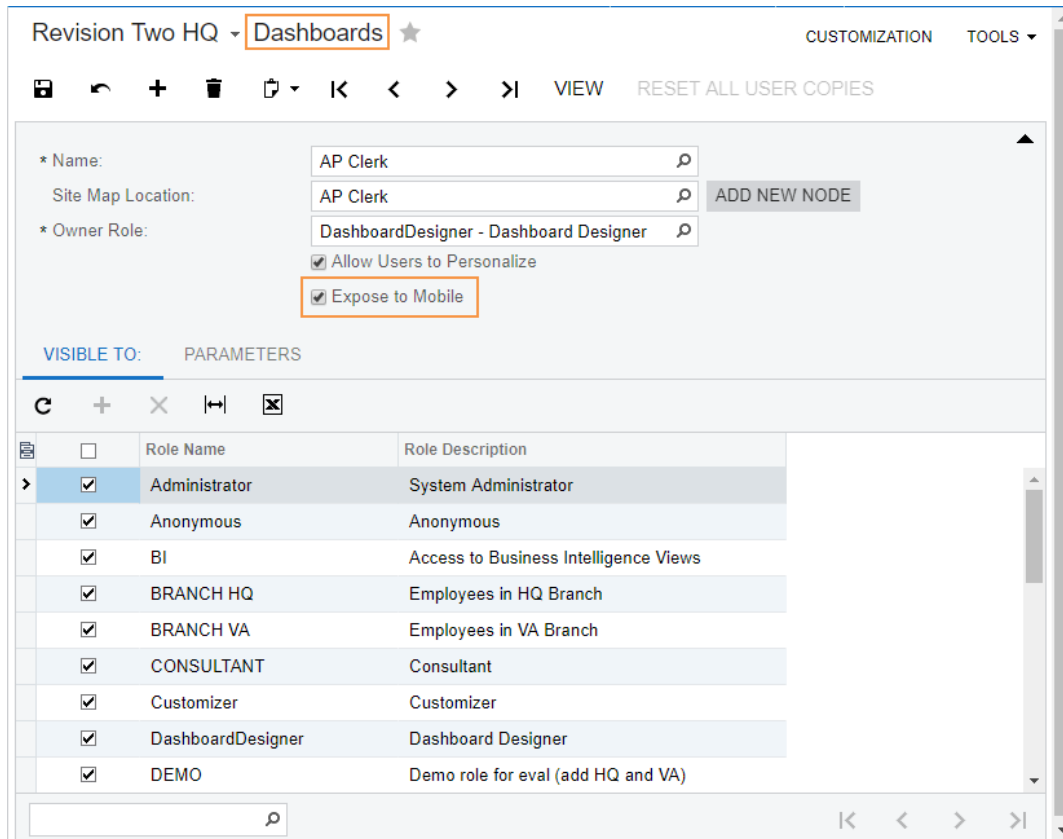


Figure: The Display in the Mobile Application check box on the Dashboards form

When the **Expose to Mobile** check box is selected for a dashboard or generic inquiry in a particular Acumatica ERP instance, the system automatically adds this dashboard or generic inquiry to the site map of the mobile application connected to this instance.

Platform: Enhanced Update of Customized Generic Inquiries

In previous versions of Acumatica ERP, if users customized a predefined generic inquiry and updated their Acumatica ERP instance with a new build, conflicts could occur if the update contained changes in this generic inquiry. In Acumatica ERP2018 R1, the system does not update the settings of customized generic inquiries during upgrade. Users can apply changes in the generic inquiries provided with an update by resetting the settings of these generic inquiries to the default settings. In this case, all customizations will be lost, and customizers should make the required changes again.

The **Reset to Default** menu item has been added to the **Clipboard** toolbar button on the *Generic Inquiry (SM208000)* form (see the following screenshot), which a user can click to reset the settings of the selected generic inquiry to the predefined settings.

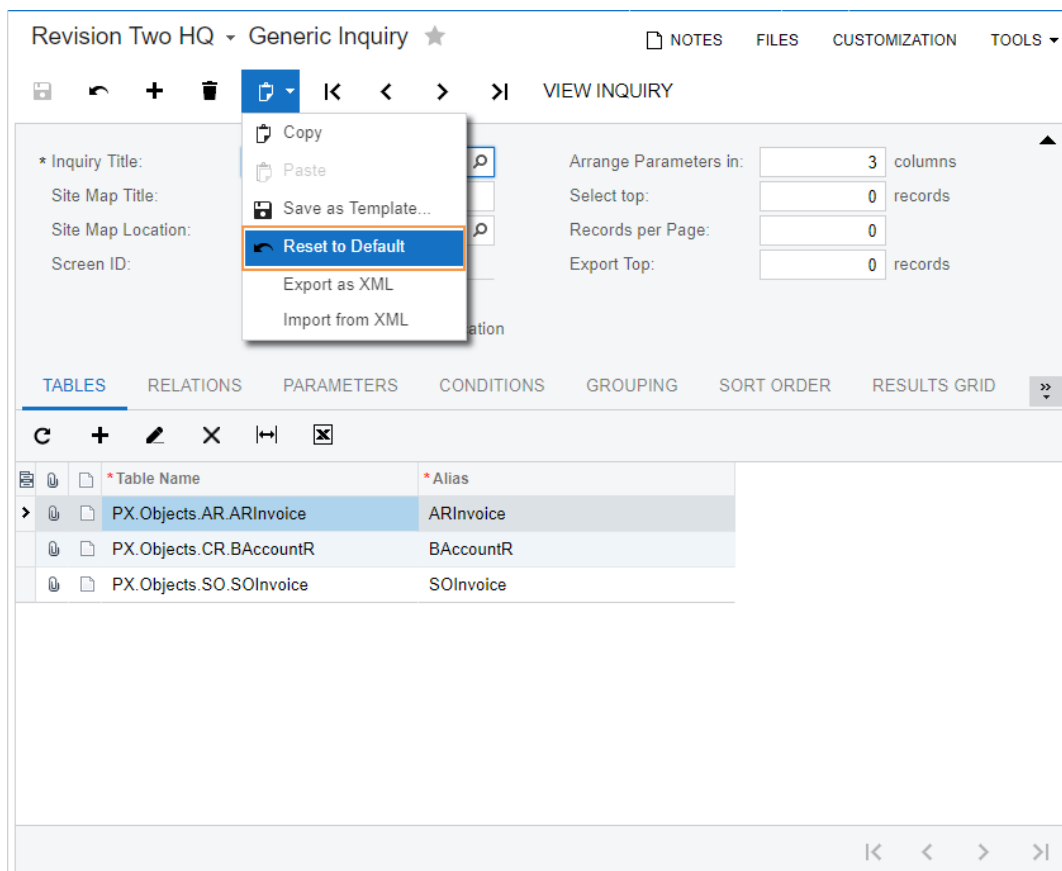


Figure: The Reset to Default menu item in the Clipboard toolbar button

For more information about update of customized generic inquiries, see [Customization of Predefined Generic Inquiries](#).

Platform: Quick Filters for Generic Inquiry Results

In Acumatica ERP 2018 R1, the filtering of the results of generic inquiries has been simplified. On an inquiry form, users can now configure a filter by dragging table columns to the new filtering area (see the following screenshot) and save this filter for future use. This filter, called a *quick filter*, enhances the functionality of simple column filters.

Revision Two HQ - Sales Orders and Quotes CUSTOMIZATION TOOLS

Order Type: From Date: 12/1/2017
 Customer: To Date: 1/31/2018
 Include Closed Orders

Drag column header here to configure filter Order Type

Order Type	Order Nbr.	Status	Customer Name	Date	Currency	Order Total
QT	QT000249	Open	Jersey Central Office Equip	12/20/2017	USD	29,040.00
QT	QT000250	Open	Artcages	12/4/2017	USD	8,304.70
QT	QT000251	Open	Elite Answering	12/19/2017	USD	7,125.00
QT	QT000252	Open	ABC Capital Ventures	12/10/2017	USD	3,591.60
QT	QT000253	Open	Westwood Manor	12/12/2017	USD	34,020.00
QT	QT000254	Open	ABC Capital Ventures	12/15/2017	USD	70,832.88
QT	QT000255	Open	CHENGDU RONGYI WATE...	12/1/2017	USD	14,488.90
QT	QT000256	Open	Brass Key Bar	12/2/2017	USD	1,239.97
QT	QT000257	Open	Jersey Central Office Equip	12/24/2017	USD	959.98
SO	SO004073	Completed	KRK Consulting Service	12/7/2017	USD	14,000.00
SO	SO004085	Completed	Agrilink Food	12/1/2017	USD	101,410.00
SO	SO004086	Completed	Microchip Restaurant	12/6/2017	USD	396,511.00
SO	SO004087	Completed	Agrilink Food	12/8/2017	USD	216,434.40
SO	SO004088	Completed	Agrilink Food	12/15/2017	USD	128,559.40

1-14 of 43 records 1 of 4 pages

Figure: A column being dragged to the filtering area

All users who have access to a generic inquiry form can manage quick filters as follows:

- Add as many fields to the filtering area as they need: A user drags column headers to the filtering area of a generic inquiry form.
- Filter data in the generic inquiry on the fly: In the filtering area, a user selects field values, as shown in the following screenshot.

Revision Two HQ ▾ Sales Orders and Quotes ★ CUSTOMIZATION ▾ TOOLS ▾

Order Type: From Date: 12/1/2017 ▾
 Customer: To Date: 1/31/2018 ▾
 Include Closed Orders

ALL RECORDS SALES ORDERS

Order Type: = 'SO' ▾

Order Type	Order Nbr.	Status	Customer Name	Date	Currency	Order Total
SO	SO004073	Completed	KRK Consulting Service	12/7/2017	USD	14,000.00
SO	SO004085	Completed	AgriLink Food	12/1/2017	USD	101,410.00
SO	SO004086	Completed	Microchip Restaurant	12/6/2017	USD	396,511.00
SO	SO004087	Completed	AgriLink Food	12/8/2017	USD	216,434.40
SO	SO004088	Completed	AgriLink Food	12/15/2017	USD	128,559.40
SO	SO004089	Completed	Qvik Process GmbH	12/25/2017	EUR	74,595.60
SO	SO004090	Completed	Cocciatari Pizza	12/26/2017	USD	291,022.90
SO	SO004091	Completed	Electronic Importers	12/31/2017	USD	11,978.00
SO	SO004092	Completed	Elevation Computers	12/6/2017	USD	233,413.90
SO	SO004093	Completed	Elite Answering	12/13/2017	USD	30,000.00
SO	SO004094	Completed	Sacramento Industrial Supply	12/5/2017	USD	56,699.97

1-11 of 34 records 1 of 4 pages

Figure: A quick filter with a selected field value

- Save a filter for future use: When a user clicks **Save** in the filtering area, the system creates a tab for this filter on the generic inquiry form. The system saves this filter for only the signed-in user who clicked **Save**.
- Delete a filter: When a user clicks **Remove** in the filtering area, the system removes the tab with the filter from the generic inquiry form.
- Remove a field from a quick filter: A user can drag a field from the filtering area to the table area to remove the field from the quick filter.

Alternatively, users can add, remove, and modify filters based on particular columns by using column filters.

Users who have access to the *Filters (CS209010)* form can also share a quick filter and delete shared quick filters on a generic inquiry form. The system displays all shared quick filters on the *Filters (CS209010)* form.

The **Quick Filter** column has been added to the **Results Grid** tab of the *Generic Inquiry (SM208000)* form. For each row for which a generic inquiry designer selects the check box in this column, the system adds a default quick filter to the generic inquiry form (see the following screenshots).

Revision Two HQ - Generic Inquiry ★

NOTES FILES CUSTOMIZATION TOOLS

VIEW INQUIRY

* Inquiry Title: SalesOrdersAndQuotes Arrange Parameters in: 2 columns

Site Map Title: Sales Orders and Quotes Select top: 0 records

Site Map Location: Audit Records per Page: 0

Screen ID: GI000006 Export Top: 0 records

Expose via OData

Display in the Mobile Application

TABLES RELATIONS PARAMETERS CONDITIONS GROUPING SORT ORDER RESULTS GRID

Active	Object	Data Field	Schema Field	Default Navigation	Width (px)	Visible	Navigate To	Quick Filter
<input checked="" type="checkbox"/>	SOOrder	OrderType		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	SOOrder	OrderNbr		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	SOOrder	Status		<input checked="" type="checkbox"/>	90	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Customer	AcctName		<input checked="" type="checkbox"/>	200	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	SOOrder	OrderDate		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	SOOrder	CuryID		<input checked="" type="checkbox"/>	90	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	SOOrder	CuryOrderTotal		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>

Figure: The Quick Filters column on the Generic Inquiry form

Revision Two HQ - Sales Orders and Quotes ★

CUSTOMIZATION TOOLS

Order Type: From Date: 12/1/2017

Customer: To Date: 1/31/2018

Include Closed Orders

Status: All

Order Type	Order Nbr.	Status	Customer Name	Date	Currency	Order Total
QT	QT000249	Open	Jersey Central Office Equip	12/20/2017	USD	29,040.00
QT	QT000250	Open	Artcages	12/4/2017	USD	8,304.70
QT	QT000251	Open	Elite Answering	12/19/2017	USD	7,125.00
QT	QT000252	Open	ABC Capital Ventures	12/10/2017	USD	3,591.60
QT	QT000253	Open	Westwood Manor	12/12/2017	USD	34,020.00
QT	QT000254	Open	ABC Capital Ventures	12/15/2017	USD	70,832.88
QT	QT000255	Open	CHENGDU RONGYI WATE...	12/1/2017	USD	14,488.90
QT	QT000256	Open	Brass Key Bar	12/2/2017	USD	1,239.97
QT	QT000257	Open	Jersey Central Office Equip	12/24/2017	USD	959.98
SO	SO004073	Completed	KRK Consulting Service	12/7/2017	USD	14,000.00
SO	SO004085	Completed	Agrilink Food	12/1/2017	USD	101,410.00
SO	SO004086	Completed	Microchip Restaurant	12/6/2017	USD	396,511.00
SO	SO004087	Completed	Agrilink Food	12/8/2017	USD	216,434.40

1-13 of 43 records

Figure: The default quick filter on a generic inquiry form

For more information about quick filters, see [Data Presentation in Acumatica ERP](#).

Platform: License Parameters for Resource Utilization

In Acumatica ERP2018 R1, the utilization of system resources is regulated by the activated license. The license purchased by each company includes the license tier (from S1 to E5) that its personnel have selected. The license tier limits the parameters that influence system performance, such as the database space allocated for Acumatica ERP data, the number of transactions, and the number of requests per hour for the web services API. The limitation of these parameters provides a flexible pricing policy because each company can purchase the system and have the performance that corresponds to their processing load.

A system administrator can monitor how the system utilizes resources by using the new *License Monitoring Console (SM604000)* form, which is shown in the following screenshot.

Revision Two HQ ▾ License Monitoring Console ★ CUSTOMIZATION TOOLS ▾

LICENSE STATISTICS WARNINGS CONSTRAINT HISTORY

License Status:	Valid
* License Tier:	Extra Large
LICENSE DETAILS	
Monthly Number of Commercial Transactions:	6
Monthly Number of ERP Transactions:	14
Database Space Included (GB):	20
SYSTEM CONSTRAINTS	
Maximum Number of Web Services API Requests per Hour:	8000
Maximum Number of Fixed Assets:	20000
Maximum Number of Inventory Items:	200000
Maximum Number of Business Accounts:	200000
Maximum Number of Lines per Transaction:	2500
Maximum Number of Serial Numbers per Document:	10000
SYSTEM RECOMMENDATIONS	
Maximum Number of Commercial Transactions per Day:	2
Maximum Number of ERP Transactions per Day:	5
Maximum Number of ERP Users:	999
Maximum Number of Web Services API Users:	190
Maximum Number of CPU Cores for Web Services API:	15

Figure: The License Monitoring Console form

Once any of the limits specified in the license has been exceeded, the system displays a warning on the *License Monitoring Console* form. A large number of warnings means that the license owner should speak with the license provider about a license with a higher license tier.

On the *License Monitoring Console* form, the system administrator can view the following information:

- Limits for system resources specified in the company's license
- Warnings about limit excesses
- Statistics for usage of system resources

Platform: Management of Record Number on Generic Inquiry Forms

The table footer of generic inquiry forms has been redesigned in Acumatica ERP2018 R1 so that users can always view the number of records and pages displayed by the generic inquiry.

In addition, users who design a generic inquiry can now limit the number of records that the system can export to Microsoft Excel. The limitation is useful for generic inquiries that contain a lot of data (more than 1000 records) because it significantly speeds export.

The following changes, which support the new functionality, have been made to the *Generic Inquiry (SM208000)* form (see the following screenshot):

- The **Number Pages** check box has been removed.
- The **Export Top x Records** box has been added. In this box, users can specify the maximum number of records that can be exported to Microsoft Excel from the generic inquiry form when a user clicks **Export to Excel** on the table toolbar.

Revision Two HQ - Generic Inquiry ★

NOTES FILES CUSTOMIZATION TOOLS ▾

VIEW INQUIRY

* Inquiry Title: AP-Bills and Adjustments

Site Map Title: Bills and Adjustments

Site Map Location: Primary Lists

Screen ID: AP3010PL

Expose via OData

Display in the Mobile Application

Arrange Parameters in: 3 columns

Select top: 0 records

Records per Page: 20

Export Top: 1000 records

TABLES RELATIONS PARAMETERS CONDITIONS GROUPING SORT ORDER RESULTS GRID

* Table Name	* Alias
PX.Objects.AP.APInvoice	APInvoice
PX.Objects.AP.APRegister	APRegister
PX.Objects.AP.Vendor	Vendor
PX.Objects.CR.BAccount	BAccount

Figure: The Generic Inquiry form

The number of pages, the navigation buttons, and the number of records are displayed on the table footer of a generic inquiry form (see the following screenshot).

Revision Two HQ ▾ Bills and Adjustments ★ CUSTOMIZATION ▾ TOOLS ▾

↺ ↻ + ✎ ⏪ ⏩ ✖

ALL RECORDS **BILLS** DEBIT ADJUSTMENTS CREDIT ADJUSTMENTS

Drag column header here to configure filter ⏴ ⏵ 🗑

Type	Reference Nbr.	Date	Period	Vendor	Vendor Name	Description
Bill	001260	12/8/2017	12-2017	EP000000C1	Doe Jane, Ms.	Monthly project
Bill	001259	12/1/2017	12-2017	FOODETISUP	Etik Food Supplies	
Bill	001258	12/22/2017	12-2017	FOODETISUP	Etik Food Supplies	
Bill	001257	12/1/2017	12-2017	TRANSIT	Transit Transport	
Bill	001256	12/26/2017	12-2017	CONNJETENN	Net Jenn Toy Development	
Bill	001255	12/14/2017	12-2017	ELEEASTCOM	East COM Electronic Supplies	
Bill	001254	12/25/2017	12-2017	INDGLOBAL	Global Industrial Tools	
Bill	001253	12/22/2017	12-2017	INDEXILES	Exiles Indsysteme	
Bill	001252	12/19/2017	12-2017	CONDEWSUP	Dewsoft Toy Supply	
Bill	001251	12/18/2017	12-2017	CONPERIPH	Periphery Distribution Co.	
Bill	001250	12/15/2017	12-2017	CONXIAN	XIANGTAN Apparel	
Bill	001249	12/14/2017	12-2017	CONGOODTOL	Good Hardware Pte., Ltd.	
Bill	001248	12/12/2017	12-2017	ELEMCCOVER	McCovern Computers	
Bill	001247	12/13/2017	12-2017	INDGLOBAL	Global Industrial Tools	
Bill	001246	12/11/2017	12-2017	FOODWESTER	Westerly Good Foods	
Bill	001245	12/8/2017	12-2017	ELEEASTCOM	East COM Electronic Supplies	
Bill	001244	12/6/2017	12-2017	INDGLOBAL	Global Industrial Tools	
Bill	001243	12/4/2017	12-2017	INDICHICO	ICHICO Electronics Industry...	

1-20 of 1070 records ⏪ < of 54 pages > ⏩

Figure: The redesigned footer of a generic inquiry form

If a request to the database takes too much time, and the system cannot calculate the number of records for the generic inquiry before timeout (which is calculated based on settings of Microsoft SQL Server; the default timeout setting is 6 seconds), the system will display a warning message, and the table footer will not display the number of records and will display page navigation as it did in previous versions of Acumatica ERP.

Platform: Monitoring of Database Space

In previous versions of Acumatica ERP, customers could encounter a situation when the system was out of database space. There was no way to calculate the space used by Acumatica ERP objects (that is, tenants and snapshots) in the database. Version 2018 R1 includes tools that provide administrators with the capability to control the database space allocated for Acumatica ERP and view the current space usage.

The *Space Usage* (SM203525) form has been added, which displays the database space allocated for the system and the database space used by tenant data and snapshots (see the following screenshot).

Revision Two HQ - Space Usage ★ CUSTOMIZATION TOOLS ▾

CALCULATE USED SPACE ✔ 00:00:09

Last Calculated: 1/24/2018 7:18:03 AM Database Space Limit: 20 GB

Used Database Space:

- Total: 517.6 MB
- By Tenants: 259.1 MB
- By Snapshots: 258.5 MB

Free Space: 19.49 GB Current Status: OK (2% is used)

TENANTS SNAPSHOTS TABLES

VIEW TABLES

Current	Tenant ID	Tenant Name	* Login Name	Status	Size in DB (MB)
<input checked="" type="checkbox"/>	2	Company	Company	Active	259.15

Figure: The Space Usage form

By using the *Space Usage* form, users can view the size of particular tenants, snapshots, and tables and see which of these objects consume the most space in the database.

On the *Tenants* (SM203520) form, the **View Space Usage** button has been added to the form toolbar, which users can click to open the *Space Usage* form.

The limit of the database space allocated for Acumatica ERP can be specified in a license (by sales managers of Acumatica ERP) or in `web.config` (by administrators of the system). If the limit is not specified, users can see only the database space used.

If a limit is specified, before users copy a tenant or create, import, or restore a snapshot, they can make sure that the database contains enough space for the snapshot.

For more information, see [Database Size Monitoring and Management](#) in the Acumatica ERP User Guide.

Projects: Upgrade Notes

Before an instance of Acumatica ERP is upgraded from Version 6.1 or earlier to 2018 R1, we recommend that system administrators who will perform the upgrade read the information in the following sections, which is related to the changes made to the Projects module.

The Upgrade Process

During the upgrade process, the system migrates the project budget records to the new data structure, so users can view them on the *Projects (PM301000)* form after the upgrade.

While the billing rules are upgraded, for each account group in a billing rule, the system creates a step of the *Time and Material* type with an empty line amount formula. The billing rules may continue to work with an allocation process that creates transactions for these account groups. The billing rules with no line amount formula use the value of the *PMTran.Amount* data field, so that the billing result is consistent with the result in the system previously.

Actions After the Upgrade Process

After the upgrade process is complete, a system administrator needs to perform the following steps:

1. On the *Validate Project Balances (PM504000)* form, select the **Recalculate Unbilled Summary** check box, and on the form toolbar, click **Validate All** to cause the system to recalculate the amounts of the project budget records based on the project transactions generated as a result of the upgrade.
2. Optional: To enable the pro forma invoice workflow for an existing project, do the following:
 - a. On the **Invoices** tab of the *Projects (PM301000)* form, make sure there are no unreleased Accounts Receivable documents related to the project.
 - b. On the **Summary** tab, select the **Create Pro Forma on Billing** check box for the project.



: To later return to processing direct Accounts Receivable invoices for the project, users should make sure there are no unreleased pro forma invoices or Accounts Receivable documents related to the project, and then clear the **Create Pro Forma on Billing** check box for the project.

Migration of Projects with the Billing Limit Amount Controlled

The limit amount, which was specified for a budget line in the **Budgeted Amount** column on the *Project Tasks (PM302000)* form and for the account group specified in the **Max. Limits Account Group** setting of the billing rule on the *Billing Rules (PM207000)* form, is now set for the budget line of the project in the **Maximum Amount** column on the **Revenue Budget** tab of the *Projects (PM301000)* form.

During the upgrade process, for each billing rule that uses limits, the system copies the limit amount from the **Budgeted Amount** column of the budget line of the task for the account group from the **Max. Limits Account Group** setting on the *Billing Rules* form to the **Maximum Amount** column on the **Revenue Budget** tab of the project on the *Projects* form for the same account group. (It is supposed that the account group of the limit is the account group of *Income* type to which the project revenues are recorded.) The **Limit Amount** check box on the **Revenue Budget** tab of the *Projects* form is selected automatically for the migrated revenue budget lines with non-zero **Maximum Amount**. As soon as at least one revenue budget line with the limit is generated during the upgrade process, the system also selects the **Use T&M Revenue Budget Limits** check box for this project on the **Summary** tab of the *Projects* form to expose the **Limit Amount** and **Maximum Amount** columns on the **Revenue Budget** tab of the *Projects* form.

For each project created in the previous version of the system that has tasks to which the billing rules with the **Limit Amount** check box applied, users need to do the following:

- After the upgrade and before the next iteration of the allocation process is run for the project, enable the pro forma invoice workflow for each project for which they want to continue using the limit amount control.
- After these users have enabled the pro forma invoice workflow for the project, resume processing the project—that is, run the allocation process, and then run the billing process, which creates a pro forma invoice where the limits are verified.



: On the *Projects Preferences (PM101000)* form, the setting in the **Validate T&M Revenue Budget Limits** box determines whether users should receive a warning or error message on the *Pro Forma Invoices (PM307000)* form if an invoice exceeds a limit.

Functional Changes

The following functional changes have been made to the Projects module:

- The project budget is now defined on the *Projects (PM301000)* form instead of the *Project Tasks (PM302000)* form.
- The following forms have been removed:
 - *Project Budget (PM303000)*: The new *Budget Details (PMGI0010)* generic inquiry can be used to view the list of records of a project budget in the system, and the **Revenue Budget** and **Cost Budget** tabs of the *Projects* form can be used to import budget records.
 - *Project Budget by Period (PM305000)*: The project budget is no longer broken down by period.
- For project templates, the budget is now defined on the *Project Templates (PM208000)* form instead of the *Project Template Tasks (PM208010)* form, which is consistent with the changes to the *Projects* form.
- The new *TMPROJECT* segmented key, which can be viewed and edited on the *Segmented Keys (CS202000)* form, now defines the format of project template identifiers on the *Project Templates (PM208000)* form. The auto-numbering that can be specified in the *PROJECT* segmented key now applies to only the project identifiers. Auto-numbered projects and project templates may still share the same numbering sequence, if needed.
- The ability to postpone a certain amount of an invoice line until the next invoice (that is, the billing option) has been changed as follows:
 - A user can now postpone a certain amount and quantity of a line of a pro forma invoice until the next invoice or write it off. This functionality is now available on the *Pro Forma Invoices (PM307000)* form. For more information, see the [Flexible Transaction-Based Billing](#) section of [Projects: Billing Workflow Enhancements and Invoice Preview](#).
 - The **Billing Option** column is no longer available on the **Document Details** tab of the *Invoices and Memos (AR301000)* form.
 - The scenario of postponing a partial quantity of an invoice generated by a billing procedure for a project is not supported.
- The validation of the billing limit has been changed as follows:
 - The validation of the billing limit is now performed as part of the billing process instead of the allocation process.

In the previous versions of Acumatica ERP, the allocation process did not create a transaction if the allocated amount exceeded the limit. The billing process created the Accounts Receivable invoice in the full unbilled amount.

Now the allocation process does not validate limits; it creates all transactions according to the allocation rule. The billing process creates a pro forma invoice with all billable transactions.

- Now users can review the transactions that violated the limit and take the corrective actions on the *Pro Forma Invoices* form. The validation level may vary, from a simple warning, which does not block the processing of the pro forma invoice, to an error, which prevents the pro forma invoice from being processed further until the invoice amount is within the limit. The desired validation level is specified on the *Projects Preferences (PM101000)* form.

For more information on this functionality, see the [Projects: Billing Workflow Enhancements and Invoice Preview > Flexible Transaction-Based Billing](#) section.

- The validation of the billing limit is no longer performed if the Accounts Receivable invoice is created directly without a pro forma invoice being processed first.
- The amount of the billing limit is now defined for a revenue budget line (on the **Revenue Budget** tab of the *Projects* form) instead of for a billing rule.
- The **Over the Limits Account Group** setting that existed on the *Billing Rules (PM207000)* form is deprecated. With the new limit validation workflow, a user can preview over-limit amounts in a pro forma invoice and make the necessary decisions without the allocation process temporarily posting these amounts to an account group for further review and adjustment.
- The ability to specify billing limits by quantity is temporarily not supported
- The ability to edit original budget amounts and quantities now depends on the budget lock status instead of the project and task statuses. For the budget lines of a project on the *Projects* form, the **Budgeted Amount** and **Budgeted Quantity** columns (on both the **Revenue Budget** and **Cost Budget** tabs) can now be protected from editing if a user applies the **Lock Budget** action to the project. The **Unlock Budget** action reverses the **Lock Budget** action and makes the columns available for editing again.
- The auto-calculation of the percentage of task completion by amount or quantity can now be based on the cost budget lines only—that is, the budget lines that can be added to the **Cost Budget** tab of the *Projects* form. Also, the **Production** column of this tab has been renamed to **Auto Completed (%)**.
- The **WIP Account Group** is now specified at the task level on the *Project Tasks* form instead of at the billing rule level on the *Billing Rules* form. During the upgrade, the system copies the WIP account group from the billing rule of a project task to the settings of the project task.
The logic for reversing the WIP amount remains the same—that is, on release of an Accounts Receivable invoice, the system reverses the amount on the WIP account group that is specified for the project task that is being billed.
- Budgeting against an off-balance account group is available on the **Cost Budget** tab of the *Projects* form only if the account group has the **Expense** check box selected on the *Account Groups (PM201000)* form. Off-balance expense budget records are included in the *Expense Totals* row on the **Balances** tab of the *Projects* form. Budget records by non-expense off-balance account groups are included in the *Off-Balance Totals* row on the **Balances** tab.
- The ability to budget against asset, liability, and non-expense off-balance account groups is temporarily unavailable. Actual amounts for these account groups are displayed on the **Balances** tab of the *Projects* form and in the *Budget Details* generic inquiry.
- The auto-budget function is temporarily not supported.

Renamed Elements

In addition to the previously mentioned renamed elements, the following elements have been renamed:

- On the *Enable/Disable Features (CS100000)* form, the feature that makes the Projects module available for use has been renamed from *Project Management* to *Project Accounting*.
- On the *Projects (PM301000)* form, the table on the **Account Task Mapping** tab was moved to the **Default Task for GL Account** section of the **GL Accounts** tab. The **Account Task Mapping** tab was removed from the form.

Changed, New, and Removed Forms

Multiple enhancements have been made to the UI of the following forms:

- *Projects (PM301000)*
- *Project Tasks (PM302000)*
- *Project Transactions (PM304000)*
- *Project Transactions (PM401000)*
- *Tasks by Employee (PM402000)*
- *Reverse Unbilled Transactions (PM505000)*
- *Run Project Billing (PM503000)*
- *Project Balance (PM621000)*
- *Projects Preferences (PM101000)*
- *Billing Rules (PM207000)*
- *Attributes (PM202000)*
- *Project Templates (PM208000)*
- *Project Template Tasks (PM208010)*
- *Common Tasks (PM208030)*

In addition to the enhanced forms, the following forms have been added:

- *Budget Details (PMGI0010)*: A new generic inquiry under Organization > Projects > Work Area > Explore
- *Budget Summary by Account Group (PMPV0010)*: A new pivot table under Organization > Projects > Work Area > Explore
- *Pro Forma Invoices (PM307000)*: A new form under Organization > Projects > Work Area > Manage
- *Commitments (PM306000)*: A new form under Organization > Projects > Work Area > Explore
- *Process Pro Forma Invoices (PM506000)*: A new form under Organization > Projects > Processes > Recurring
- *Pro Forma Invoice (PM642000)*: A new report under Organization > Projects > Reports > Forms

Also, the following forms have been removed:

- *Project Budget (PM303000)*
- *Project Budget by Period (PM305000)*



: Custom objects, such as customizations, import/export scenarios, and screen-based API that refer to fields on the changed and removed forms may need to be updated.

Custom Reports and Generic Inquiries

The project budget is now stored in the new *PMBudget* database table. Thus, custom generic inquiries and reports should be updated so that the system can use this table to retrieve the project budget data instead of the *PMProjectStatus* or *PMHistory* tables. The *PMProjectStatus* table will no longer be updated. This table is deprecated and will soon be removed from the database schema.

Because the project budget is no longer kept by period, the columns that are listed below have been removed from the *PMHistory* table:

- *Budget PTD Amount*
- *Budget PTD Quantity*
- *Revised PTD Amount*
- *Revised PTD Quantity*



: In analytical reports, the respective options of the **Amount Type** setting of the data source of *PM* type are no longer available on the *Row Sets (CS206010)*, *Column Sets (CS206020)*, and *Unit Sets (CS206030)* forms.

Changes to the Acumatica Mobile App

The following mobile screens have been updated to reflect the changes made to the respective forms:

- *Projects*: Multiple enhancements have been made to this screen.
- *Project Tasks*: This screen is hidden in the site map of the mobile app and opens only if the user selects the **View Task** action in the detailed view of a project task on the *Projects* mobile screen.

Projects: Change Management

In Acumatica ERP 2018 R1, a new change order functionality has been introduced. The users of Acumatica ERP now can control changes of the project's budgeted and committed values and control the profitability of every change initiated by a customer. The change order is a document for profitability analysis and an audit trail of changes to the project revenue budget, commitments, and budgeted costs. Change orders do not alter the original figures of a project directly; they are tracked separately from the original figures for analysis.

Change orders provide the following functionality:

- The ability to record changes to project revenue budget, cost budgets, and commitments. With the change order workflow enabled for a project, the revised values of the project are calculated as original values affected by change orders as follows: Revised Amount = Original Amount + Released Change Orders.

The screenshots below show change order columns on the **Revenue Budget** and **Cost Budget** tabs of the *Projects (PM3010000)* form.

ERP Solutions SF - Projects NOTES FILES NOTIF

← SAVE & CLOSE + ↻ ↵ ⌂ ⏪ ⏩ RUN PROJECT BILLING CREATE CHANGE ORDER ACTIONS ▾ REPORTS ▾

* Project ID: PR000001 Status: Active Assets: 0.00
 Customer: C000000056 - O'Neill's Catering Liabilities: 0.00
 Template: Income: 2,304.00
 * Description: Customization project Expenses: 4,850.00

SUMMARY TASKS **REVENUE BUDGET** COST BUDGET BALANCES COMMITMENTS INVOICES CHANGE ORDERS ACTIVITY HISTORY EMPLOYEES EQUIPMENT GL ACCOUNTS ATTRIBUTES

Project Task: Group by Task

Project Task	Account Group	Description	Original Budgeted Quantity	UOM	Unit Rate	Original Budgeted Amount	Budgeted CO Quantity	Budgeted CO Amount	Revised Budgeted Quantity	Revised Budgeted Amount	Draft Invoices Amount	Actual Quantity	Actual Amount	Completed (%)	Pending Invoice Amount	Performance (%)
10	REVENUE	Requirement analysis	80.00	HOUR	60.0000	4,800.00	52.00	3,120.00	132.00	7,920.00	0.00	0.00	2,304.00	40.00	864.00	29.09
10	REVENUE	Application develop...	20.00	HOUR	120.0000	2,400.00	69.00	8,280.00	89.00	10,680.00	0.00	0.00	0.00	0.00	0.00	0.00
20	REVENUE	End-user consulting...	100.00	HOUR	100.0000	10,000.00	0.00	0.00	100.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Figure: The values of the revenue budget of a project affected by change orders

ERP Solutions SF - Projects NOTES FILES NOTIFICATIONS CUSTOMIZATION TOC

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* Project ID: PR000001 Status: Active Assets: 0.00
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SUMMARY TASKS REVENUE BUDGET **COST BUDGET** BALANCES COMMITMENTS INVOICES CHANGE ORDERS ACTIVITY HISTORY EMPLOYEES EQUIPMENT GL ACCOUNTS ATTRIBUTES APPROVAL DETAILS

Project Task: Group by Task

Project Task	Cost Code	Account Group	Description	Original Budgeted Quantity	UOM	Unit Rate	Original Budgeted Amount	Budgeted CO Quantity	Budgeted CO Amount	Revised Budgeted Quantity	Revised Budgeted Amount	Original Committed Quantity	Original Committed Amount	Committed CO Quantity	Committed CO Amount	Revised Committed Quantity	Revised Committed Amount	Committed Received Quantity	Committed Invoiced Quantity	Committed Invoiced Amount
10	00-00-00	LABOR	Requirem...	80.00	HO...	40.0000	3,200.00	36.00	1,440.00	116.00	4,640.00	80.00	3,200.00	51.00	2,061.00	131.00	5,261.00	85.00	85.00	3,400.00
10	00-00-00	LABOR	Applicatio...	20.00	HO...	100.0000	2,000.00	45.00	4,500.00	65.00	6,500.00	20.00	2,000.00	0.00	0.00	20.00	2,000.00	10.00	10.00	1,000.00
20	00-00-00	SUBCON	Subcontract...	0.00	HO...	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44.00	1,848.00	44.00	1,848.00	0.00	0.00	0.00
20	00-00-00	SUBCON	End-user ...	100.00	HO...	80.0000	8,000.00	0.00	0.00	100.00	8,000.00	0.00	0.00	87.00	5,655.00	87.00	5,655.00	0.00	0.00	0.00

Figure: The values of the cost budget of a project affected by change orders

- The ability to review the list of change orders related to a project on the **Change Orders** tab of the *Projects (PM301000)* form, as shown in the following screenshot:

SAVE & CLOSE RUN PROJECT BILLING CREATE CHANGE ORDER ACTIONS REPORTS

* Project ID: PR000001 Status: Active Assets: 0.00
 Customer: C000000056 - O'Neill's Catering Liabilities: 0.00
 Template: Income: 2,304.00
 * Description: Customization project Expenses: 4,850.00

SUMMARY TASKS REVENUE BUDGET COST BUDGET BALANCES COMMITMENTS INVOICES **CHANGE ORDERS** ACTIVITY HISTORY EMPLOYEES EQUIPMENT GL

Reference Nbr.	Class	Revenue Change Nbr.	Status	Description	Change Date	Completion Date	Contract Time Change, days	External Reference Nbr	Revenue Budget Change Total	Commitments Change Total	Cost Budget Change Total	Reverse Status	Original CO Ref. Nbr.
000001	DEFAULT	0001	Closed	Extra labor...	12/13/2017	12/13/2017			0.00	400.00	0.00	Reversed	
000002	DEFAULT	0002	Closed	Extra labor...	12/13/2017	12/13/2017			0.00	-200.00	0.00	Reversal	000001
000003	DEFAULT	0003	Closed	Extra labor...	12/13/2017	12/13/2017			0.00	1,000.00	0.00	None	

Figure: The change orders related to the project

- The ability to see on the *Commitments (PM306000)* form changes for each purchase order as well as the original and committed values, as shown in the following screenshot:

ERP Solutions SF - Commitments

CREATE EXTERNAL COMMITMENT

Project: PR000001 - Customization project Revised Quantity: 233.00 Received Quantity: 110.00
 Account Group: Revised Amount: 10,550.00 Invoiced Quantity: 110.00
 Project Task: 10 - Phase 1 Open Quantity: 208.00 Invoiced Amount: 4,850.00
 Cost Code: Open Amount: 4,700.00
 Inventory ID:

Related Document	Type	Project	Account Group	Project Task	Inventory ID	Cost Code	External Ref. Nbr	UOM	Original Committed Quantity	Original Committed Amount	Committed CO Quantity	Committed CO Amount	Revised Committed Quantity	Revised Committed Amount	Committed Open Quantity	Committed Open Amount	Committed Received Quantity	Committed Invoiced Quantity
Normal_000001	Internal	PR000001	LABOR	10	DEVELOP	00-00-00		HOUR	20.00	2,000.00	0.00	0.00	20.00	2,000.00	10.00	1,000.00	10.00	10.00
Normal_000004	Internal	PR000001	LABOR	10	CONSO1	00-00-00		HOUR	0.00	0.00	23.00	989.00	23.00	989.00	23.00	989.00	0.00	0.00
Normal_000001	Internal	PR000001	LABOR	10	ANALYSIS	00-00-00		HOUR	80.00	3,200.00	51.00	2,061.00	131.00	5,261.00	131.00	861.00	85.00	85.00
Normal_000001	Internal	PR000001	201PMAN	10	PMAN01	00-00-00		HOUR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Normal_000003	Internal	PR000001	SUBCON	10	ANALYSIS	00-00-00		HOUR	0.00	0.00	21.00	861.00	21.00	861.00	21.00	861.00	0.00	0.00
Normal_000001	Internal	PR000001	LABOR	10	PMAN01	00-00-00		HOUR	0.00	0.00	15.00	450.00	15.00	450.00	0.00	0.00	15.00	15.00
Normal_000007	Internal	PR000001	LABOR	10	CONSO1	00-00-00		HOUR	0.00	0.00	23.00	989.00	23.00	989.00	23.00	989.00	0.00	0.00

Figure: The values of commitments affected by change orders

- The ability to see on the **Change Orders** tab of the *Purchase Orders (PO301000)* form the list of change orders that affect the purchase order, as shown in the following screenshot:

ERP Solutions SF - Purchase Orders

SAVE & CLOSE ACTIONS INQUIRIES REPORTS

Type: Normal * Vendor: IISL - International Integrated Solutions Line Total: 2,799.00
 Order Nbr: 000003 * Location: MAIN - Primary Location Discount Total: 0.00
 Status: Pending Printin Currency: USD 1.00 VIEW BASE VAT Exempt T...: 0.00
 * Date: 12/13/2017 Vendor Ref: VAT Taxable T...: 0.00
 Promised On: 12/13/2017 Order Total: 2,799.00
 Description: Change Order #000011

DOCUMENT DETAILS TAX DETAILS SHIPPING INSTRUCTIONS VENDOR INFO DISCOUNT DETAILS RECEIPTS **CHANGE ORDERS** OTHER INFORMATION

Reference Nbr.	Class	Revenue Change Nbr.	Status	Description	Change Date	Completion Date	Contract Reverse Status	Original CO Ref. Nbr.	External Reference Nbr	Project	Project Task	Inventory ID	Description	Quantity	UOM	Unit Cost	Amount
000011	DEFAULT	0011	Closed	CO #6 - ...	12/13/2017	12/13/2017	None			PR000001	10	ANALYSIS	Phase 1 - an...	21.00	HOUR	41.00	861.00
000011	DEFAULT	0011	Closed	CO #6 - ...	12/13/2017	12/13/2017	None			PR000001	20	DEVELOP	Phase 2 - de...	22.00	HOUR	42.00	924.00
000021	DEFAULT	002	Closed	Extra ana...	12/22/2017	12/26/2017	4 None			PR000001	20	DEVELOP	Application d...	22.00	HOUR	42.00	924.00

Figure: The change orders related to the purchase order

- The ability to see the profitability of every change of the project budget initiated by the customer.

The following primary concepts of change order functionality are described in the remaining sections of this topic:

- Projects with the Change Order Workflow
 - Project Budget Freeze
- Change Order Creation
- Change Order Approval

- [Change Order Printing](#)
- [Release of a Change Order](#)
- [Change Order Reversal](#)
- [Change Order Classes](#)
- [Purchase Order Workflow with Change Orders](#)
 - [Ability to Control the Original Committed Values](#)

Projects with the Change Order Workflow

To enable the change order workflow for a project, a user should do the following:

1. On the *Enable/Disable Features (CS100000)* form, enable the *Change Orders* feature.
2. On the **Summary** tab of the *Projects (PM101000)* form, select the **Change Order Workflow** check box, and save changes to the project.

The change order workflow may include the following stages:

- Change order entry
- Change order approval
- Change order printing and emailing
- Change order release
- Change order reversal

Project Budget Freeze

During the initial stage of a project, after the project budget has been agreed upon, the user can lock the original figures from further editing by using the **Lock Budget** action on the *Projects (PM301000)* form. After the original values are locked, the following scenarios can be used to update the revised budget figures:

- If the project does not use the change order workflow, the revised budget figures can be edited manually on the *Projects (PM301000)* form.

The following columns of the project with the locked budget are read-only on the **Revenue Budget** and **Cost Budget** tabs of the *Projects (PM301000)* form: **Budgeted Quantity, Unit Rate, and Budgeted Amount.**

- With the change order workflow enabled for the project, the revised budget figures become read-only, and all changes to the project budget can be made only with change orders. The system updates the revised budget figures based on the change orders as follows: **Revised Amount = Original Amount + the amount of the released change orders.**

The following columns of the project with the locked budget are read-only on the **Revenue Budget** and **Cost Budget** tabs of the *Projects (PM301000)* form: **Budgeted Quantity, Unit Rate, Budgeted Amount, Revised Quantity, and Revised Amount.**

The **Lock Budget** action on the *Projects (PM301000)* form applies to both the **Revenue Budget** and **Cost Budget** tabs of the *Projects (PM301000)* form. The **Unlock Budget** action makes the original budget figures available for editing even if the change order workflow has been enabled for the project.

Change Order Creation

A new change order can be created either directly on the *Change Orders (PM308000)* form or on the *Projects (PM301000)* form if the user clicks **Create Change Order** on the form toolbar. In the change order, the user can enter the necessary amendments to the project budget and commitments. The

change order provides the ability to see the original budgeted amounts, the approved and draft change order amounts, and the revised budgeted amounts when a user edits a change order line. The following user scenarios are supported on the *Change Orders (PM308000)* form:

- On the **Revenue Budget** and **Cost Budget** tabs (see the following screenshots):
 - Creation of a new budget line with a positive amount
 - Creation of a new budget line with a negative amount
 - Addition to an existing budget line
 - Deduction from an existing budget line

Project Task	Inventory ID	Account Group	Description	Quantity	UOM	Unit Rate	Amount	Original Budgeted Quantity	Original Budgeted Amount	Previously Approved CO Quantity	Previously Approved CO Amount	Revised Budgeted Quantity	Revised Budgeted Amount	Draft Invoices Amount	Actual Quantity	Actual Amount	Completed (%)	Other Draft CO Amount	Total Potential Revised Amount
10	ANALYSIS	REVENUE	Requirement...	36.00	HOUR	60.0000	2,160.00	80.00	4,800.00	16.00	960.00	132.00	7,920.00	0.00	0.00	2,304.00	40.00	1,080.00	9,000.00
10	DEVELOP	REVENUE	Application d...	45.00	HOUR	120.0000	5,400.00	20.00	2,400.00	24.00	2,880.00	89.00	10,680.00	0.00	0.00	0.00	0.00	0.00	10,680.00

Figure: The Revenue Budget tab of the *Change Orders (PM308000)* form

Project Task	Inventory ID	Account Group	Description	Quantity	UOM	Unit Rate	Amount	Original Budgeted Quantity	Original Budgeted Amount	Previously Approved CO Quantity	Previously Approved CO Amount	Revised Budgeted Quantity	Revised Budgeted Amount	Revised Committed Quantity	Revised Committed Amount	Committed Open Quantity	Committed Open Amount	Committed CO Quantity	Committed CO Amount	Actual Quantity	Actual Amount	Current Committed CO Quantity	Current Committed CO Amount	Other Draft CO Amount	Total Potential Revised Amount
10	ANALYSIS	LABOR	Requirem...	36.00	HO...	40.0000	1,440.00	80.00	3,200.00	0.00	0.00	116.00	4,640.00	110.00	4,400.00	110.00	0.00	30.00	1,200.00	85.00	3,400.00	21.00	861.00	0.00	4,640.00
10	DEVELOP	LABOR	Applicatio...	45.00	HO...	100.0000	4,500.00	20.00	2,000.00	0.00	0.00	65.00	6,500.00	20.00	2,000.00	10.00	1,000.00	0.00	0.00	10.00	1,000.00	0.00	0.00	0.00	6,500.00

Figure: The Cost Budget tab of the *Change Orders (PM308000)* form

- On the **Commitments** tab (see the following screenshot):
 - Creation of a new purchase order with a new line
 - Addition of a new line to an existing purchase order
 - Addition to an existing purchase order line
 - Deduction from an existing purchase order line



: The deduction from the amount and quantity of a purchase order line can be no greater than the **Received Qty.** and **Received Amount** of the line.

ERP Solutions SF - Change Orders

SAVE & CLOSE | RELEASE | ACTIONS | REPORTS

Reference Nbr.: 000021 - Ex | Class: DEFAULT - Default change order clas | Revenue Budget Change Total: 7,560.00
 Status: On Hold | Project: PR000001 - Customization project | Commitments Change Total: 3,830.00
 Hold | Customer: C000000056 - O'Neill's Catering | Cost Budget Change Total: 5,940.00
 Change Date: 12/22/2017 | External Refer.: | Gross Margin Amount: 1,620.00
 Completion D.: 12/26/2017 | Revenue Cha.: 0002 | Gross Margin %: 21.43
 Contract Time: 4 | Reverse Status: None
 Description: Extra analysis and development requirement

REVENUE BUDGET | COST BUDGET | COMMITMENTS | DETAILED DESCRIPTION | ATTRIBUTES | APPROVAL DETAILS

Status	Project	Inventory ID	Description	Quantity	UOM	Unit Cost	Amount	Account	Vendor	PO Nbr.	Order Date	Currency	PO Line Nbr.	Line Description	Order Qty.	Line Amount	Open Qty.	Open Amount	Amount In Base Currency	Potential Revised Quantity	Potential Revised Amount
Update	10	ANALYSIS	Requirement a...	21.00	HO...	40.00	861.00	672000	IISL	000001	12/13/2017	USD	1	Phase 1 - ...	110.00	4,400.0000	110.00	0.0000	961.00	131.00	5,261.00
New Line	20	DEVELOP	Application dev...	22.00	HO...	42.00	924.00	673000	IISL	000003		USD				0.0000	0.0000	924.00	22.00	924.00	
New Docu...	10	CONS01	Phase 1 consul...	23.00	HO...	43.00	989.00	672000	V000000060			USD				0.0000	0.0000	989.00	23.00	989.00	
Update	20	CONS01	Phase 2 consul...	24.00	HO...	44.00	1,056.00	672000	V000000029	000004	12/13/2017	USD	2	Phase 2 - ...	24.00	1,056.0000	24.00	1,056.0000	1,056.00	48.00	2,112.00

Figure: The Commitments tab of the *Change Orders (PM308000)* form

A change order document can also have the following attributes:

- Notes and attachments at the change order summary level
- Notes and attachments at the change order detail level
- Detailed description of the change order

A change order document has the following reference numbers:

- **Reference Nbr.:** The number of the change order in the system. This number is assigned to each change order based on the *CHANGEORD* numbering sequence, which is selected on the *Project Preferences (PM101000)* form and can be reviewed or modified on the *Numbering Sequences (CS201010)* form.
- **Revenue Change Nbr.:** The number of the change order within the project. Each project has its own numbering sequence of change orders for printing. The **Revenue Change Nbr.** is an integer that the system assigns sequentially, starting from 1 and then 2, 3, and so on. The last assigned number for the project is shown in the **Last Revenue Change Nbr.** box in the **Project Properties** area of the **Summary** tab of the *Projects (PM301000)* form.

A user can manually change the **Revenue Change Nbr.** of a particular change order. (Duplicate numbers within a project are not allowed.) In this case, the user should respectively change the **Last Revenue Change Nbr.** of the corresponding project so that the system continues to assign these numbers correctly.

- **External Reference Nbr.:** The external reference number. This number is entered manually and can be populated with an identifier required by the customer or with the number from an external system integrated with Acumatica ERP.

For information about particular UI elements on the *Change Orders (PM308000)* form, see the [Change Orders](#) form reference topic in the Acumatica ERP User Guide.

Change Order Approval

A change order supports the standard Acumatica ERP approval process.

The approval map can be configured on the *Assignment and Approval Maps (EP205500)* form and then specified on the *Project Preferences (PM101000)* form along with the default pending change order approval notification, as shown in the following screenshots:

← SAVE & CLOSE 📄 ↶ + 🗑️

The screenshot shows the configuration for an approval map. At the top, the 'Map' is set to 'Change Order Approval Map' and the '* Entity Type' is 'Change Orders'. Below this, the 'Steps' section shows a tree view with 'Field engineering change orders' selected. The 'CONDITIONS' tab is active, showing a table with one condition:

Brackets	* Entity	* Field Name	* Condition	Value	Value 2	Brackets	Operator
>	Change Order Class	Class ID	Equals	FIELD...		-	And

Figure: An approval map for change orders

📄 ↶

GENERAL SETTINGS MAILING SETTINGS

The screenshot shows the 'GENERAL SETTINGS' tab of the 'Projects Preferences' form. The following settings are visible:

- * Transaction Numbering Sequence: PMTRAN - PM Transaction Numbering
- * Batch Numbering Sequence: BATCH - GL Batch
- * Pro Forma Numbering Sequence: PROFORMA - PM Pro Forma Invoice Number
- * Change Order Numbering Sequence: CHANGEORD - PM Change Order Numbering
- * Non-Project Code: X
- * Empty Item Code: <N/A>
- Default Change Order Class: DEFAULT - Default change order class
- Project Approval Map: (empty)
- Pending Project Approval Notification: (empty)
- Pro Forma Approval Map: (empty)
- Pending Pro Forma Approval Notification: (empty)
- Change Order Approval Map: Change Order Approval Map
- Pending Change Order Approval Notification: Change Order Notification
- * Billing Cut-off Date: Include Trans. created on billing date
- Validate T&M Revenue Budget Limits: Validate
- Cost Budget Update: Detailed
- Automatically Post on Release
- Automatically Release Allocations
- Internal Cost Commitment Tracking

Figure: The approval map and approval notification to be used for change orders

The approval process is optional; the configuration of the approval process can be skipped and a user can create an approved change order right away.

Change Order Printing

A user can print a change order with any status. For the printing of change orders, the system uses the form that is specified on the **Mailing Settings** tab of the *Project Preferences (PM101000)* form. By default, this is the *Change Order (PM643000)* report, which is shown in the screenshot below. This report supports the printing of revenue budget lines, header-level and line-level notes, and detailed descriptions of change orders.

A user can override the default printed form by defining a project-specific report on the **Mailing Settings** tab of the *Projects (PM301000)* form. For a project, a user can specify a custom print form and email notification template that should be used for the printing and emailing of change orders

- If the project does not have a revenue budget line with the same project task, cost code or inventory item, and account group as a revenue budget line of the change order, the system creates a new revenue budget line for the project based on the revenue budget line of the change order.
- If the project has a cost budget line with the same project task, cost code or inventory item, and account group as a cost budget line of the change order, the system updates the following columns of the cost budget line of the project on the **Cost Budget** tab of the *Projects* form:
 - **Budgeted CO Quantity** = The total quantity of released change orders
 - **Budgeted CO Amount:** = The total amount of released change orders
 - **Revised Budgeted Quantity** = **Original Budgeted Quantity** + **Budgeted CO Quantity**
 - **Revised Budgeted Amount** = **Original Budgeted Amount** + **Budgeted CO Amount**
- If the project does not have a cost budget line with the same project task, cost code or inventory item, and account group as a cost budget line of the change order, the system creates a new cost budget line for the project based on the cost budget line of the change order.
- If a commitment line of the change order has the *Update* status, the system updates the following values of the corresponding purchase order line on the **Document Details** tab of the *Purchase Orders (PO301000)* form based on the commitment line of the change order:
 - **Order Qty.** = Original **Order Qty.** of the purchase order line + **Quantity** of the commitment line of the change order
 - **Open Quantity** = **Order Qty.** - **Qty. on Receipts**
 - **Ext. Cost** = Original **Ext. Cost** of the purchase order line + **Amount** of the commitment line of the change order
 - **Open Amount** = **Ext. Cost** - **Received Amount**
 - **Requested Date** = **Date** of the commitment line of the change order
- If a commitment line of the change order has the *New Line* status, the system adds a new line with the following values to the corresponding purchase order to the **Document Details** tab of the *Purchase Orders* based on the commitment line of the change order:
 - **Order Qty.** = **Quantity** of the commitment line of the change order
 - **Ext. Cost** = **Amount** of the commitment line of the change order
 - **Requested Date** = **Date** of the commitment line of the change order
- If any commitment lines of the change order have the *New Document* status, the system groups these lines by vendor and produces a new purchase order document for each vendor based on the commitment lines of the change order as follows:
 - The **Order Date** of a created purchase order is the earliest date of the commitment lines of the change order.
 - The **Requested Date** of each purchase order line is the **Date** of the commitment line of the change order.
 - The system generates the default description of a created purchase order by using the following formula: **Description** = 'Change Order #' + [PMChangeOrder.RefNbr].

A purchase order that originates from a change order cannot be edited or removed and can be only canceled, completed, or altered by a yet another change order.

- For each purchase order line updated by a change order, the system updates the corresponding project commitment on the *Commitments (PM306000)* form. For each purchase order line created

from a change order, the system creates a new project commitment. In these commitments, the following values are updated as follows:

- **Revised Committed Quantity = Order Qty.** of the purchase order line
- **Revised Committed Amount = Ext. Cost** of the purchase order line
- **Committed CO Quantity = Revised Committed Quantity – Original Committed Quantity**
- **Committed CO Amount = Revised Committed Amount – Original Committed Amount**
- **Committed Open Amount = Open Amount** of the purchase order line

If the project has a cost budget line with the same project task, cost code or inventory item, and account group as an updated or newly created commitment, the system updates the cost budget line of the project on the **Cost Budget** tab of the *Projects* form. Otherwise, the system creates a new cost budget line for the project based on the commitment.

For information about particular UI elements on the *Projects (PM301000)* form, see the [Projects](#) form reference topic in the Acumatica ERP User Guide.

Change Order Reversal

After release, a change order can no longer be changed and can only be reversed. When the change order is reversed, the system creates a new change order with lines that reverse the impact of the original change order. In this reversing change order, the quantity and amount of a commitment line cannot be greater than the **Received Qty.** and **Received Amount** of the corresponding purchase order line. A commitment line of this reversing change order also cannot reduce the **Order Qty.** of a purchase order line to zero. A user may cancel the purchase order line in this case.







Change Order Classes

Change order classes make it possible to split change orders by their impact on projects and by additional attributes that classes can have. A user can also segregate changes by class in reports to analyze, for example, which types of changes have the greatest impact on project profitability. For instance, by using a change order class, a user can create an internal change order that does not affect the revenue budget of projects and is not assigned any reference number within a project. This class of change orders does not have the **Revenue Budget** tab on the *Change Orders (PM308000)* form.

A list of attributes can be also specified for a change order class to be available in each change order belonging to the class. Change order classes support the use of global attributes defined on the *Attributes (CS205000)* form.

Change order classes can be configured on the *Change Order Classes (PM203000)* form, which is shown in the following screenshot.

ERP Solutions SF ▾ Change Order Classes

← SAVE & CLOSE   +     > >|

* Class ID: Active

* Description:

DETAILS ATTRIBUTES

Cost Budget



Revenue Budget

Commitments

Figure: Change Order Classes (PM203000) form


The default change order class, which is assigned to each newly created documents on the *Change Orders* form, can be specified on the *Project Preferences (PM101000)*, as shown in the following screenshot.


ERP Solutions SF ▾ Projects Preferences ★


 


GENERAL SETTINGS MAILING SETTINGS

GENERAL SETTINGS

* Transaction Numbering Sequence: 


* Batch Numbering Sequence: 


* Pro Forma Numbering Sequence: 

* Change Order Numbering Sequence: 

* Non-Project Code:

* Empty Item Code:

Default Change Order Class: 

Project Approval Map: 


Pending Project Approval Notification: 

Figure: The default change order class

For information about particular UI elements on the *Change Order Classes (PM203000)* form, see the [Change Order Classes](#) form reference topic in the Acumatica ERP User Guide.

Purchase Order Workflow with Change Orders

Change orders can be created for the *Normal* type of purchase orders. The change order workflow affects the standard purchase order life cycle as follows:

- The change order workflow is automatically enabled for a normal purchase order if at least one purchase order line refers to a project with the change order workflow enabled.
- After a purchase order with the change order workflow has been assigned the *Open* status, the purchase order cannot be removed or put on hold.
- A purchase order with the *Pending Print* or *Pending Email* status cannot be removed from the system if there is a change order that refers to this purchase order.
- A purchase order with the *Open* status and with the change order workflow enabled can be modified by means of change orders only.

- A purchase order with the *Open* status or an open line of this purchase order can be canceled or completed.

Ability to Control the Original Committed Values

At the initial stage of a project, after the original commitments have been agreed on with vendors and entered into the system, a user can lock the commitments for the project, after which all further amendments to the committed figures should be tracked as project changes by change orders. The following commands in the **Actions** menu become available on the *Projects (PM301000)* form when the change order workflow is enabled for a project:

- **Lock Commitments:** When this action is applied for a project, purchase orders for this project cannot be created directly on the *Purchase Orders (PO301000)* form, existing purchase orders cannot be put on hold, and the commitments of the project can be modified by means of change orders only.
- **Unlock Commitments:** This action gives users the ability to directly enter purchase orders for the project.

Projects: Cost Codes

In Acumatica ERP 2018 R1, a new cost code feature has been introduced. Cost codes represent an additional classification level for project revenues and project costs, as subaccounts do in the General Ledger module. The **Cost Code** element has been added to various forms in the system so that it can be specified for General Ledger transactions and all document lines across the system where projects can be referenced, such as the lines of project budgets, Accounts Payable bills, purchase orders, Accounts Receivable invoices, expense entries, time cards, and rate tables of projects.

The cost codes feature can be used only with the Construction Edition. To start using the feature, on the *Enable/Disable Features (CS100000)* form, a user enables the *Cost Codes* feature. The list of cost codes, which can be used system-wide, is configured on the *Cost Codes (PM209500)* form. You can manually create cost codes as well as upload a list of cost codes from an Excel file.

A cost code has the following UI elements:

- **Cost Code:** The code that is used for posting
- **Description:** The default description specified for the cost code, which can be overridden in a particular cost budget line of a project

When the *Project Accounting* feature is enabled on the *Enable/Disable Features* form, even if the *Cost Codes* feature is not enabled, the system creates the default *0000* cost code with the *DEFAULT* description. When the *Cost Codes* feature is enabled, on the *Cost Codes (PM209500)* form, a user can change this cost code and its description but cannot delete the default cost code because its system identifier is one of the components of the compound key in the *PMBudget* table in the database.

Cost codes have a segmented structure, which can be configured on the *Segmented Keys (CS202000)* form for the *COSTCODE* segmented key. Initially, *COSTCODE* is a one-segment key that consists of four numeric symbols. The following screenshot displays the *Cost Codes (PM209500)* form with the list of cost codes for which *COSTCODE* has been configured to have three segments, with each segment consisting of two numbers.



: Notice that the **Cost Code** of the *DEFAULT* cost code has been also changed.

ERP Solutions SF ▾ Cost Codes ★

			*Cost Code	*Description
>			00-00-00	DEFAULT
			01-00-00	GENERAL REQUIREMENTS
			01-10-00	SUMMARY
			01-11-00	Summary of Work
			01-11-13	Work Covered by Contract Docum
			01-11-16	Work by Owner
			01-11-19	Purchase Contracts
			01-12-00	Multiple Contract Summary
			01-12-13	Summary of Contracts
			01-12-16	Work Sequence
			01-12-19	Contract Interface
			01-14-00	Work Restrictions
			01-14-13	Access to Site
			01-14-16	Coordination with Occupants
			01-14-19	Use of Site
			01-18-00	Project Utility Sources
			01-20-00	PRICE AND PAYMENT PROCEDURES
			01-21-00	Allowances
			01-21-13	Cash Allowances
			01-21-16	Contingency Allowances
			01-21-19	Testing and Inspecting Allowan
			01-21-23	Installation Allowances
			01-21-26	Product Allowances
			01-21-29	Quantity Allowances
			01-21-43	Time Allowances
			01-22-00	Unit Prices

Figure: The list of three-segment cost codes

The following primary concepts of the cost codes feature are described in the remaining sections of this topic:

- [Project Budgets with Cost Codes](#)
- [Project Billing by Task and Cost Code](#)
- [Forms That Support Cost Codes](#)
- [Forms That Temporarily Do Not Support Cost Codes](#)

Project Budgets with Cost Codes

With the *Cost Codes* feature enabled on the *Enable/Disable Features (CS100000)* form, on the **Summary** tab of the *Projects (PM301000)* form, in the **Revenue Budget Level** box, the revenue budget of a project can be defined at the *Task and Cost Code* detail level, as shown in the following screenshot.

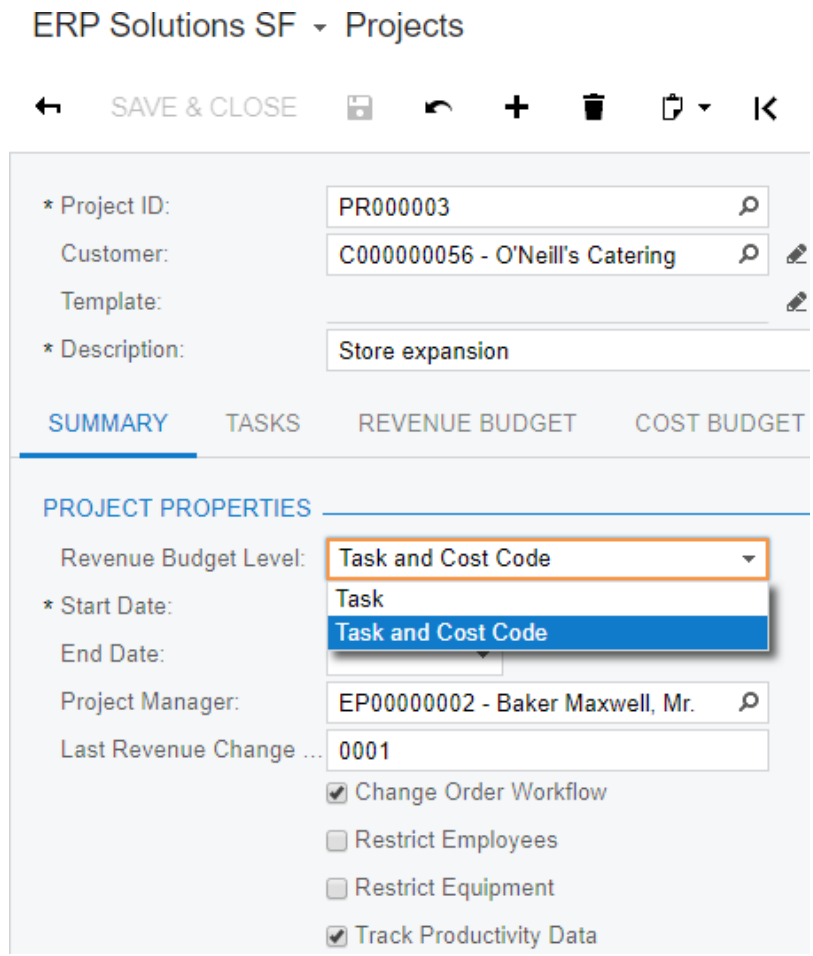


Figure: The revenue budget level of a project

Project budget lines are now represented by cost codes instead of inventory items, as shown in the following screenshots.

ERP Solutions SF - Projects

← SAVE & CLOSE RUN PROJECT BILLING CREATE CHANGE ORDER ACTIONS ▾ REPORTS ▾

* Project ID: PR000003 Status: Active ▾ Assets: 3,750.00
 Customer: C000000056 - O'Neill's Catering Hold Liabilities: -22,500.00
 Template: Income: 64,100.00
 * Description: Store expansion Expenses: 33,050.00

SUMMARY TASKS **REVENUE BUDGET** COST BUDGET BALANCES COMMITMENTS INVOICES CHANGE ORDERS ACTIVITY HISTORY EMPLOYEES EQU

Project Task: Group by Task

C VIEW TRANSACTIONS

Project Task	Cost Code	Account Group	Description	Original Budgeted Quantity	UOM	Unit Rate	Original Budgeted Amount	Budgeted CO Quantity	Budgeted CO Amount	Revised Budgeted Quantity	Revised Budgeted Amount	Draft Invoices Amount
10	31-22-13	REVENUE	Rough Grading	100.00	SQFT	200.0000	20,000.00	0.00	0.00	100.00	20,000.00	8,000.00
10	31-22-16	REVENUE	Fine Grading	100.00	SQFT	300.0000	30,000.00	0.00	0.00	100.00	30,000.00	13,500.00
20	03-35-13	REVENUE	High-Tolerance Con...	100.00	HOUR	400.0000	40,000.00	0.00	0.00	100.00	40,000.00	8,000.00
20	09-61-00	REVENUE	Flooring Treatment	100.00	HOUR	500.0000	50,000.00	0.00	0.00	100.00	50,000.00	7,500.00

Figure: The revenue budget of a project defined at the task and cost code level

ERP Solutions SF - Projects

← SAVE & CLOSE RUN PROJECT BILLING CREATE CHANGE ORDER ACTIONS ▾ REPORTS ▾

* Project ID: PR000003 Status: Active ▾ Assets: 3,750.00
 Customer: C000000056 - O'Neill's Catering Hold Liabilities: -22,500.00
 Template: Income: 64,100.00
 * Description: Store expansion Expenses: 33,050.00

SUMMARY TASKS REVENUE BUDGET **COST BUDGET** BALANCES COMMITMENTS INVOICES CHANGE ORDERS ACTIVITY HISTORY EMPLOYEES EQUIPMENT GL ACCOUNTS ATTRIBUTES APPROVAL DETAILS

Project Task: Group by Task

C VIEW COMMITMENT DETAILS VIEW TRANSACTIONS

Project Task	Cost Code	Account Group	Description	Original Budgeted Quantity	Unit Rate	Original Budgeted Amount	Budgeted CO Quantity	Budgeted CO Amount	Revised Budgeted Quantity	Revised Budgeted Amount	Original Committed Quantity	Original Committed Amount	Committed CO Quantity	Committed CO Amount	Revised Committed Quantity	Revised Committed Amount	Committed Received Quantity	Committed Invoiced Quantity	Committed Invoiced Amount	
10	31-22-00	EQUIP...	Grading - equip.	20.00	PIE	100.00	2,000.00	5.00	500.00	25.00	2,500.00	20.00	1,800.00	5.00	450.00	25.00	2,250.00	15.00	15.00	1,350.00
10	31-22-00	LABOR	Grading - labor	100.00	HO	50.0000	5,000.00	30.00	1,500.00	130.00	6,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	31-22-00	MATERI...	Grading - material	80.00	KG	40.0000	3,200.00	10.00	400.00	90.00	3,600.00	160.00	6,400.00	10.00	400.00	170.00	6,800.00	140.00	140.00	5,600.00
20	09-60-00	EQUIP...	Flooring - equip.	10.00	PACK	90.0000	900.00	0.00	0.00	10.00	900.00	0.00	900.00	0.00	0.00	900.00	0.00	0.00	0.00	0.00
20	09-60-00	LABOR	Flooring - labor	100.00	HO	80.0000	8,000.00	0.00	0.00	100.00	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	09-60-00	MATERI...	Flooring - material	100.00	SQFT	70.0000	7,000.00	0.00	0.00	100.00	7,000.00	0.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00

Figure: The cost budget of a project defined at the task and cost code level

The cost codes presented in project budgets are considered project-specific. The **Cost Codes** selector on Acumatica ERP forms has the corresponding **Project Codes** filter tab. When a user selects a cost code for a document line with the selected project, project task, and account, on the **Project Codes** filter tab of the lookup table, the system shows the cost codes that are used in budget lines of the same project, for the same project task, and for the same account group that corresponds to the account (see the following screenshot). The cost code description that is displayed in the **Project Codes** filter tab of the selector is retrieved from the corresponding project budget line. The **All Records** filter tab of the selector lists all the existing cost codes.

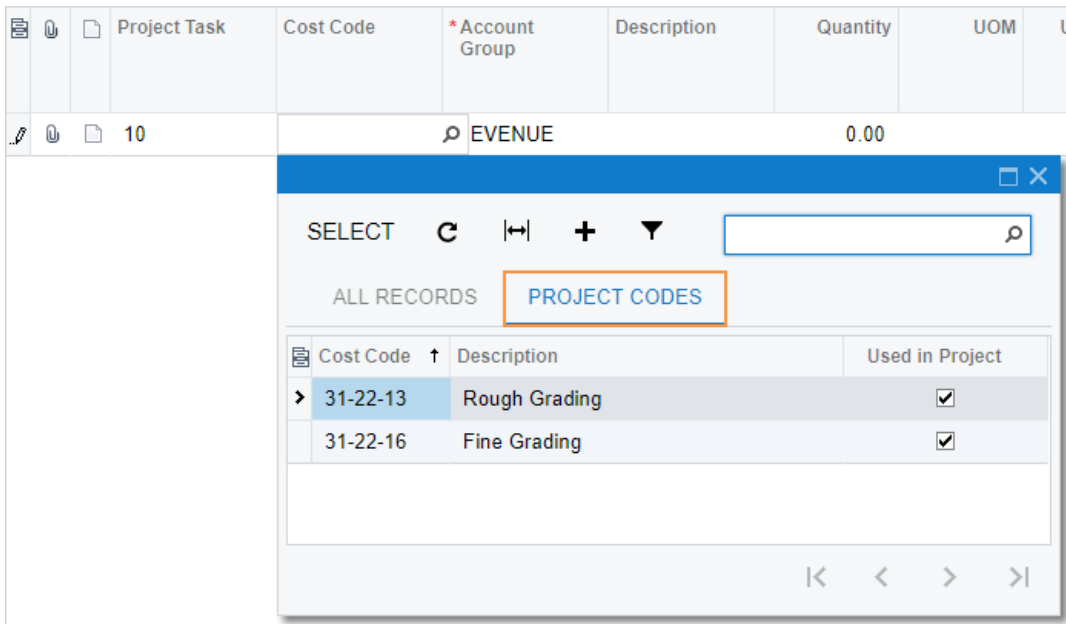


Figure: The Project Codes filter tab of the Cost Codes selector

For information about project budgets with cost codes, see the [Project Cost Codes](#) topic in the Acumatica ERP User Guide.

Project Billing by Task and Cost Code

With the *Cost Codes* feature enabled on the *Enable/Disable Features (CS100000)* form, a project can be billed by task and cost code. Progress billing by task and cost code is available for projects with the *Task and Cost Code* revenue budget level (see the following screenshot). Time and material billing by task and cost code is available for a project with any revenue budget level. Both types of billing work similarly to billing by task and inventory item.

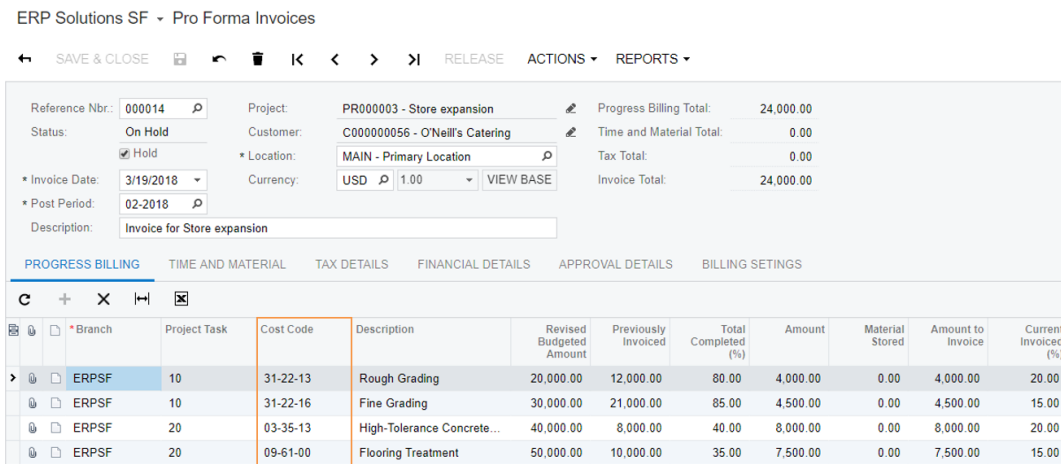


Figure: The Pro Forma Invoices (PM307000) form with the Cost Codes feature enabled

For information about project billing, see the [Project Billing](#) topic in the Acumatica ERP User Guide.

Forms That Support Cost Codes

A user can create purchase orders, Account Payable bills, and other entities for which cost codes are specified and can use cost codes in reports and pivot tables. The following list of forms and documents now includes the **Cost Code** element:

- *Project Transactions (PM304000)* form
- *Change Orders (PM308000)* form: The **Revenue Budget** (when the **Revenue Budget Level** is *Task and Cost Code*), **Cost Budget**, and **Commitments** tabs
- *Pro Forma Invoices (PM307000)* form: The **Progress Billing** and **Time and Material** tabs
- *Projects (PM301000)* form: The **Revenue Budget** (when the **Revenue Budget Level** is *Task and Cost Code*) and **Cost Budget** tabs
- *Cost Codes (PM209500)* form
- *Project Budget (PM309000)* form
- *Project Transactions (PM401000)* inquiry form
- *Commitments (PM306000)* inquiry form
- *Pro Forma Invoice (PM642000)* report
- *Change Order (PM643000)* report
- *Project Balance (PM621000)* report
- *Project Templates (PM208000)* form: The **Revenue Budget** (when the **Revenue Budget Level** is *Task and Cost Code*) and **Cost Budget** tabs
- *Task (CR306020)* form
- *Activity (CR306010)* form
- *Event (CR306030)* form
- *Email Activity (CR306015)* form: The **Details** tab
- *Employee Time Activities (EP307000)* form
- *Employee Time Card (EP305000)* form: The **Summary** and **Details** tabs
- *Equipment Time Card (EP308000)* form: The **Summary** and **Details** tabs
- *Expense Receipt (EP301020)* form
- *Expense Claim (EP301000)* form: The **Expense Claim Details** tab
- *Journal Transactions (GL301000)* form
- *Journal Vouchers (GL304000)* form
- *Transactions (CA304000)* form
- *Bills and Adjustments (AP301000)* form
- *Quick Checks (AP304000)* form
- *Invoices and Memos (AR301000)* form
- *Cash Sales (AR304000)* form
- *AR Invoice (AR641000)* report
- *Sales Orders (SO301000)* form
- *Invoices (SO303000)* form
- *Purchase Orders (PO301000)* form
- *Purchase Receipts (PO302000)* form
- *Purchase Order (PO641000)* report
- *Receipts (IN301000)* inquiry form

- *Issues (IN302000)* inquiry form

Forms That Temporarily Do Not Support Cost Codes

The support of cost codes is planned for the future for the following forms:

- *Rate Tables (PM204200)* form
- *Rate Lookup Rules (PM205000)* form.
- *Row Sets (CS206010)* form
- *Column Sets (CS206020)* form
- *Unit Sets (CS206030)* form
- *Purchase Order (PO641000)* report
- *AR Invoice (AR641000)* report



: As a workaround for the *Purchase Order (PO641000)* and *AR Invoice (AR641000)* reports, a user can add the **Cost Code** column to these reports by creating a custom version of the report.

Projects: Other Improvements

Retainage in Project Invoices

The ability to specify retainage in project invoices is now available for any project if the *Retainage Support* feature is enabled on the *Enable/Disable Features (CS100000)* form. A user can specify the default retainage percentage for a project on the **Summary** tab of the *Projects (PM301000)* form, as shown in the following screenshot.

The screenshot displays the 'Summary' tab of the 'Projects (PM301000)' form. The form is titled 'Revision Two HQ - Projects' and includes a navigation bar with options like 'SAVE & CLOSE', 'RUN PROJECT BILLING', and 'CREATE CHANGE ORDER'. The main content area is divided into several sections:

- Project Properties:** Includes fields for Project ID (2018001), Customer (ABARTENDE - USA Bartending Schc), Template (PROGRESS01 - Progress Billing Templ), and Description (Home for Abartende). It also shows financial metrics: Assets (0.00), Liabilities (0.00), Income (0.00), and Expenses (0.00).
- Project Properties (continued):** Revenue Budget Level (Task and Item), Start Date (1/11/2018), End Date, Project Manager (EP0000002 - Baker Maxwell, Mr.), and Last Revenue Change.
- Restrictions:** Checkboxes for 'Change Order Workflow', 'Restrict Employees', and 'Restrict Equipment'.
- Billing and Allocation Settings:** Billing Period (On Demand), Next Billing Date, Last Billing Date, Terms (30D - 30 Days), Allocation Rule, Billing Rule (PROGRESS - Progress Billing), Branch (HQ - Revision Two HQ), and Rate Table.
- Additional Settings:** Checkboxes for 'Create Pro Forma on Billing', 'Use T&M Revenue Budget Limits', and 'Automatically Release AR Documents'.
- Retainage %:** A field at the bottom left is highlighted with a red box, showing a value of 10.00.
- Bill-to Information:** Customer Location (MAIN - Primary Location), Business Name (USA Bartending School), Attention, Phone 1 (+1 (908) 532-9522), Email (barkeep@usabartend.com), and Bill-to Address (201 Lower Notch Rd, Little Falls, NJ - NEW JERSEY, 07424).
- Visibility Settings:** Checkboxes for GL, AP, AR, SO, PO, IN, CA, and CRM, along with 'Time Entries' and 'Expenses'.

Figure: Defining the default retainage for a project

Retainage tracking is supported for progress billing and time and material billing of projects. If the draft invoice (that is, pro forma invoice) workflow is used, the retained amounts are copied from the pro forma invoice to the Accounts Receivable invoice when the latter is created. The screenshot below shows a pro forma invoice of a project with retainage percentages and amounts in the document lines. Also, for a particular project, a user can review the information on the retainage held, released, and paid by invoice on the **Invoices** tab of the *Projects (PM301000)* form.

Revision Two HQ - Pro Forma Invoices

NOTES ACTIVITIES FILES NOTIFICATIONS

SAVE & CLOSE RELEASE ACTIONS REPORTS

Reference Nbr.: PF00003 Project: 2018001 - Home for Abartende Progress Billing Total: 1,100,000.00
 Status: On Hold Customer: ABARTENDE - USA Bartending School Time and Material Total: 0.00
 Hold * Location: MAIN - Primary Location Tax Total: 0.00
 * Invoice Date: 1/11/2018 * Location: MAIN - Primary Location Invoice Total: 1,100,000.00
 * Post Period: 01-2018 Currency: USD 1.00 VIEW BASE Retainage Total: 110,000.00
 Description: Invoice for Home for Abartende

PROGRESS BILLING TIME AND MATERIAL TAX DETAILS FINANCIAL DETAILS APPROVAL DETAILS BILLING SETTINGS

Branch	Project Task	Inventory ID	Description	Revised Budgeted Amount	Previously Invoiced	Total Completed (%)	Amount to Invoice	Current Invoiced (%)	Retainage %	Retained Amount	Tax Category	Sales Account	Sales Subaccount
HQ	10	<N/A>	General conditions	1,000,000.00	0.00	25.00	250,000.00	25.00	10.00	25,000.00	40000	NSS-000	
HQ	20	<N/A>	Site work	200,000.00	0.00	25.00	50,000.00	25.00	10.00	5,000.00	40000	NSS-000	
HQ	30	<N/A>	Concrete	1,000,000.00	0.00	80.00	800,000.00	80.00	10.00	80,000.00	40000	NSS-000	

Figure: Viewing retainage in a pro forma invoice

For details on accounting for retainage, see [Finance: Retainage in Accounts Payable Bills and Accounts Receivable Invoices](#).

Retainage in Project Cost Commitments

Project cost commitments are calculated with respect to retainage in purchase orders. The amount values on the *Commitments (PM306000)* form include the retained amount, while the related purchase order line itself contains the amount after retainage in the **Amount** box on the **Document Details** tab of the *Purchase Orders (PO301000)* form. The following elements on the *Commitments (PM306000)* form are calculated including the retainage:

- **Original Committed Amount**
- **Committed CO Amount**
- **Revised Committed Amount**
- **Committed Open Amount**
- **Committed Invoiced Amount**

On the **Cost Budget** tab of the *Projects (PM301000)* form, the commitment-related columns display values consistent with those on the *Commitments (PM306000)* form.

For details on using retainage in purchase orders, see [Distribution: Retainage in Purchase Orders](#).

The Material Stored Amount in a Progress Billing Pro Forma Invoice

A progress billing pro forma invoice supports the scenario of including the material stored amount in the amount to be invoiced. If the *Construction* feature is enabled on the *Enable/Disable Features (CS100000)* form, the following columns are available on the **Progress Billing** tab of the *Pro Forma Invoices (PM307000)* form:

- **Amount:** The original line amount calculated by the progress billing rule
- **Material Stored:** The amount of the material stored

The value of the **Amount to Invoice** column, which is also located on the **Progress Billing** tab, is calculated as the sum of the values in the **Amount** column and the **Material Stored** column. The following screenshot displays the **Progress Billing** tab of the *Pro Forma Invoices (PM307000)* form with material stored amount specified.

ERP Solutions SF - Pro Forma Invoices

← SAVE & CLOSE [Icons] RELEASE ACTIONS REPORTS

Reference Nbr.: 000014 Project: PR000003 - Store expansion Progress Billing Total: 25,800.00
 Status: On Hold Customer: C000000056 - O'Neill's Catering Time and Material Total: 0.00
 Hold * Location: MAIN - Primary Location Tax Total: 0.00
 * Invoice Date: 3/19/2018 Currency: USD 1.00 VIEW BASE Invoice Total: 25,800.00
 * Post Period: 02-2018 Retainage Total: 25,800.00
 Description: Invoice for Store expansion

PROGRESS BILLING TIME AND MATERIAL TAX DETAILS FINANCIAL DETAILS APPROVAL DETAILS BILLING SETTINGS

Branch	Project Task	Cost Code	Description	Revised Budgeted Amount	Previously Invoiced	Total Completed (%)	Amount	Material Stored	Amount to Invoice	Current Invoiced (%)
ERPSF	10	31-22-13	Rough Grading	20,000.00	12,000.00	85.00	4,000.00	1,000.00	5,000.00	25.00
ERPSF	10	31-22-16	Fine Grading	30,000.00	21,000.00	87.66	4,500.00	800.00	5,300.00	17.66
ERPSF	20	03-35-13	High-Tolerance Concrete...	40,000.00	8,000.00	40.00	8,000.00	0.00	8,000.00	20.00
ERPSF	20	09-61-00	Flooring Treatment	50,000.00	10,000.00	35.00	7,500.00	0.00	7,500.00	15.00

Figure: Specifying the material stored amount

Production Data Tracking

A new set of columns is available on the **Cost Budget** tab of the *Projects (PM301000)* form if the **Track Production Data** check box is selected on the **Summary** tab of this form for the project. The new columns, which reflect the current production values, are the following:

- **Cost to Complete:** The current projected amount that is required to complete the cost budget line, as reported from the field.
- **Cost at Completion:** The current projected total cost amount of the cost budget line, as reported from the field.
- **Percentage of Completion:** The current approximate percentage of project completion that corresponds to the cost budget line, as reported from the field.



: The importing of data into these columns can be scheduled on a regular basis by means of an import scenario or with a web service API call.

The additional columns listed below have been added to the **Cost Budget** tab of the *Projects* form so that users can import extra information to be tracked in the system and analyzed against the budget figures. The columns are intended primarily for capturing production data that can be regularly received from the field to support the following scenarios:

- The project manager has access to the current production values and can compare them to the planned budget figures to determine the project productivity at the moment.
- The project manager can build the production trend based on the history of the imported values to determine if any corrective actions need to be taken to reach the planned values.

Every time a new value is entered into one of the columns listed above and the user's changes are saved, the system copies the previous value in the column to one of the following corresponding columns:

- **Last Cost to Complete:** The previous **Cost to Complete** value
- **Last Cost at Completion:** The previous **Cost at Completion** value
- **Last Percentage of Completion:** The previous **Percentage of Completion** value

The first screenshot below shows the **Cost Budget** tab of the *Projects (PM301000)* form with the production data populated, and the second screenshot shows a sample pivot table (provided with the *SalesDemo* data set) for comparison of the figures.

ERP Solutions SF - Projects

SAVE & CLOSE RUN PROJECT BILLING CREATE CHANGE ORDER ACTIONS REPORTS

Project ID: PR000003 Status: Active Assets: 3,750.00
 Customer: C00000056 - O'Neill's Catering Liabilities: -22,500.00
 Template: Store expansion Income: 64,100.00
 Expenses: 33,850.00

SUMMARY TASKS REVENUE BUDGET COST BUDGET BALANCES COMMITMENTS INVOICES CHANGE ORDERS ACTIVITY HISTORY EMPLOYEES EQUIPMENT GL ACCOUNTS ATTRIBUTES APPROVAL DETAILS MAILING SETTINGS

Project Task: [] Group by Task

Project Task	Cost Code	Account Group	Description	Original Budgeted Quantity	UCM	Unit Rate	Original Budgeted Amount	Budgeted CO Amount	Revised Budgeted Amount	Original Committed Quantity	Original Committed Amount	Committed CO Quantity	Committed CO Amount	Revised Committed Quantity	Revised Committed Amount	Committed Invoiced Amount	Committed Open Amount	Actual Amount	Cost to Complete	Cost at Completion	Percentage of Completion	Last Cost to Complete	Last Cost at Completion	Last Percentage of Completion
10	31-2	EQUIP	Grading - equi...	20.00	PIE	100.00	2,000.00	500.00	2,500.00	20.00	1,800.00	5.00	450.00	25.00	2,250.00	1,350.00	900.00	3,350.00	1,500.00	4,500.00	60.00	2,000.00	4,000.00	0.00
10	31-2	LABOR	Grading - labor	100.00	HO	50.000	5,000.00	1,500.00	6,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	1,200.00	7,000.00	70.00	1,500.00	6,500.00	75.00
10	31-2	MATERI	Grading - mat...	80.00	KG	40.000	3,200.00	400.00	3,600.00	160.00	6,400.00	10.00	400.00	170.00	6,800.00	5,600.00	1,200.00	8,800.00	3,000.00	9,000.00	55.00	3,000.00	3,200.00	50.00
20	09-6	EQUIP	Flooring - equi...	10.00	PACK	90.000	900.00	0.00	900.00	0.00	900.00	0.00	0.00	0.00	900.00	0.00	900.00	900.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
20	09-6	LABOR	Flooring - labor	100.00	HO	80.000	8,000.00	0.00	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	8,000.00	0.00	0.00	0.00	0.00	0.00
20	09-6	MATERI	Flooring - mat...	100.00	SOFT	70.000	7,000.00	0.00	7,000.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00	0.00

Figure: Tracking the production data for a project

BUDGET SUMMARY BY ACCOUNT GROUP

Inactive Fields

Project ID: PR000003

Type	Account Group	Budgeted Amount	Revised Amount	Actual Amount	Cost to Complete	Cost at Completion	Percentage of Completion
Asset	Total			3,750.00			
Expense	EQUIPMENT	2,900.00	3,400.00	4,250.00	2,500.00	5,500.00	60.00
	LABOR	13,000.00	14,500.00	13,000.00	9,200.00	15,000.00	70.00
	MATERIAL	10,200.00	10,600.00	15,800.00	10,000.00	16,000.00	55.00
	Total	26,100.00	28,500.00	33,050.00	21,700.00	36,500.00	185.00
Income	REVENUE	140,000.00	140,000.00	38,000.00			
	Total	140,000.00	140,000.00	38,000.00			
Liability	Total			-22,500.00			

Figure: Using a pivot table to compare the production data for a project

The columns described in this section are available in the `PMBudget` table for generic inquiries and Report Designer reports. The history of values that were imported into the current production columns is stored in the new `PMBudgetProduction` table, which is also available for use in custom generic inquiries and Report Designer reports. If necessary, the set of production columns can be extended by means of standard customization techniques. For instance, hours to complete, hours at completion, and other metrics can be added.

Improvements to the Project Balance Report

The following enhancements have been introduced in the *Project Balance (PM621000)* report:

- Project and task report input parameters
- Subtotals by project task and balance type
- Project totals by balance type, with the profitability margin calculated as total income minus total expenses
- Enhanced layout
- Improved error and warning messages to help the user to troubleshoot issues

The updated *Project Balance (PM621000)* report is shown in the following screenshot.

Company: ERP Solutions SF
 User: Baker, Maxwell

Page: 1 of 1
 Date: 12/27/2017 3:53 AM

Project Balance by Task

Project:	PR000009	Customization project	Status:	Active						
Customer:	C000000056	O'Neill's Catering								
Task:	10	Phase 1								
Account Group	Description	Inventory ID	Cost Code	UOM	Budgeted Qty.	Budgeted Amt.	Revised Qty.	Revised Amt.	Actual Qty.	Actual Amt.
Asset										
801COMP	Components Stock	<N/A>	00-00-00	PIECE	10.00	1250.00	10.00	1250.00	0.00	1250.00
802SUPP	Operating Supplies Stock	<N/A>	00-00-00	PACK	20.00	1000.00	20.00	1000.00	0.00	0.00
Asset Total (USD):					30.00	2250.00	30.00	2250.00	0.00	1250.00
Expense										
LABOR	Project labor	ANALYSIS	00-00-00	HOUR	80.00	3200.00	105.00	4200.00	80.00	3000.00
LABOR	Project labor	DEVELOP	00-00-00	HOUR	20.00	2000.00	65.00	6500.00	40.00	3400.00
Expense Total (USD):					100.00	5200.00	170.00	10700.00	120.00	6400.00
Income										
REVENUE	Project revenue	ANALYSIS	00-00-00	HOUR	80.00	4800.00	90.00	5400.00	0.00	3510.00
REVENUE	Project revenue	DEVELOP	00-00-00	HOUR	20.00	2400.00	40.00	4800.00	0.00	2400.00
Income Total (USD):					100.00	7200.00	130.00	10200.00	0.00	5910.00
Project Total										
Income Total (USD):					100.00	7200.00	130.00	10200.00	0.00	5910.00
Expense Total (USD):					100.00	5200.00	170.00	10700.00	120.00	6400.00
Margin Total (USD):					0.00	2000.00	-40.00	-500.00	-120.00	-490.00
Asset Total (USD):					30.00	2250.00	30.00	2250.00	0.00	1250.00

Figure: Viewing enhancements to the Project Balance report

Now users can access the *Project Balance (PM621000)* report from the *Projects (PM301000)* form by selecting the **Print Project Balance** command on the **Reports** menu, as the following screenshot shows.

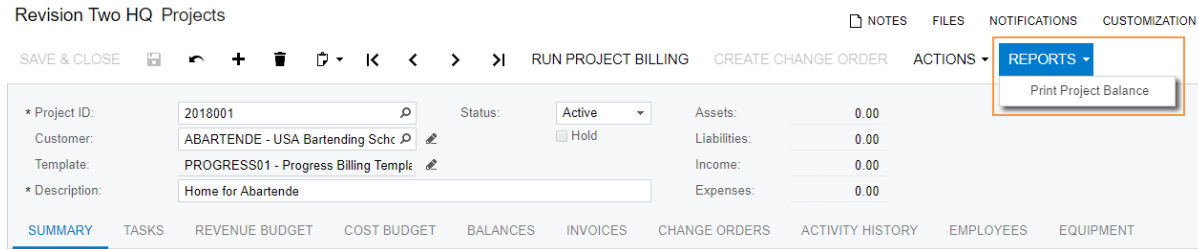


Figure: Accessing the report from a project

Service: Integration

Starting from Version 2017 R2, the Service suite is fully integrated with Acumatica ERP and its license policies. The modules of the Service suite will no longer be provided as a customization and are offered as a feature of Acumatica ERP.



Important: If the Service Management customization has been used in Version 6.1 or earlier, users have to prepare the system before upgrading it, as described below.

System Upgrade Procedure

If the Service Management customization has been used, to upgrade the system for the new version, users should perform the following steps:

1. On the *Customization Projects (SM204505)* form, install the latest Service Management customization release for Acumatica 6.10 (with the **Publish with Cleanup** check box selected in the **Publish to Multiple Companies** dialog box). Customization can be downloaded from the [Partner Portal](#). On the portal, users can find instructions.
2. Unpublish the Service Management customization file. It also can be deleted.
3. Upload and publish the `SM_Upgrade2017R2.zip` customization file (which can also be downloaded from the [Partner Portal](#)). This step clears the site map for the Service suite.
4. Unpublish the `SM_Upgrade2017R2.zip` customization file. It also can be deleted.
5. Install the release 2017R2 Beta.
6. Upgrade the environment.
7. On the *Enable/Disable Features (CS100000)* form, enable the necessary features of the Service suite: *Service Management*, *Equipment Management*, and *Route Management*. Under the *Service Management* feature, also select a *Staff Member Pack* to be used in the system, which is one of the following: *10 Staff Members*, *50 Staff Members*, or *Unlimited Staff Members*. Under the *Route Management* feature, also select a *Vehicle Pack* to be used in the system, which is one of the following: *10 Vehicles*, *50 Vehicles*, or *Unlimited Vehicles*.



: Make sure that the license includes the necessary features for the company's needs.

Service Implementation Through Features

The Service suite—which consists of the Service Management, Equipment Management, and Route Management modules—is now fully integrated with Acumatica ERP.

Before the integration, the user had to install the Service suite by using a customization file. Now the Service suite code is fully integrated with the core Acumatica ERP code. That is, the features of the Service suite can be enabled or disabled on the *Enable/Disable Features (CS100000)* form (see the following screenshot).

Revision Two HQ ▾ Enable/Disable Features

← MODIFY ENABLE

Customer Portal

- B2B Ordering
- Case Management on Portal
- Financials on Portal

Service Management

- Staff Member Pack
 - 10 Staff Members
 - 50 Staff Members
 - Unlimited Staff Members
- Equipment Management
- Route Management
 - Vehicle Pack
 - 10 Vehicles
 - 50 Vehicles
 - Unlimited Vehicles

Figure: The features of the Service suite on the Enable/Disable Features (CS100000) form

In addition, this new functionality restricts the number of staff members—that is, active employees and vendors that perform services—that can be maintained in the Service Management module. The options are 10 staff members (the default option of the *Service Management* feature), 50 staff members, or an unlimited number of staff members. Users should make sure that their license includes the correct staff member pack for their company's needs.

As with the staff member pack, the number of active vehicles in the system is restricted by the new functionality. The options are 10 vehicles (the default option of the *Route Management* feature), 50 vehicles, or an unlimited number vehicles. Users should make sure that their license includes the correct vehicle pack for their company's needs.

Changed Form IDs from *SD* to *FS*

All form IDs in the Service suite have changed to replace the *SD* (for *Service Dispatch*) abbreviation with the *FS* (for *Field Service*) abbreviation. This modification was made so that the form IDs match the suite abbreviation of the Service suite database tables and code references. Now all screen IDs and database and code references follow the same standard.

For example, the form ID *SD100100* (for the *Service Management Preferences* form) is now *FS100100*.



: We recommend that the users take these changes into consideration and update any customizations and reports made for the Service suite as follows:

- Modify every file name from *SDXXXXXX* to *FSXXXXXX*.
- Modify every directory file name from */SD/* to */FS/*.

- Modify every solution name space from `FieldService.ServiceDispatch` to `PX.Objects.FS`.

Service: Multi-Currency Support

Starting from Version 2018 R1, the Service suite supports multiple currencies. If your company provides services for companies in different countries with different currencies, now it is possible to create service orders, appointments, and service contracts. This gives you the ability to support a multinational company that provides services across multiple countries.

Revision Two HQ ▾ Service Orders ★

ACTIONS ▾ SCHEDULE SERVICES ▾ REPORTS ▾

* Service Order ...	MRO - Main <input type="button" value="p"/>	Customer:	ABCHOLDING - ABC Holdings Inc <input type="button" value="p"/>	Appointment ...	4 h 00 m
Service Order ...	006293 <input type="button" value="p"/>	* Location:	MAIN - Primary Location <input type="button" value="p"/>	Appointment T...	400.00
Status:	Open	Currency:	USD 1.00 ▾ VIEW BASE	Estimated Dur...	2 h 00 m
Workflow Stage:	<input type="button" value="p"/>	* Branch Locati...	MANHATTAN - Manhattan Main Loca <input type="button" value="p"/>	Estimated Total:	200.00
	<input type="checkbox"/> Hold	* Project:	X - Non-Project Code. <input type="button" value="p"/>	Billable Total:	200.00
* Date:	1/10/2018	Default Projec...	<input type="button" value="p"/>		
Customer Order:	<input type="text"/>				
External Refer...	<input type="text"/>				
Description:	Data Backup				

[SUMMARY](#)
[SERVICES](#)
[INVENTORY ITEMS](#)
[APPOINTMENTS](#)
[SOURCE INFO](#)
[COMMENT](#)
[STAFF](#)
[RESOURCE EQUIPMENT](#)

DATE AND TIME		SERVICE ORDER DETAILS	
* Date:	1/10/2018 ▾	Severity:	Medium ▾
Promised Date:	<input type="text"/>	Priority:	Medium ▾
Deadline SLA:	<input type="text"/> <input type="text"/>	Supervisor:	<input type="button" value="p"/>

Figure: The currency setting of a service order

When a user creates a service order or an appointment, the system automatically selects the currency defined for the selected customer on the *Customers (AR303000)* form. If needed, the user can manually modify the currency or rate.

Service: New Life Cycle of Service Contracts

In previous versions of Acumatica ERP, in the Equipment Management and Route Management modules, the *Service Contracts (FS305700)* and *Route Service Contracts (FS300800)* forms had the **Status** box, in which a user could change the status of a contract (which could be *Open*, *On Hold*, or *Inactive*) at any time. The system did not update the status automatically when contracts were expired. In Acumatica ERP 2018 R1, the following new statuses have been added: *Draft*, *Active*, *Suspended*, *Canceled*, and *Expired*.

New elements related to the service contract life cycle have been added to various forms of the system. The following sections describe the changes in details.

Upgrade Notes

After the upgrade to Acumatica ERP 2018 R1, the *Generate from Service Contracts (FS500300)* and *Generate Route Appointments (FS500200)* forms will show schedules based on the next execution date. This date is now shown in the **Next Execution Date** box of the *Service Contract Schedules (FS305100)* and *Route Service Contract Schedules (FS305600)* forms. For the schedules created before the system upgrade, to calculate the next execution date, a user has to click the **Fix Schedules Without Next Execution Date** button (shown in the following screenshot) on the *Generate from Service Contracts* and *Generate Route Appointments* form.

Revision Two HQ ▾ Generate from Service Contracts ★

PROCESS PROCESS ALL ↻ ▾ **FIX SCHEDULES WITHOUT NEXT EXECUTION DATE**

FILTERING OPTION _____

Customer: ρ

Location: ρ

Branch: ρ

Branch Location: ρ

GENERATION OPTIONS _____

Generate Up to: ▾

Figure: The Fix Schedules Without Next Execution Date button

This step needs to be done only once.

The Draft Status of Service Contracts

The *Draft* status, shown in the following screenshot, is the initial status of a contract that indicates that the contract is not yet activated, and a user cannot generate schedules and invoices.

Revision Two HQ ▾ Service Contracts ★

📄 ↻ + 🗑️ 📄 ▾ ⏪ ⏩ ACTIONS ▾ INQUIRIES ▾

* Customer: ρ

Contract Nbr.: ρ

* Location: ρ

Master Contract: ρ

Description:

Status:

Effective From Da... _____

Upcoming Status: _____

Effective Until Date: _____

* Branch: ρ

* Branch Location: ρ

Figure: The Draft status of a contract

A contract with the *Draft* status can be activated or canceled.

The Active Status of Service Contracts

The *Active* status indicates that a user can generate schedules and invoices for a contract. To give the contract this status, the user has to invoke the new **Activate Contract** action (see the screenshot below).

Revision Two HQ ▾ Service Contracts ★

ACTIONS ▾ INQUIRIES ▾

* Customer:

 Contract Nbr.:

 * Location:

 Master Contract:

 Upcoming Status: _____

Effective Until Date: _____

* Branch:

 * Branch Location:

Description:

Figure: The Activate Contract action

Contracts with the *Draft* and *Suspended* statuses can be activated. If a contract has the *Suspended* status and a user invokes this action, the **Activation Contract** dialog box appears, in which you can select a date of activation in the **Activation Date** box and an **Effective Recurrence Start Date** for each active schedules of the contract. (See the following screenshot.)

Activation Contract

Activation Date:

Ref. Nbr.	Recurrence Description	Change Recurrence	* Effective Recurrence Start Date	Next Execution
000014-1	Occurs every 6 Month(s) on the 1st ...	<input type="checkbox"/>	1/1/2018	1/1/2018

OK CLOSE

Figure: The Activation Contract dialog box

For example, suppose that a contract starting January 1 has a schedule with occurrence every 6 months on the 1st day of the month. If the contract is reactivated on March 3, the user can select whether to **Change Recurrence** and make **Next Execution** date calculated from the reactivation date or from the custom **Effective Recurrence Start Date**, or keep the original next execution date (which is June 1).

Certain elements will be read-only once the contract is activated, such as **Billing Type**.

The Suspended Status of Service Contracts

The *Suspended* status indicates that a contract is on hold and can be activated at any time. A user cannot generate service orders and appointments from contracts with this status. Only contracts with the *Active* status can be suspended.

To suspend a contract, the user invokes the **Suspend Contract** action (see the following screenshot).

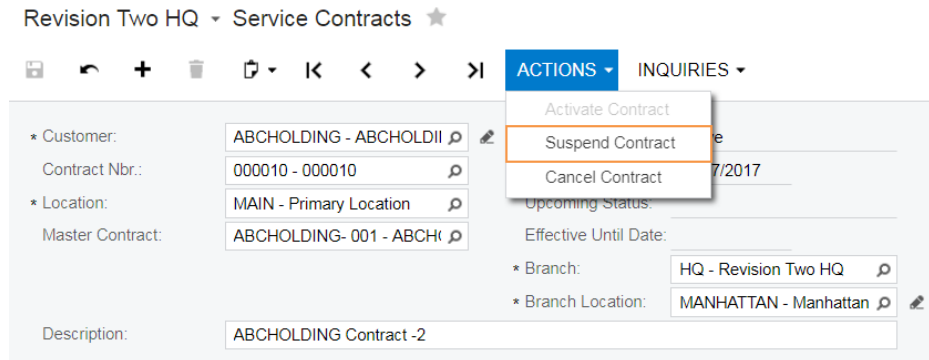


Figure: The Suspend Contract action

When the user invokes this action, the **Suspend Contract** dialog box opens, in which the user specifies the suspension date, as the screenshot below shows. The system deletes the documents that were generated for the dates that are the same as or later than the suspension date.

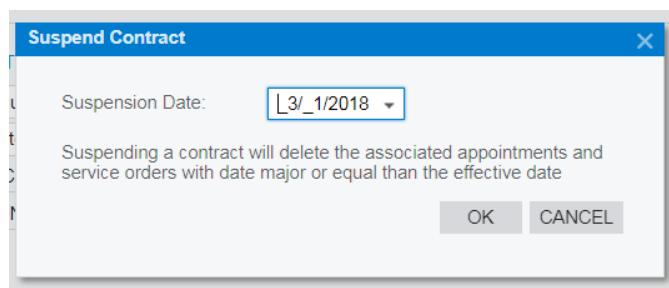


Figure: The Suspend Contract dialog box

A contract with the *Suspended* status is read-only; it can be activated or canceled.

The Canceled Status of Service Contracts

The *Canceled* status indicates that a contract has been terminated and cannot be activated. A user cannot generate service orders and appointments from a canceled contract. A contract can be canceled if it has the *Active* or *Suspended* status.

To cancel a contract, the user invokes the **Cancel Contract** action (see the following screenshot).

Revision Two HQ ▾ Service Contracts ★

ACTIONS ▾ INQUIRIES ▾

* Customer:	ABCHOLDING - ABCHOLDII	Activate Contract Suspend Contract Cancel Contract	
Contract Nbr.:	000010 - 000010	Upcoming Status:	
* Location:	MAIN - Primary Location	Effective Until Date:	
Master Contract:	ABCHOLDING- 001 - ABCHOL	* Branch:	HQ - Revision Two HQ
Description:	ABCHOLDING Contract -2	* Branch Location:	MANHATTAN - Manhattan

Figure: The Cancel Contract action

When the user invokes this action, the **Terminate Contract** dialog box opens, in which the user specifies the cancellation date, as the screenshot below shows. The system deletes the documents that were generated for the dates that are equal to or greater than the cancellation date.

Terminate Contract [X]

Cancellation D... [3/_/2018 ▾]

Cancelling a contract will delete the associated appointments and service orders with date major or equal than the effective date

OK CANCEL

Figure: The Terminate Contract dialog box

A contract with the *Canceled* status is read-only.

The Expired Status of Service Contracts

The *Expired* status indicates that the expiration date specified for a contract has passed, and no further activities for the contract are needed (see the following screenshot).

Revision Two HQ ▾ Service Contracts ★

ACTIONS ▾ INQUIRIES ▾

* Customer:	ABCHOLDING - ABCHOLDII	Status:	Expired
Contract Nbr.:	000011 - 000011	Effective From Da...	1/31/2019
* Location:	MAIN - Primary Location	Upcoming Status:	
Master Contract:	ABCHOLDING- 001 - ABCHOLI	Effective Until Date:	
Description:	ABCHOLDING Contract -3	* Branch:	HQ - Revision Two HQ
		* Branch Location:	MANHATTAN - Manhattan

Figure: The Expired status of a contract

To update the status of a contract, the *Update to Upcoming Status* action has to be selected and performed for the contract on the *Process Service Contracts (FS501200)* form. To automatically invoke this action for contracts in the system, the *Update Service Contract Status* automation schedule has been created on the *Automation Schedules (SM205020)* form. This schedule runs daily at midnight. You can modify this schedule if necessary.

New Elements of the Service Contracts (FS305700) and Route Service Contracts (FS300800) Forms

The new **Effective From Date** box has been added to the Summary area of the *Service Contracts (FS305700)* and *Route Service Contracts (FS300800)* forms (see the screenshot below). This box displays the date from which the status of the contract is effective. Additionally, the **Upcoming Status** and **Effective Until Date** boxes have been added to show the upcoming status of the contract and the date until which the status of the contract will be effective, respectively.

Revision Two HQ Service Contracts ★

ACTIONS INQUIRIES

* Customer:	ABCHOLDING - ABCHOLDII	Status:	Active
Contract Nbr.:	000003 - 000003	Effective From Da...:	4/1/2014
* Location:	MAIN - Primary Location	Upcoming Status:	Suspended
Master Contract:	ABCHOLDING- 002 - ABCH	Effective Until Date:	1/31/2018
		* Branch:	HQ - Revision Two HQ
		* Branch Location:	BROOKLYN - Brooklyn Lo
Description:	ABCHOLDING Contract - 3		

Figure: New elements in the Summary area

The **Contract History** tab has been added to the forms (see the screenshot below). On this tab, a user can review the actions performed upon a contract and its schedules. The following actions on the contract can be tracked on the tab: *Create, Activate, Suspend, Cancel, and Expire*. The following actions on the schedule can be tracked on the tab: *Create, Deactivate, and Delete*. The tab also reflects the changes in schedule recurrence after the user reactivates the contract.

SUMMARY SCHEDULES SERVICE PRICES INVENTORY ITEM PRICES CONTRACT HISTORY							
Type	Action	Date	Effective Date	Schedule Ref. Nbr.	Change Recurrence	Effective Recurrence Start Date	Recurrence Description
Contract	Create (New)	12/27/2017			<input type="checkbox"/>		
Schedule	Create (New)	12/27/2017		000010-1	<input type="checkbox"/>		Occurs every 6 Month(s) ...
Schedule	Create (New)	12/27/2017		000010-2	<input type="checkbox"/>		Occurs every 2 Week(s) ...
Contract	Activate	12/27/2017	12/27/2017		<input type="checkbox"/>		
Schedule	Activate	12/27/2017		000010-1	<input type="checkbox"/>	1/1/2018	Occurs every 6 Month(s) ...
Schedule	Activate	12/27/2017		000010-2	<input type="checkbox"/>	1/1/2018	Occurs every 2 Week(s) ...
Contract	Suspend	1/5/2018	1/5/2018		<input type="checkbox"/>		

Figure: The Contract History tab

Other Modifications

The following changes has been made on the *Service Contract Schedules (FS305100)* and *Route Service Contract Schedules (FS305600)* forms:

- The start and expiration dates of schedules are now independent from those of the contract. A user can modify these dates in the **Start Date** and **Expiration Date** boxes.
- The **Enable Custom Start Date** check box has been removed. To change the upcoming execution date, a user now modifies the start date.
- The **Last Processed** box has been removed. Now the **Next Execution Date** box indicates the upcoming execution date of a schedule.

The following changes have been made on the *Generate from Service Contracts (FS500300)* and *Generate Route Appointments (FS500200)* forms:

- On the **Run History** tab, the **Rollback Latest Generation Process** action has been removed.

- The forms now only display those schedules for which documents can be generated within the specified period.

Service: Standardized Billing Service Contract

In previous versions of Acumatica ERP, the billing for a service contract was performed after the appointments were attended based on what was done during the appointment. Now Acumatica ERP provides the ability to set up a standardized billing service contract so that a user can define the services that will be covered in the billing period, the number of appointments or hours, the fee to pay in the billing period, and the overage price if the specified number of appointments or hours within the period is exceeded. At the end of each billing period, the customer will receive an invoice that includes the covered amount plus the overage price and the non-covered items used in the appointments within the billing period.

Billing Types

To implement the billing functionality, the following billing types have been added to the *Service Contracts (FS305700)* and *Route Service Contracts (FS300800)* forms:

- *As Performed Billings*: This type is used for contracts for which the billing occurs after appointments have been attended, and invoices are generated that include the provided items and services during appointments. This type of billing was used for all service contracts in previous versions of Acumatica ERP.
- *Standardized Plus Usage/Overage Billings*: This type is used for contracts for which the duration of billing periods and the items to be provided for the service contract have been agreed upon. An invoice is generated at the end of each defined billing period and includes the agreed-upon amount as well as any overage and non-covered items used during the appointment of the period.

Life Cycle of a Contract with Standardized Billing

A service contract with standardized billing is processed as follows:

- **Creation and activation of the service contract**: A user creates a contract of the *Draft* status and specifies the *Standardized Plus Usage/Overage Billing* billing type for the contract. On the **Service per Period** tab, the user specifies the billing period and the items that have to be provided during the period. The user activates the contract and the contract enters the service contract cycle until the contract is expired, canceled, or suspended.

When the user activates the contract, the first billing period is automatically activated.

- **Collection of money of the service contract (optional)**: At any time of the service contract cycle, a customer can submit a prepayment for the service contract that a responsible person of your company will record on the *Payment and Applications (AR302000)* form .
- **In-period appointments**: Appointments can be created from the associated recurring schedule of the contract or can be created on the fly. The appointments will be completed by a staff member and closed by a manager. The billing price of an appointment depends on the remaining amount of the item for the current billing period.
- **Generation of an invoice from the service contract**: The invoice is generated for the billing period. If appointments or service orders have been created, during the generation process, the system compares the items included in the appointments or service orders to those included in the contract. An invoice is created with the covered amount plus any overage and non-covered items used during the in-period appointments.
- **Readjustment of the upcoming billing period (optional)**: Before the upcoming billing period is activated, the user can readjust the items to include in the upcoming billing period, as well as their quantities and prices.

- Activation of upcoming billing period (optional based on configuration): The user activates next upcoming period. This activation indicates that appointments for this period can be attended, and the period can no longer be modified. If appointments have already been scheduled for the upcoming billing period, when the user activates the period, the system releases these appointments (and related service orders) from hold and calculates the estimated billing amount. Additionally, the next billing period for the service contract is generated.

You can set up the system to automatically activate each upcoming billing period after a service contract invoice is created.

Changes to the Equipment Management Preferences (FS100300) and Route Management Preferences (FS100400) Forms

The **Invoice Generation Settings** section has been added to both the *Equipment Management Preferences (FS100300)* and *Route Management Preferences (FS100400)* forms to give you the ability to set up the invoice generation preferences for service contracts (see the screenshot below, which shows the section on the *Equipment Management Preferences* form). The section includes the following elements:

- **Generates Invoice In:** Defines in which module the invoice is generated: **Accounts Receivable** or **Sales Order**. **Accounts Receivable** is used if the appointments and service orders of contracts never contain stock items. **Sales Order** is used if the appointments and service orders of contracts can contain stock items.
- **Default Terms:** Defines the credit terms that are used when the system generates a document in the Sales Orders or Accounts Receivable module if the customer has no default terms defined.
- **Use Sales Account:** Defines the source of the sales account used for the transactions. This setting is used for items associated with the service contract.
- **Combine Sales Sub. From:** Defines the rule of composing the subaccount from other related subaccounts. This setting is used for items associated with the service contract.

Revision Two HQ ▾ Equipment Management Preferences ★



The screenshot shows the 'Equipment Management Preferences' form. The 'INVOICE GENERATION SETTINGS' section is highlighted with an orange border. It contains the following fields:

- Generate Invoices In:** A radio button group with 'Accounts Receivable' selected and 'Sales Order' unselected.
- * Default Terms:** A text field containing '30D - 30 Days'.
- Use Sales Account From:** A dropdown menu with 'Customer/Vendor Location' selected.
- * Combine Sales Sub. From:** A text field containing 'LLL-LLL'.

Other sections visible on the form include:

- NUMBERING SETTINGS:** Equipment Numbering Sequen... SMEQUIPMNT - SM Equipm
- CONTRACT SETTINGS:** Enable Seasons in Schedule Contracts (checkbox)
- EQUIPMENT SETTINGS:** Calculate Warranty From (radio buttons: Sales Order Date, Appointment Date, The Earliest of Both Dates, The Latest of Both Dates)

Figure: The Invoice Generation Settings section

Changes on the Service Contracts (FS305700) and Route Service Contracts (FS300800) Forms

The **Summary** tab has been added to the *Service Contracts (FS305700)* and *Route Service Contract (FS300800)* forms (see the screenshot below). The following modifications have been made related to this tab:

- The following elements that were in the Summary area of the form have been moved to the new **Summary** tab: **Start Date**, **Expiration Date**, **Salesperson**, **Commissionable**, **Vendor**, and **Schedule Generation Type**.
- The **Enable Expiration Date** check box, which was in the Summary area of the form, has been replaced with the **Expiration Type** box on the Summary tab, which contains the following options: *Expiring* and *Unlimited*.
- The **Billing Type** box has been added so the user can specify a type of contract (*Standardized Plus Usage/Overage Billings* or *As Performed Billings*).
- If the **Billing Type** is *As Performed Billings*, the **As Performed Settings** section is now displayed on the tab. The section includes some elements that previously were in the Summary area of the form, such as the **Billing Settings** box that is now called **Take Price From**.
- If the **Billing Type** is *Standardized Plus Usage/Overage Billings*, the **Standardized Billing Settings** section is now displayed on the tab. In the section, the user specifies the period of the standardized billing by selecting one of the following options: *Week*, *Month*, *Quarter*, *Half a Year*, and *Year*. The section also includes the **Last Period Date** and **Next Period Date** boxes, which contain information on period dates.
- The new **Bill To** box now has been added to the tab, so that a user can send a bill to a customer or customer location that is different from the customer or customer location specified for the contract. A user can select the *Specific Account* option to send a bill to a customer or customer location that is different than the customer or customer location specified for the contract (which is indicated by the default *Customer Account* option).

Revision Two HQ ▾ Service Contracts ★

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ACTIONS ▾
INQUIRIES ▾

* Customer:	ABCHOLDING - ABCHOLDII 🔍	Status:	Draft
Contract Nbr.:	000012 - 000012 🔍	Effective From Da...	
* Location:	MAIN - Primary Location 🔍	Upcoming Status:	
Master Contract:	ABCHOLDING- 001 - ABCH 🔍	Effective Until Date:	
Description:		* Branch:	HQ - Revision Two HQ 🔍
		* Branch Location:	MANHATTAN - Manhattan 🔍
ABCHOLDING Contract - 1			

SUMMARY
SCHEDULES
SERVICES PER PERIOD
CONTRACT HISTORY

CONTRACT SETTINGS		STANDARDIZED BILLING SETTINGS	
* Start Date:	12/28/2017 ▾	Usage Billing ...	AP AP - Invoice By App
Expiration Type:	Unlimited ▾	Period:	Month ▾
Expiration Date:	▾	Last Period D...	
Schedule Gen...	Service Orders ▾	Next Period D...	
Vendor:	🔍	Bill To:	Customer Account ▾
Salesperson ID:	🔍	Account:	ABCHOLDING - ABCH 🔍
<input type="checkbox"/> Commissionable		Location:	MAIN - Primary Locatio 🔍
BILLING SETTINGS			
Billing Type:	Standardized Plus U: ▾		
	As Performed Billings		
	Standardized Plus Usage/Overage Billings		

Figure: The Summary tab

If the billing type of a contract is *Standardized Plus Usage/Overage Billings*, the **Services per Period** tab is displayed, in which a user defines the information for the standardized billing. If the coverage of the service applies for only one equipment entity, the user can enter the associated target equipment. For every service and non-stock item, the user can enter a rate or recurring item price that will be used per hour or quantity in the standardized billing. On this tab, the user can also specify the overage item price that will be used in the usage billing if the contract amount is exceeded. The user can also see the usage of current running billing period as well as history of past billing periods.

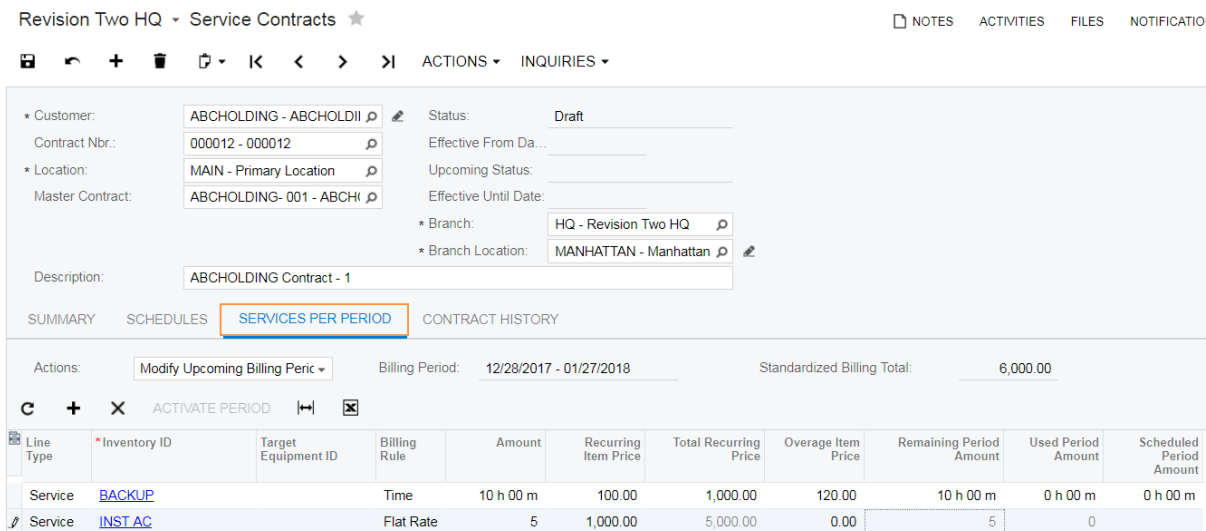


Figure: The Services per Period tab

The **Services** and **Inventory Items** tabs have been removed. Instead, a menu command has been added (**Inquiries > Contract Schedule Details**), which users can click to navigate to the *Contract Schedule Details Summary (FS400600)* form and review the services and inventory items added to the schedules of a contract. Menu commands that users can click to navigate to some other forms have been added to the **Inquiries** menu, as the following screenshot shows.

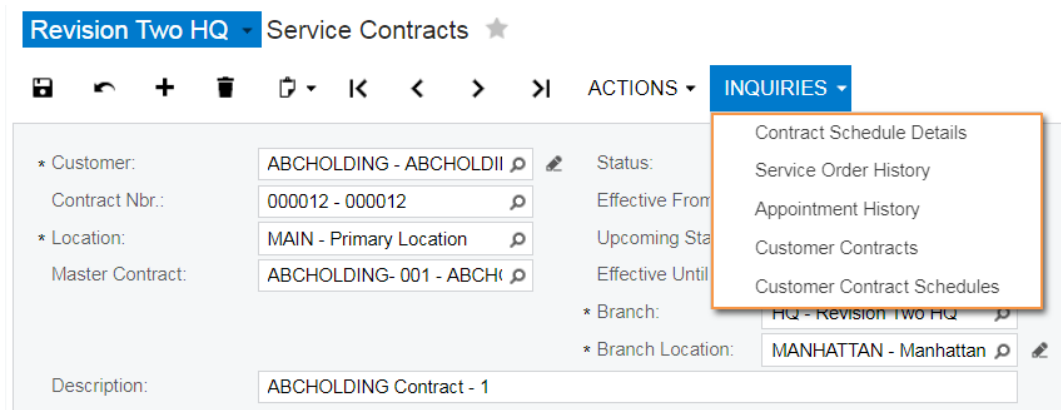


Figure: The Inquiries menu

Changes on the Service Orders (FS300100) and Appointments (FS300200) forms

The following changes have been made on the *Service Orders (FS300100)* and *Appointments (FS300200)* forms (see the screenshot below):

- In the Summary area, the **Service Contract** box has been added so the user can associate a service order or appointment with a standardized billing service contract or route service contract.
- On the **Services** tab, the new **Overage Unit Price**, **Covered Quantity**, and **Overage Quantity** columns are displayed if the document is included in a standardized billing contract. The overage unit price is a price based on the contract. The covered quantity and overage quantity are calculated based on the remaining and scheduled amount of the contracts, respectively. The transaction amount of the service line now includes the covered and overage quantity and covered and overage price.

Revision Two HQ - Appointments

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION TOOLS

CLONE APPOINTMENT ACTIONS REPORTS

Service Order: MRO - Main Customer: ABCHOLDING - ABCHOLDING Estimated Dur.: 2 h 00 m
 Appointment: 006293-1 Location: MAIN - Primary Location Estimated Total: 200.00
 Service Order: 006293 Currency: USD 1.00 VIEW BASE Actual Duration: 4 h 00 m
 Status: In Process Branch Locat.: MANHATTAN - Manhattan Main Loca Actual Total: 400.00
 Workflow Stage: PROCESSI Service Contr.: 000009 - ABCHOLDING Contract-1 Billable Total: 0.00
 Scheduled Date: 1/10/2018 Service Contr.: 01/10/2018 - 02/09/2018 Confirmed
 Actual Date: 1/10/2018 Project: X - Non-Project Code Unreached Customer
 Description: Data Backup Validated by Dispatcher

SUMMARY SERVICES INVENTORY ITEMS STAFF RESOURCE EQUIPMENT LOCATION INVOICE INFO SOURCE INFO COMMENT SIGNATURE

Line Ref.	Status	Line Type	Inventory ID	Billing Rule	Description	Estimate Duration	Estima Qty.	Unit Price	Estimated Amount	Service Contra Item	Covered Quantity	Overage Quantity	Overage Unit Price	Actual Duration	Actua Qty.	Actual Amount	Billab Qty.	Billable Amount
0001	Open	Service	BACKUP	Time	Data Backup	2 h 00 m	2.00	100.00	200.00		4.00	0.00	120.00	4 h 00 m	4.00	400.00		0.00

Figure: The changes on the Appointments form

If the appointment or service order is not yet closed, it causes the system to update the service contract's lines in the **Scheduled Period Amount** on the **Service per Period** tab of the *Service Contracts (FS305700)* form. Once the appointment or service order is closed, the system modifies values in the **Remaining Period Amount** and **Used Period Amount** columns.

New Forms Related to Invoice Generation

The *Generate Invoices from Contracts (FS501300)* form, shown in the following screenshot, has been created to implement the possibility to generate invoices associated with service contracts of the *Standardized Plus Usage/Overage Billings* billing type. The invoices are generated based on the services defined on the **Services per Period** tab of the *Service Contracts (FS305700)* form. Each invoice is created with the covered amount plus any overage and non-covered items used in the appointments or service orders of the periods.

Revision Two HQ - Generate Invoices from Contracts

PROCESS PROCESS ALL

FILTERING OPTIONS GENERATION OPTIONS

Billing Customer: ABCHOLDING - ABC Holc Invoice Date: 1/31/2018
 Service Contract ... Invoice Period: 01-2018
 Up to Date: 1/31/2018

Contract Nbr.	Billing Customer	Location	Start Date	Next Billing Date	Branch	Branch Location	Description	Status	Batch Nbr.
000009	ABCHOLDING...	MAIN	12/27/2017	1/27/2018	HQ	MANHATTAN	ABCHOLDING Contract - 2	Active	
000012	ABCHOLDING...	MAIN	12/28/2017	1/28/2018	HQ	MANHATTAN	ABCHOLDING Contract - 1	Active	

Figure: The Generate Invoices from Contracts form

When the invoice generation process is complete, the batch number appears in the **Batch Nbr.** column. If a user clicks the link in this column, the new *Contract Invoice Generation Batches (FS306100)* form opens. On this form, the user can view a batch of invoices generated for contracts with standardized billing.

Other Changes

On the *Billing Cycles (FS206000)* form, if the billing cycle is assigned to a customer with at least one service order associated with a standardized billing contract, the system does not allow a user to save the form after selecting a different option button under **Generate Invoices From**.

On the *Customers (AR303000)* form, the system does not allow a user to change a billing cycle if at least one service order with a standardized billing contract is associated with the customer.

Other Improvements

Installation

AC-85073: Acumatica Framework now supports Microsoft Visual Studio 2017.

AC-98991: The deployment of Acumatica Framework Templates is now performed by the VSIX installer. In the Acumatica Framework Configuration Wizard, when a user clicks **Deploy Acumatica Framework Tools** and clicks **Finish**, the system opens the **VSIX Installer** dialog box, where the user selects the version or versions of Visual Studio to which the Acumatica Framework Templates should be installed and then launches the installation. For details, see [To Install Acumatica Framework Templates](#).

Platform

AC-70218: Acumatica ERP 2018 R1 provides the following enhancements for shared filters:

- To find a filter in the **Select - Filter ID** dialog box of the *Filters (CS209010)* form, in the Search box, a user can enter the name of the form to which the filter is applied.
- If a user has sufficient access rights to work with shared filters, this user can modify a particular filter by using the form to which the filter is applied.

AC-78426: If a KPI widget was created based on a generic inquiry that used the `Group By` clause, it could return incorrect results.

AC-89294: Acumatica ERP now supports the TLS 1.2 protocol, which is used as the preferred security protocol in the settings of each system email account on the *System Email Accounts (SM204002)* form.

AC-91108: The **Show Full Menu** button has been added to a workspace footer that toggles the workspace to the **All Items** view. This button is displayed in the **Quick Menu** view of workspace items. When a workspace is displayed in the **All Items** view, the button changes its name to **Show Quick Menu**. By clicking the button, a user toggles the workspace to the **Quick Menu** view.

AC-92490: The following shortcut keys related to the **Search** box and workspaces have been added to the modern UI:

- `Ctrl+Q`: Places the cursor in the **Search** box.
- `Alt+G`: Opens the current workspace (which is highlighted in the main menu when you have a form, dashboard, or report of that workspace open).
- `Esc`: Closes the opened workspace.

AC-103106: An error occurred if a user tried to drill down to a generic inquiry from a dashboard that used aggregation in the chart parameters and if a grouping condition was used in the generic inquiry.

Distribution

AC-98475: The *Purchase Requisitions* feature of the Distribution suite has been separated from the **Advanced Distribution** group of features. On the *Enable/Disable Features form (CS100000)*, the **Purchase Requisitions** check box is now located under the **Distribution** group of features.

Services

AC-95684: The system did not allow the creation of automated notifications to send emails from the Service Management forms. On the *Automation Notification (SM205040)* form, if *Service Orders* or *Appointments* was selected in the **Screen ID** box, *Action* was selected in the **Data Source** box, *Reports* was selected in the **Action Name** box, and the **Menu Text** box did not show any options.

AC-97816: The *Generate Invoices from Appointments (FS500100)* and *Generate Invoices from Service Orders (FS500600)* forms displayed a button that, when clicked, was supposed to fix documents without a billing cycle, but the action did not work as intended.

AC-98248: The functionality of sales price calculation has been integrated with the Service suite. For details on managing sales prices, see [Managing Sales Prices](#).

AC-98814: Form-related activities now can be created for the following forms of the Service suite:

- *Service Orders (FS300100)*
- *Appointments (FS300200)*
- *Equipment (FS205000)*
- *Service Contracts (FS305700)*
- *Route Service Contracts (FS300800)*
- *Route Document Details (FS304000)*

AC-100305: The *Clone Appointments (FS500201)* form did not display the generated appointment documents as hyperlinks.

Mobile Application

AC-84401: The layout of the *Expense Receipts* and *Expense Claims* application forms has been optimized for quick entry of documents.

AC-101166: For all fields defined with MSDL, `ForceRequired` was by default set to *false* instead of *null*. This caused all fields defined with MSDL to be non-mandatory in the Acumatica ERP mobile application regardless of the corresponding field states on the application server.